



CITY OF LOMA LINDA
CITY COUNCIL AGENDA
REGULAR MEETING OF JUNE 27, 2023
7:00PM

IN THE EMERGENCY OPERATIONS CENTER (EOC)
(Council Chambers under construction)

A regular meeting of the City Council of the City of Loma Linda is scheduled in the City Council Chamber, 25541 Barton Road, Loma Linda, California. ***Pursuant to Municipal Code Section 2.08.010, study session or closed session items may begin at 5:30 p.m. or as soon thereafter as possible. The public meeting begins at 7:00 p.m.***

Reports and Documents relating to each agenda item are on file in the Office of the City Clerk and are available for public inspection during normal business hours. The Loma Linda Branch Library is also provided an agenda packet for your convenience. The agenda and reports are also located on the City's Website at www.lomalinda-ca.gov.

Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office, 25541 Barton Road, Loma Linda, CA during normal business hours. Such documents are also available on the City's website at www.lomalinda-ca.gov subject to staff's ability to post the documents before the meeting.

Persons wishing to speak on an agenda item, including any closed session items, are asked to complete an information card and present it to the City Clerk prior to consideration of the item. When the item is to be considered, please step forward to the podium, the Chair will recognize you and you may offer your comments. The City Council meeting is recorded to assist in the preparation of the Minutes, and you are therefore asked to give your name and address prior to offering testimony.

The Oral Reports/Public Participation portion of the agenda pertains to items NOT on the agenda and is limited to 30 minutes; 3 minutes allotted for each speaker. Pursuant to the Brown Act, no action may be taken by the City Council at this time; however, the City Council may refer your comments/concerns to staff or request that the item be placed on a future agenda.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (909) 799-2819. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. Later requests will be accommodated to the extent feasible.

A recess may be called at the discretion of the City Council.

Meetings are accessible to people with disabilities. Every attempt will be made to swiftly address each request. Requests in advance of the meeting will enable us to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it. Individuals who need special assistance or a disability-related modification or accommodation to participate in this meeting, or who have a disability and wish to request an alternative format for the meeting materials, should contact the City Clerk at larreola@lomalinda-ca.gov or (909) 799-2819.

A. **Call To Order**

B. **Roll Call**

C. **Closed Session - 6:00pm**

Conference with Legal Council –Significant exposure to litigation pursuant California Government Code Section 54956.9(d)(2)

D. **Invocation and Pledge of Allegiance** – Mayor Dupper (In keeping with long-standing traditions of legislative invocations, this City Council meeting may include a brief, non-sectarian invocation. Such invocations are not intended to proselytize or advance any one, or to disparage any other, faith or belief. Neither the City nor the City Council endorses any particular religious belief or form of invocation.)

E. **Items To Be Added Or Deleted**

F. **Oral Reports/Public Participation - Non-Agenda Items** (Limited to 30 minutes; 3 minutes allotted for each speaker)

G. **Conflict of Interest Disclosure** - Note agenda items that may require member abstentions due to possible conflicts of interest

H. **Scheduled and Related Items**

1. **Proclamation** – Arbor Day
2. **Public Hearing - Council Bill #R-2023-19** – Adopt Resolution to approve the Annual Report and Assessments for Landscape Maintenance District No. 1 for fiscal year 2023-2024 [Public Works]
3. **Public Hearing – Council Bill #R-2023-20** - Adopt Resolution to approve the Annual Report and Assessments for Street Light Benefit Assessment District for fiscal year 2023-2024 [Public Works]
4. **Public Hearing - Council Bill #R-2023-21** – Adopt Resolution establishing the maximum refuse collection and disposal rates effective July 1, 2023, and repealing Resolution No. 3159 [Public Works]

I. **Consent Calendar**

5. Demands Registers
6. Minutes – April 11 and May 9, 2023
7. Treasurer’s Report – May 2023
8. Fire Department’s Activity Report – May 2023
9. **Council Bill #R-2023-07** - Adopt Resolution authorizing the City to opt-in to additional Opioid Settlements and permitting the City Manager to sign formal and binding documents on behalf of the City related to participation in the settlements [City Manager]
10. **Council Bill #R-2023-25** – Adopt Resolution updating the Miscellaneous and Fire Salary Schedules, establishing a new job classification of Customer Support Technician (Information Systems), and re-establishing a job classification for Accountant [Human Resources]

11. **Council Bill #R-2023-26** - Adopt Resolution establishing the Social Media Policy and Social Media Comment and Content Moderation Policy[**Human Resources**]
12. Supplemental Appropriation of \$38,100 for Sheriff General Services and Overtime expenses for Fiscal Year 2022-2023 [**Finance**]
13. Award Contract to Tri County Pump Company for rehabilitation work for Richardson Well No. 3 for \$12,366.35 [**Public Works**]
14. Award extension of Annual Service Contracts for Fiscal Year 2023-2024 [**Public Works**]
15. Approve Supplemental Appropriation for FY 2023/24 in the amount of \$12,500 from Water Enterprise Fund Balance and authorize purchase of a Mobile Laptop Computer with Specialized Software for Water Meter System Support upon approval of the 2023-2024 Fiscal Year Budget [**Public Works**]

J. Old Business

16. **Council Bill #O-2023-01 (Set Second Reading/Roll Call Vote)** Adopting the Ordinance to approve a Zone Change (ZC No. P21-074) to change the current pre-zone of four (4) General Commercial zoned lots to Low-Density Residential (R-1, 0 to 4 du/ac) lots within the 141-acre annexation area for the Canyon Ranch Annexation and Subdivision project [**Community Development**]

K. New Business

17. **Council Bill #R-2023-27** – Adopt Resolution declaring that the real property owned by the City identified as APN 0284-202-47-0000 (Parcel A of Lot Line Adjustment 12-02) located on the south side of Allen Way, west of Mountain View Avenue (near Hulda Crooks Park) is designated as surplus land and not necessary for the City’s use at this time, finding that such declaration is exempt from environmental review under the California Environmental Quality Act (CEQA), and taking related actions pursuant to California Government Code § 54221[**City Manager**]
18. **Joint Meeting of the Loma Linda City Council and Housing Authority** regarding Fiscal Year 2023-2024 Budget [**City Manager/Finance Director**]
 - a. Presentation of proposed FY 2023-2024 Budget [**Finance**]
 - b. Budget Committee Recommendations
 - c. Five-Year Capital Improvement Program (CIP) [**Public Works**]
 - d. Council Bill # R-2023-23 – Adopt Resolution to approve the Fiscal Year 2023-2024 adjusted appropriation limit
 - e. Investment Policy
 - f. COPS Grant Expenditure Plan
 - g. Schedule “A” pertaining to the contract with Sheriff’s Department
 - h. Council Bill #R-2023-24 – Adopt Resolution to approve the Wildland Fire Protection Contract #3CA06327 between the California Department of Forestry and Fire Protection (CAL FIRE) and the City of Loma Linda for Fiscal Year 2023-2024 in the amount of \$91,739.72 and authorize the Mayor or Mayor pro tempore to sign the contract pursuant to Government Code 40601
 - i. Council Bill #R-2023-22 – Adopt Resolution to approve the Loma Linda 2023-2024 Fiscal Year Budget
 - j. LLHA Bill #R-2023-01- Adopt Resolution to approve the Loma Linda Housing Authority 2023-2024 Fiscal Year Budget

- L. **Reports of Council Members** (This portion of the agenda provides City Council Members an opportunity to provide information relating to other boards/commissions/committees to which City Council Members have been appointed).
- M. **Reports Of Officers** (This portion of the agenda provides Staff the opportunity to provide informational items that are of general interest as well as information that has been requested by the City Council).
- N. **Adjournment**

POSTING

I, Lynette Arreola, City Clerk, do hereby certify and declare that on the 22nd day of June, 2023, I caused this agenda to be posted at the following three (3) locations, to-wit:

1. Loma Linda Branch Library, 25581 Barton Road, Loma Linda, California
2. City Council Chambers, 25541 Barton Road, Loma Linda, California
3. U. S. Post Office Annex, Newport Avenue, Loma Linda, California



Lynette Arreola, City Clerk
City of Loma Linda, California

CITY COUNCIL AGENDA PACKET

AGENDA ITEM NO 1

PROCLAMATION
ARBOR DAY

WHEREAS, in 1872, the Nebraska Board of Agriculture established a special day to be set aside for the planting of trees; and

WHEREAS, This holiday, called Arbor Day, was first observed with planting of more than a million trees in Nebraska and is not observed throughout the nation and the world; and

WHEREAS, Trees can be a solution to combating climate change by reducing the erosion of our precious topsoil by wind and water, cutting heating and cooling costs, moderating the temperature, cleaning the air, producing life-giving oxygen and providing habitat for wildlife; and

WHEREAS, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires, and countless other wood products while increasing property values, enhancing the economic vitality of business areas, and beautifying our community; and

WHEREAS, in California, Arbor Day is recognized on March 7, birthday of horticulturalist Luther Burbank, known for the hundreds of plant and fruit strains he created which include the Shasta daisy, fire poppy, Santa Rosa plum and the white blackberry; and

WHEREAS, Loma Linda is committed to growing and maintaining our urban forest, beautifying our community, and improving aesthetics for a healthy environment;

NOW, THEREFORE, I, Phillip Dupper, Mayor of the City of Loma Linda, on behalf of the entire City Council, do hereby recognize

ARBOR DAY

in the City of Loma Linda and urge all citizens to join together to celebrate the benefits of community trees, recognize the work accomplished to plant and maintain them and to promote the well-being of this and future generations.



Phillip Dupper, Mayor

CITY COUNCIL AGENDA PACKET

AGENDA ITEM NO 2

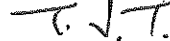


City of Loma Linda Official Report

Phillip Dupper, Mayor
Ronald Dailey, Mayor pro tempore
John Lenart, Councilman
Bhavin Jindal, Councilman
Rhodes Rigsby, Councilman

COUNCIL AGENDA: June 27, 2023

TO: City Council

FROM: T. Jarb Thaipejr, City Manager 

SUBJECT: Council Bill #R-2023-19 - Approving Landscape Maintenance District (LMD) No. 1 Fiscal Year 23-24 Annual Report.

Approved/Continued/Denied
By City Council
Date _____

RECOMMENDATION

It is recommended that the City Council approve City Council Bill #R-2023-19 – approving the Engineer’s report and authorizing the levying of the annual assessments of fiscal year 2023-24.

BACKGROUND

On May 9, 2023, City Council took several actions that included: initiating proceedings; preliminarily approving the Engineer’s report and setting June 13, 2023 as the date for the Public Hearing. After the hearing, it was determined that the June 13th City Council meeting was expected to lack a quorum, therefore, this item was postponed until June 27, 2023.

The City of Loma Linda annually levies and collects special assessments in order to maintain the improvements within the City of Loma Linda Landscaping Maintenance District No. 1. The District was formed prior to 1992 with annexations to the District approved in subsequent years. Annual assessments are established pursuant to the *Landscape and Lighting Act of 1972, Part 2 of Division 15 of the California Streets and Highways Code* (The “1972 Act”).

ANALYSIS

The Annual Report has been submitted by Muni-Financial, the Assessment Engineer. The total assessment for FY 23-24 is \$445,130. Expenditures for FY 23-24 are estimated to be \$613,600. Funds will be transferred in from General Fund to cover expenditure shortfalls. The City will continue to make water conservation changes to the LMD areas as funding permits in order to reduce maintenance and operation costs.

FINANCIAL IMPACT

Funding from Account No. 1715200-51820, Professional Services, for the assessment and report services.

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA, CALIFORNIA, ORDERING THE CONTINUED MAINTENANCE OF LANDSCAPE MAINTENANCE DISTRICT NUMBER 1, AND CONFIRMING ENGINEER'S REPORT AND LEVYING ASSESSMENT FOR FISCAL YEAR 2023/2024

WHEREAS, the City Council of the City of Loma Linda did on the 9th day of May 2023, adopt its Resolution of Intention No. 3177 to order the therein described work in connection with the continuation of assessment procedures in Landscape Maintenance District Number 1, which Resolution of Intention No. 3177 was duly and legally published in the time, form and manner as required by law, shown by the Affidavit of Publication of said Resolution of Intention on file in the Office of the City Clerk; and

WHEREAS, Proposition 218 was approved by the voters on November 5, 1996, added Articles XIII C and XIII D to the California Constitution which exempts any assessments imposed when persons owning all of the parcels subject to the assessment agreed to being included in the District and subject to the assessment at the time the assessment is initially imposed; and

WHEREAS, said City Council having duly received and considered evidence, oral and documentary, concerning the jurisdiction facts in the proceeding and concerning the necessity for the contemplated work and the benefits to be derived therefrom, and said City Council having now acquired jurisdiction to order the proposed work; and

WHEREAS, the maximum assessments for Annexations "Original and 1 through 50", for fiscal year 2023/2024, are not proposed to be increased and the maximum assessments for Annexations 51 through 77 are not to be increased above the approved Consumer Price Index (CPI); and

WHEREAS; the current CPI has been determined to be 10.04 percent, calculated from the annual average; and

WHEREAS, notices and assessment ballots are not required if assessments are not increased other than for the amount of the current CPI.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Loma Linda as follows:

1. That the public interest and convenience requires the continuation of assessment procedures for the district, and said City Council hereby orders that the work and assessment, as set forth and described in said Resolution of Intention No. 3177 be done and made; and
2. That the report filed by the Engineer is hereby ordered finally approved with ordered changes, if any; and

Resolution No. _____

3. That the assessments for fiscal year 2023/2024 and method of assessment in the Engineer's Report are hereby approved.

PASSED, APPROVED AND ADOPTED this 27th day of June 2023 by the following vote:

Ayes:
Noes:
Abstain:
Absent:

Phillip Dupper, Mayor

ATTEST:

Lynette Arreola, City Clerk

CITY COUNCIL AGENDA
ITEM NO 2

LANDSCAPE MAINTENANCE
DISTRICT NO 1
2023/24 ENGINEER'S ANNUAL LEVY
REPORT
AND
PRELIMINARY ROLL

This document is saved separately on
the website

CITY COUNCIL AGENDA PACKET

AGENDA ITEM NO 3



City of Loma Linda Official Report

Phillip Dupper, Mayor
Ronald Dailey, Mayor pro tempore
John Lenart, Councilman
Bhavin Jindal, Councilman
Rhodes Rigsby, Councilman

COUNCIL AGENDA: June 27, 2023

TO: City Council

FROM: T. Jarb Thaipejr, City Manager/Public Works Director *T.J.T.*

SUBJECT: Council Bill #R-2023-20 - Approving Street Light Benefit Assessment District No. 1 Fiscal Year 23-24 Annual Report.

Approved/Continued/Denied
By City Council
Date _____

RECOMMENDATION

It is recommended that the City Council approve City Council Bill #R-2023-20 – approving the Engineer’s report and authorizing the levying of the annual assessments of fiscal year 2023-24.

BACKGROUND

On May 9, 2023, City Council took several actions that included: initiating proceedings; preliminarily approving the Engineer’s report and setting June 13, 2023 as the date for the Public Hearing. After the hearing, it was determined that the June 13th City Council meeting was expected to lack a quorum, therefore, this item was postponed until June 27, 2023. Assessments for this District help to cover the cost of streetlight and traffic signal maintenance within the district

The City of Loma Linda annually levies and collects special assessments in order to provide and maintain the improvements within the Loma Linda Street Light Benefit Assessment District No.1. The District has been formed and annual assessments are established pursuant to the *Landscape and Lighting Act of 1972, Part 2 of Division 15 of the California Streets and Highways Code* and Article XIID of the California Constitution.

ANALYSIS

The Annual Report has been submitted by Willdan Financial Services, the Assessment Engineer. The total assessment for FY 23-24 will be \$365,191. Expenditures for FY 23-24 are estimated to be \$398,600. At the end of the fiscal year, it is projected that the Street Light Assessment fund will have a surplus balance, which will carry over to the following fiscal year. The City will continue to make conservation a priority with LED streetlight installations as funding permits in order to reduce maintenance and operation costs.

FINANCIAL IMPACT

Funding from Account No. 1725100-51820, Professional Services, for the assessment and report services.

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA, CALIFORNIA, ORDERING THE CONTINUED MAINTENANCE OF STREET LIGHT BENEFIT ASSESSMENT DISTRICT NO. 1, AND CONFIRMING THE ENGINEER'S REPORT AND LEVYING ASSESSMENT FOR FISCAL YEAR 2023/2024

WHEREAS, the City Council of the City of Loma Linda did on the 9th day of May 2023, adopt its Resolution of Intention No. 3180 to order the therein described work in connection with the continuation of assessment procedures in Street Light Benefit Assessment District No. 1, which Resolution of Intention No. 3180 was duly and legally published in the time, form and manner as required by law, shown by the Affidavit of Publication of said Resolution of Intention on file in the Office of the City Clerk; and

WHEREAS, Proposition 218 exempts assessments which are used to operate and maintain streets, provided the assessments are not increased; and

WHEREAS, said City Council having duly received and considered evidence, oral and documentary, concerning the jurisdiction facts in the proceeding and concerning the necessity for the contemplated work and the benefits to be derived therefrom, and said City Council having now acquired jurisdiction to order the proposed work;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Loma Linda that:

1. The public interest and convenience requires the continuation of assessment procedures for the district, and said City Council hereby orders that the work and assessment, as set forth and described in said Resolution of Intention No. 3180 be done and made; and
2. That the report filed by the Engineer is hereby ordered finally approved with ordered changes, if any; and
3. The method of assessment in the Engineer's Report is hereby approved and the assessments as contained in said report are hereby levied.

APPROVED, ADOPTED AND SIGNED this 27th day of June, 2023 by the following vote:

Ayes:
Noes:
Abstain:
Absent:

Phillip Dupper, Mayor

ATTEST:

Lynette Arreola, City Clerk

CITY COUNCIL AGENDA
ITEM NO 3

STREET LIGHT BENEFIT ASSESSMENT
DISTRICT NO 1
2023/24 ENGINEER'S ANNUAL LEVY
REPORT
AND
PRELIMINARY ROLL

This document is saved separately
on the website

CITY COUNCIL AGENDA PACKET

AGENDA ITEM NO 4



City of Loma Linda Official Report

Phillip Dupper, Mayor
Ronald Dailey, Mayor pro tempore
John Lenart, Councilman
Bhavin Jindal, Councilman
Rhodes Rigsby, Councilman

COUNCIL AGENDA: June 27, 2023

TO: City Council

FROM: T. Jarb Thaipejr, City Manager/Public Works Director *T.J.T.*

SUBJECT: Adopt Council Bill #R-2023-21 – Establishing maximum refuse collection and disposal rates effective July 1, 2023 and Repealing Resolution No.3159

Approved/Continued/Denied By City Council Date _____
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RECOMMENDATION

It is recommended that the City Council adopt Council Bill No. R-2023-21 - establishing the maximum refuse collection and disposal rates effective July 1, 2023 and repealing Resolution No. 3159.

BACKGROUND

The City's franchise agreement allows for an annual rate adjustments based on the Consumer Price Index (CPI) and to be effective each July. The Cost of Living Adjustment calculation from the U.S. Department of Labor, Bureau of Labor Statistic, shows an annual increase of 7.33% from 2022 to 2023. Additionally, the County Waste Disposal Agreement (WDA) allows for an annual adjustment as well. The total combined WDA, CPI and host fee adjustment is approximately 3.2%. A typical residential household will pay \$28.60 per month. A Notice of Public Hearing was sent to the record property owners and residents by May 11, 2023. The notice was sent at least 45 days prior to the public hearing and included instructions on how to protest the proposed increase. State Assembly Bill 1826 requires a separate collection of organic waste.

ANALYSIS:

Public Hearing notices were sent to approximately 5200 residents and owners. We have received written protests representing twenty seven (27) properties. Staff reviewed the rates submitted by CR & R, the franchise hauler, and prepared Exhibits A, B, and C (attached). The overall adjustments agree with the Cost of Living Adjustment calculation from the U.S. Department of Labor, Bureau of Labor Statistics. The proposed maximum rates include all applicable collection and disposal fees. The proposed rates will become effective July 1, 2023.

FISCAL IMPACT

City's pass-through payment for refuse services is funded in 0013600-51830.

Attachments

RESOLUTION NO

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA ESTABLISHING MAXIMUM REFUSE COLLECTION AND DISPOSAL RATES EFFECTIVE JULY 1, 2023 AND REPEALING RESOLUTION NO. 3159

WHEREAS, the City Council of the City of Loma Linda recognizes that the County of San Bernardino periodically revises the County Disposal Fee for refuse deposited at the County landfill; and,

WHEREAS, the City Council on October 9, 2018 approved a ten (10) year extension of the franchise agreement to CR&R, Inc. of Perris, CA for the provision of solid waste and recyclables collection services to residential, commercial and industrial accounts throughout the City. Pursuant to said agreement the franchisee has the authority to establish rates for the collection of refuse, subject to the maximum ceilings as established by resolution of the City Council pursuant to Loma Linda Municipal Code Sec. 8.12.040; and,

WHEREAS, CR&R, Inc. has proposed maximum rates for the various services to be offered to the residents and businesses within the City; and,

WHEREAS, the franchise agreement allows for an annual cost of living adjustment each July; and,

WHEREAS, CR&R, Inc., as part of their franchise agreement with the City of Loma Linda, will implement various recycling programs which will result in the diversion of sixty-five percent (65%) of the materials that are collected by CR&R, Inc.; and,

WHEREAS, the City Council on June 26, 2018, approved Ordinance 746, Mandatory Commercial Recycling and Commercial Organic Waste recycling, as required by the State of California Assembly Bill 341, requiring all commercial businesses and multi-family residential dwellings of five units or more generating 4 or more cubic yards of solid waste per week to arrange recycling services on or after July 1, 2012; and State of California Assembly Bill 1826, (reads in part) requiring all commercial businesses and multi-family residential dwellings of five units or more, which generate 4 cubic yards or more of commercial solid waste per week on or after January 1, 2019., to arrange for organic waste recycling services, and, if the department makes a specific determination, would decrease the amount to 2 cubic yard on or after January 1, 2020, in order to set a statewide policy goal of diverting at least 75% of generated solid waste from the landfill by 2020; and

WHEREAS, the City Council on June 28, 2022, approved Ordinance 770, updating and amending the Loma Linda Municipal Code Chapter 8.12, Refuse, Collection, Recycling and Disposal, to implement Senate Bill 1383, the Short-lived Climate Pollutant Reduction Act of 2016 related to single family, multifamily and commercial organic collection and edible food waste collection programs; and

WHEREAS, on May 12, 2023 the City gave written notice to the record owners of all affected properties and to all affected customers setting forth the amount of the proposed maximum rates, the basis on which the rates were calculated, the reason for the rates, and the date, time and location of a public hearing to be held on the proposed maximum rates; and,

WHEREAS, on June 27, 2023 the City Council conducted a public hearing on the proposed maximum rates wherein all written protests against the maximum rates were considered, but the number of written protests presented was less than a majority of all affected property owners or customers; and,

WHEREAS, the City Council finds that the maximum amount of the rates has been calculated consistent with the requirements of article XIID, Section 6(b).

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Loma Linda that the maximum rates listed in Exhibit "A" (BI-MONTHLY RESIDENTIAL REFUSE RATES); Exhibit "B" (BI-MONTHLY COMMERCIAL REFUSE RATES); Exhibit "C" (BI-MONTHLY ROLL-OFF AND COMPACTOR REFUSE RATES) attached hereto shall become effective JULY 1, 2023.

BE IT FURTHER RESOLVED that the City Manager shall have the power to authorize the temporary establishment of the maximum rates of any additional services as may periodically be necessary in order to implement additional future services not presently included in the rates set forth herein, subject to ratification by the City Council.

BE IT FURTHER RESOLVED, that Resolution 3159 is hereby repealed.

PASSED, APPROVED AND ADOPTED this 27th day of June 2023 by the following vote:

Ayes:

Noes:

Absent:

Abstain:

ATTEST:

Phillip Dupper, Mayor

Lynette Arreola, City Clerk

EXHIBIT "A"

CITY OF LOMA LINDA BI-MONTHLY RESIDENTIAL REFUSE RATES

CITY BILLED

EFFECTIVE JULY 1, 2023

The following bi-monthly rates shall be applicable to single family residential units and multi-family units where cart service can be provided at curbside.

SERVICE LEVEL	BI-MONTHLY RATE
Service Level 1 - 96-gallon refuse (black) cart plus a recycling (blue) cart and green waste (green) cart of either a 64- or 96-gallon size. AD Processing 10/1/22	\$ 57.52
Service Level 2 • 64-gallon refuse (black) cart plus a recycling (blue) cart and green waste (green) cart of either a 64- or 96-gallon size. AD Processing 10/1/22	\$ 55.28
Additional 96-gallon refuse cart.	\$ 20.94
Additional 64-gallon refuse cart.	\$ 18.70
Additional 96 or 64-gallon recycling cart.	\$.
Additional 96 or 64-gallon green waste cart.	\$ 16.02

ADDITIONAL SERVICE	MONTHLY RATE
Container exchange fee 30 days subsequent to new sign-up.	\$ 22.37
Extra pickup on residential carts.	\$ 32.80
Bulky item pickup, 2 free unlimited pickups per calendar year, additional pickup per item.	\$ 8.95
Water heater over 75-gallon.	\$ 84.97
Refrigerator, freezer, AC or other CFC containing item.	\$ 37.28
Residential roll-out service.	\$ 14.53

CITY OF LOMA LINDA MONTHLY COMMERCIAL RATES

EFFECTIVE JULY 1, 2023

PICKUP PER WEEK, REFUSE BIN SIZE	1X	2X	3X	4X	5X	6X
1 ½ Yard	\$ 119.90	\$ 200.40	\$ 280.96	\$ 361.52	\$ 442.07	\$ 522.54
3 Yard	\$ 134.24	\$ 246.99	\$ 359.75	\$ 472.57	\$ 585.33	\$ 730.29
3 Yd Mini Packer	\$ 317.77	\$ 533.97	\$ 750.21	\$ 966.57	\$ 1,182.73	\$ 1,398.91
6 Yard	\$ 193.34	\$ 361.60	\$ 529.91	\$ 698.17	\$ 866.50	\$ 1,034.79

CITY OF LOMA LINDA MONTHLY COMMERCIAL RATES
EFFECTIVE JULY 1, 2023

PICKUP PER WEEK, RECYCLING BIN SIZE	1X	2X	3X	4X	5X	6X
1 ½ Yard	\$ 110.16	\$ 180.95	\$ 251.74	\$ 322.55	\$ 393.31	\$ 464.07
3 Yard	\$ 114.78	\$ 208.03	\$ 301.28	\$ 394.58	\$ 487.90	\$ 613.37
6 Yard	\$ 154.38	\$ 283.66	\$ 412.97	\$ 542.29	\$ 671.61	\$ 800.90

PICKUP PER WEEK, RECYCLING AND REFUSE BINS	1X	2X	3X	4X	5X	6X
Bin locks, bi-monthly, per lift, per week.	\$ 5.96	\$ 11.94	\$ 17.88	\$ 23.87	\$ 29.83	\$ 35.78
Scout service, bi-monthly, per lift, per week.	\$ 84.08	\$ 168.19	\$ 252.27	\$ 336.34	\$ 420.45	\$ 504.56

ADDITIONAL SERVICE	MONTHLY RATE
Extra pickup per commercial service.	\$ 50.10
Additional Yardage Commercial Pickup, per yard service	\$ 25.90
Bulky item pickup, Commercial service, first 2 items.	\$ 29.83
Bulky item pickup, Commercial service, additional item.	\$ 29.83
Water heater over 75-gallon.	\$ 84.97
Refrigerator, freezer, AC or other CFC containing item.	\$ 62.59

COMMERCIAL CART SERVICE	MONTHLY RATE
96-gallon set (trash and recycle cart)	\$ 47.26
96-gallon refuse cart.	\$ 28.25
96-gallon recycling cart	\$ 19.01
Additional pickup, per cart	\$ 16.40
96-gallon recycling cart with Commercial Bin Service	\$ 46.81

CITY OF LOMA LINDA MONTHLY COMMERCIAL RATES
EFFECTIVE JULY 1, 2023

ORGANICS BIN SIZE	1X	2X	3X	4X	5X	6X
2 YD Bin - Food Scraps	\$ 292.77	\$ 521.82	\$ 780.54	\$ 1,039.15	\$ 1,345.10	\$ 1,651.01
65-gallon cart - Food Scraps	\$ 56.58	\$ 113.18	\$ 169.76	\$ 226.33	\$ 282.91	\$ 336.13
3 YD Bin - Green Waste (MF)	\$ 263.79	\$ 477.36	\$ 704.40	\$ 931.39	\$ 1,158.42	\$ 1,385.44
4 YD Bin - Green Waste (MF)	\$ 330.32	\$ 610.37	\$ 903.91	\$ 1,197.42	\$ 1,490.94	\$ 1,784.45
96-gallon cart - Green Waste	\$ 50.97	\$ 101.95	\$ 152.94	\$ 203.91	\$ 254.91	\$ 305.89
ADDITIONAL ORGANICS SERVICE					MONTHLY RATE	
Extra commercial bin pickup (food scraps)					\$ 145.89	
Extra commercial bin pickup (green waste)					\$ 131.46	
Extra commercial cart pickup (food scraps)					\$ 28.23	
Extra commercial cart pickup (green waste)					\$ 25.43	

EXHIBIT "B"
CITY OF LOMA LINDA ROLL-OFF, COMPACTOR, TEMPORARY REFUSE RATES
EFFECTIVE JULY 1, 2023

ROLLOFF AND COMPACTOR SERVICE RATE FOR REFUSE AND RECYCLING	RATE
Low boy roll off box, 10-19 yard	\$ 250.47
Open top roll off box, 20-29 yard	\$ 250.47
Open top roll off box, 30-39 yard	\$ 250.47
Open top roll off box, 40-49 yard	\$ 250.47
Open top roll off box, 50 and over yard	\$ 250.47
Compactor, 20-29 yard	\$ 268.34
Compactor, 30-39 yard	\$ 268.34
Compactor, 40-49 yard	\$ 268.34
Refuse, per ton rate for roll off and compactor service	\$ 55.35

TEMPORARY SERVICE	RATE
BINS	
Temporary 3 yard bin, 1 x per week	\$ 182.42
Temporary 3 yard bin, 7 day rental	\$ 97.61
Temporary 3 yard bin, each additional day rental	\$ 1.49
Delivery Fee	\$ 63.26
ROLLOFF	
Temporary 40-yard bin, 7 day rental, 5-ton maximum	\$ 569.74
Temporary C&O Wood 40-yard bin, 7-day rental, 5-ton maximum	\$ 493.99
Temporary C&D Concrete/Asphalt, 40-yard bin, 7-day rental, 5-ton maximum	\$ 403.36
Temporary C&O Mixed 40-yard bin, 7-day rental, 5-ton maximum	\$ 569.74
Temporary 40-yard bin, additional day rental	\$ 4.49
Temporary 40-yard bin, additional tonnage over 5-ton minimum, per ton	\$ 63.85
C&O Haul Rate	\$ 250.47
C&D Clean Wood/Ton	\$ 48.71
C&O Clean Concrete/Asphalt/Ton	\$ 30.56
C&O Mixed/Ton	\$ 63.85
Delivery Fee	\$ 94.89

EXHIBIT "B"
CITY OF LOMA LINDA ROLL-OFF, COMPACTOR, TEMPORARY REFUSE RATES
EFFECTIVE JULY 1, 2023

ADDITIONAL SERVICE	RATE
Additional charge for Saturday pickup	\$ 47.16
Relocation of roll off, per event	\$ 75.43
Unable to service roll off or compactor, per event	\$ 75.43
Stand-by rate, per hour, 2 hour minimum	\$ 111.82
Tilt hopper, monthly rental	\$ 58.17
Steam cleaning, each	\$ 189.62
Roll off storage bin, monthly rental	\$ 104.38
Compactor cleaning, each	\$ 189.62

CITY COUNCIL AGENDA PACKET

AGENDA ITEM NO 5



City of Loma Linda Official Report

Phill Dupper, Mayor
Ronald Dailey, Mayor pro tempore
Rhodes Rigsby, Councilman
John Lenart, Councilman
Bhavin Jindal, Councilman

CITY COUNCIL AGENDA: June 27, 2023
TO: City Council
SUBJECT: Demands Register

Approved/Continued/Denied By City Council Date _____
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RECOMMENDATION

It is recommended that the City Council approve the attached list of demands for payment.



CITY OF LOMA LINDA
VOUCHER LIST
5/23/2023

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
704952	5/9/2023	4197	C.A.P.F.	MAY 2023		Long Term Disability May 2023	\$826.00
						704952 Total	\$826.00
704953	5/9/2023	5375	LEVEL 3 COMMUNICATIONS, LLC	640211840	1230122	VoiP services 05/01/23-05/31/23	\$433.79
						704953 Total	\$433.79
704954	5/9/2023	5340	P N P OFFICE FURNITURE	9197R	1230676	Office Furniture for Fin Dir Office	\$3,534.86
				9196R-1	1230675	Office Furniture for Senior Accountant/Fin Analyst	\$1,399.68
				9196R	1230674	Office Furniture for Senior Accountant/Fin Analyst	\$1,306.59
						704954 Total	\$6,241.13
704955	5/9/2023	1862	U.S. POSTAL SERVICE	111626	1230772	Pre-Paid Permit #1277 Postage for Prop 218 Notice	\$2,660.57
						704955 Total	\$2,660.57
704956	5/9/2023	26	VERIZON WIRELESS	9933667665		City wide cell phone service April 2023	\$3,314.58
						704956 Total	\$3,314.58
704957	5/11/2023	5502	FRONTIER COMMUNICATIONS	9097991480 May		Phone costs Senior Ctr Fire Alarm 04/28-05/27/23	\$132.92
				9097997651 May		Phone costs 05/01-05/31/23	\$37.25
				9097990759 May		Phone costs 05/01-05/31/23	\$41.37
						704957 Total	\$211.54
704958	5/11/2023	7083	SELF INSURED SERVICES COMPANY	12657		Life & Disability May 2023	\$3,780.06
						704958 Total	\$3,780.06
704959	5/11/2023	1245	SO CALIF EDISON	700458638878 April23		Electricity costs 03/28-04/25/23	\$1,607.56
				700228421001 March		Electricity costs 03/14-04/30/23	\$1,356.29
				700124018786 April		Electricity costs 04/05-05/03/23	\$71.69
				700125316869 April		Electricity costs 04/05-05/03/23	\$88.53
				700125145505 April		Electricity costs 04/05-05/03/23	\$113.62



CITY OF LOMA LINDA
VOUCHER LIST
5/23/2023

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
				700327588141 April		Electricity costs 04/05-05/03/23	\$99.11
				700123951189 April		Electricity costs 04/05-05/03/23	\$48.38
				700411454240 April		Electricity costs 04/03-05/01/23	\$1,304.49
				700357831327 April		Electricity costs 04/03-05/01/23	\$70.77
				700619667467 April		Electricity costs 04/03-05/01/23	\$132.31
				700371011405 April		Electricity costs 04/03-05/01/23	\$2,421.81
				700010613157 April		Electricity costs 04/03-05/01/23	\$140.15
				700030769656 April		Electricity costs 04/03-05/01/23	\$174.00
				700123802154 April		Electricity costs 04/03-05/01/23	\$174.62
				700620519956 April		Electricity costs 04/03-05/01/23	\$1,108.36
				700546694670 April		Electricity costs 04/03-05/03/23	\$226.01
				700237491915 April		Electricity costs 04/05-05/03/23	\$147.09
				700377436138 April		Electricity costs 04/05-05/03/23	\$167.92
				700620742955 April		Electricity costs 04/05-05/03/23	\$199.13
				700063569396 April		Electricity costs 04/06-05/04/23	\$1,011.77
				700044797169 April		Electricity costs 04/06-05/04/23	\$35,385.65
				700396836845 April		Electricity costs 04/06-05/04/23	\$12,693.77
				700303221438 April		Electricity costs 04/06-05/04/23	\$151.26
				700577818031 April		Electricity costs 04/06-05/04/23	\$13,363.83
				700023837085 April		Electricity costs 04/06-05/04/23	\$13,206.18
				700180303341 April		Electricity costs 04/03-05/01/23	\$85.78
				600000500568 April		Electricity costs 03/02-04/30/23	\$3,613.83
				700004740213 April		Electricity costs 04/04-05/02/23	\$537.18
				700337902271 April		Electricity costs 04/03-05/01/23	\$172.39
				700402406564 April		Electricity costs 04/04-05/02/23	\$94.46
				700280676618 April		Electricity costs 04/04-05/02/23	\$94.45
				700441458865 April		Electricity costs 04/04-05/02/23	\$117.02
				700252505390 April		Electricity costs 04/03-05/01/23	\$110.14
				700281250130 April		Electricity costs 04/03-05/01/23	\$74.29
				700625935485 April		Electricity costs 04/05-05/03/23	\$70.35
				700077110701 April		Electricity costs 04/05-05/03/23	\$97.55
				700533422444 April		Electricity costs 04/05-05/03/23	\$91.49
				700010396020 April		Electricity costs 04/03-05/01/23	\$126.61
				700491050723 April		Electricity costs 04/03-05/01/23	\$364.19
				7004755961967 April		Electricity costs 04/03-05/01/23	\$107.44



CITY OF LOMA LINDA
VOUCHER LIST
5/23/2023

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
				700075862128 April		Electricity costs 04/05-05/04/23	\$400.23
				700491039205 April		Electricity costs 04/06-05/04/23	\$5,354.55
				700165738789 April		Electricity costs 04/06-05/04/23	\$1,564.58
				700556225427 April		Electricity costs 03/31-04/30/23	\$50.58
				700350988278 April		Electricity costs 04/01-04/30/23	\$6,877.17
				700237930435 April		Electricity costs 03/31-04/30/23	\$84.46
				700547438439 April		Electricity costs 03/31-04/30/23	\$74.40
				700072821984 April		Electricity costs 03/31-04/30/23	\$194.61
				700228294695 March		Electricity costs 03/02-04/25/23	\$12,078.04
				700630870058 April		Electricity costs 04/03-05/01/23	\$252.84
						704959 Total	\$118,152.93
704960	5/11/2023	1245	SO CALIF EDISON	700125053252 April		Electricity costs 04/05-05/03/23	\$41.86
				700571294375 April		Electricity costs 04/03-05/01/23	\$45.91
				700448473884 April		Electricity costs 04/03-05/01/23	\$17.89
				700012556793 April		Electricity costs 04/05-05/03/23	\$23.37
				700796906978 April		Electricity costs 04/10-04/27/23	\$37.42
				700605303585 April		Electricity costs 03/31-04/30/23	\$8.09
				700242318673 April		Electricity costs 03/31-04/30/23	\$44.38
						704960 Total	\$218.92
704961	5/11/2023	1261	THE GAS COMPANY	06872460008 April		Gas costs for 11325 Loma Linda Dr 04/04-05/03/23	\$76.32
				10232459007 April		Gas costs for 25581 Barton Rd 04/04- 05/03/23	\$185.67
				10022459001 April		Gas costs for 25541 Barton Rd 04/04- 05/03/23	\$404.37
				14642464003 April		Gas costs for 26000 Barton Rd 04/03- 05/02/23	\$69.85
						704961 Total	\$736.21
704962	5/11/2023	304	TYLER TECHNOLOGIES, INC.	045-409661	1230617	Cash Register/Data Dict/Menu Supp 3/24/23-3/23/24	\$1,947.62
						704962 Total	\$1,947.62



CITY OF LOMA LINDA
VOUCHER LIST
5/23/2023

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
704963	5/11/2023	26	VERIZON WIRELESS	9933667666		SCADA Modem for Sewer Lift Station 03/29-04/28/23	\$38.09
704963 Total							\$38.09
704964	5/16/2023	5407	FAMILY SERVICE ASSOC (FSA)	11-2022-300605	1220383	CDBG-CV (Covid Funding) Public Srvs Prog-FSA Nov22	\$2,973.86
				12-2022-300605		CDBG-CV (Covid Funding) Public Srvs Prog-FSA Dec22	\$4,572.62
				01-2023-300605		CDBG-CV (Covid Funding) Public Srvs Prog-FSAJan23	\$4,293.56
				02-2023-300605		CDBG-CV (Covid Funding) Public Srvs Prog-FSAFeb23	\$5,308.07
				03-2023-300605		CDBG-CV (Covid Funding) Public Srvs Prog-FSAMar23	\$3,190.50
				04-2023-300605		CDBG-CV (Covid Funding) Public Srvs Prog-FSAApr23	\$12,722.74
704964 Total							\$33,061.35
704965	5/16/2023	5502	FRONTIER COMMUNICATIONS	9094785042 May 23		Phone Svce Cole House Fire Alarm 05/04-06/03/23	\$132.91
				9097964692 May23		Phone service Corp Yard intrusion 05/04-06/03/23	\$83.28
704965 Total							\$216.19
704966	5/16/2023	7224	KELLY SERVICES, INC	1502481223	1230363	Temp Srvs to Scan Bldg permits Wk Ending 04-16-23	\$304.00
704966 Total							\$304.00
704967	5/16/2023	1245	SO CALIF EDISON	700529893260 April 2		Electricity costs 04/10-05/08/23	\$192.94
704967 Total							\$192.94
704968	5/18/2023	840	CITY OF SAN BERNARDINO	92661-76164 Apr 2023	1230771	1195 E Redlands Blvd 04/04/2023 to 05/01/2023	\$2,582.45
				92661-90878 Apr 2023	1230017	1516 Gould St 04/04/2023 - 05/01/2023	\$50.30

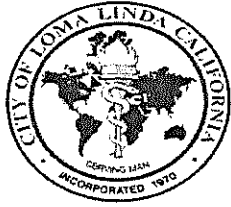


CITY OF LOMA LINDA

VOUCHER LIST

5/23/2023

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
				133-132 April 2023	1230802	1415 Richardson St 4/05/23 - 5/04/23 Water	\$4,528.60
						704968 Total	\$7,161.35
704969	5/18/2023	5502	FRONTIER COMMUNICATIONS	9097998064 May 2023		Phone service 05/10-06/09/23	\$42.81
						704969 Total	\$42.81
704970	5/18/2023	7083	SELF INSURED SERVICES COMPANY	12721		Life Insurance Premium May 2023	\$613.01
						704970 Total	\$613.01
704971	5/18/2023	1261	THE GAS COMPANY	19406867366 April 23		Gas cost for 4/11-5/10/23 Station 252	\$15.92
						704971 Total	\$15.92
704972	5/18/2023	3294	US POSTAL SERVICE	MAY 2023		Postage for MTR#47718562	\$1,000.00
						704972 Total	\$1,000.00
704973	5/18/2023	3628	U.S. BANK CORPORATE PYMNT SYS	04242023RShenton		Clearline at Digneo pk & parts for wood sprayer	\$365.59
				04242023BBolger		Plants for SC & electrical service request	\$491.18
				04242023KMacgavin		Credit for RAM & fiber for LLCCP	\$5,937.28
				04242023HReed		AA Batteries & sharpie pens	\$39.92
				04242023JLoeffert		Conference call, JPIA, SC coffee, breakfast, lunch	\$3,147.91
				04242023VPuentes		Floormat. Window tints, Water, Bedliners, DMV, etc	\$6,896.62
				04242023MMosqueda		American Water Works Conference	\$524.00
				04242023SCampbell		Padding underway, flooring, concrete, & car detail	\$701.93
				04242023WScheffler		Polycarbonate sheet for Library Tile Mural	\$447.94
				04242023EHerrera		Patched/plugged flat tire	\$15.00
				042423LArreola		GiftCards to City Staff-Employee Recognition Event	\$1,245.00



CITY OF LOMA LINDA
VOUCHER LIST
5/23/2023

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
				04242023DHarker		ReMarkable tablets books & CA Conference	\$3,730.52
				04242023MBuelna		Dry erase board and markers	\$78.78
				04242023JGillette		EMS safe, Lunch for FFPM Interview proctors (2)	\$268.28
				04242023BCorreia		Safety jacket, Uniform items and Embroidery	\$329.42
				04242023NALvizar		Uniform items, DMV registration for OHV	\$210.78
				04242023TIngalls		Test for ICC Fire Inspector II & monthly car wash	\$324.99
				04242023MAtchison		Bevg, Wtr filters, Fuel & coolant, Food proctors	\$1,141.54
				04242023TBruner		Helmet names,lunch,tablet case,stickers, giftcards	\$1,494.85
				04242023GGarza		Safety jacket, Uniform items & Embroidery	\$290.37
				04242023Kcrecellius		Case for tablet, small tools	\$174.95
				04242023NBoucher		Par tags	\$22.25
				04242023MCross		Station household supplies	\$492.72
				04242023SFABELA		AGA Membership - Finance Director	\$110.00
						704973 Total	\$28,481.82
704974	5/23/2023	4229	A & I REPROGRAPHICS	CN00040591	1230009	Specs CIP 23-114	\$279.03
						704974 Total	\$279.03
704975	5/23/2023	29	AGUA MANSA PROPERTIES, INC.	40090	1230797	Concrete recycling 5-8-23	\$300.00
				39936		Concrete recycling 5-2-23	\$300.00
						704975 Total	\$600.00
704976	5/23/2023	4777	AIR EXCHANGE, INC.	91609194	1230687	Repairs to reserve truck plymovent system	\$4,835.92
						704976 Total	\$4,835.92



CITY OF LOMA LINDA
VOUCHER LIST
5/23/2023

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
704977	5/23/2023	1984	ALLSTAR FIRE EQUIP. CO., INC.	247166	1230008	(3) Fire helmets	\$1,065.11
						704977 Total	\$1,065.11
704978	5/23/2023	5908	ALTEC INDUSTRIES, INC.	12212855	1230764	Fuel line bracket	\$25.68
				12238761		F350 Fuel line bracket	\$217.73
				12205591		Fuel Bracket	\$23.86
						704978 Total	\$267.27
704979	5/23/2023	4554	ALTERNATIVE HOSE, INC.	6049957	1230135	Pressure washer end fittings	\$40.42
				6049956		Water hose for wash rack	\$83.36
						704979 Total	\$123.78
704980	5/23/2023	2254	ANIXTER, INC.	07T065103	1230744	New call box at Fire Station 252 & Corp Yard	\$1,370.31
						704980 Total	\$1,370.31
704981	5/23/2023	6182	ATLAS PLANNING SOLUTION	1519	1230164	Consultant srvs for EOP 04/2023	\$1,785.00
						704981 Total	\$1,785.00
704982	5/23/2023	5174	BRENT BILLINGSLEY	1247	1230132	Chlorine Tablets for Wells	\$4,959.10
						704982 Total	\$4,959.10
704983	5/23/2023	110	BURTRONICS BUSINESS SYSTEM	AR103362	1230160	Prntr srvc agrmt HPM507/EQ#11687 5/13/23-6/12/23	\$50.21
						704983 Total	\$50.21
704984	5/23/2023	7218	BWW & COMPANY INC	4	1230349	CIP 22-755 Retention - Release after 5/18/23	\$24,701.50
						704984 Total	\$24,701.50
704985	5/23/2023	5390	CALIFORNIA HIGHWAY ADOPTION CO	423140	1230247	Maint of southside I10 Fwy ramps @ Mt View Ave Apr	\$350.00
				423141		Weed abtmt southside I10 Fwy ramp @ Mt View Apr	\$750.00
						704985 Total	\$1,100.00



CITY OF LOMA LINDA
VOUCHER LIST
5/23/2023

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
704986	5/23/2023	7123	CHARTER COMMUNICATIONS HOLDINGS, LLC	0212906041423 0020150041823	1230131	Cable service for station 252 4/14-5/13/23 Cable service for station 251 4/18-5/17/23 704986 Total	\$92.96 \$123.85 \$216.81
704987	5/23/2023	2843	CITY OF REDLANDS	1	1230786	CSFM Driver Operator 1A (3 participants) 704987 Total	\$480.00 \$480.00
704988	5/23/2023	4060	CLEAN SPORT	52248	1230019	Amazing wash and wax case and foam soap 704988 Total	\$294.63 \$294.63
704989	5/23/2023	203	CLINICAL LABORATORY OF	2300481-LOM01	1230020	Test water at Well sites 3/1/23 - 3/28/23 704989 Total	\$7,171.50 \$7,171.50
704990	5/23/2023	7027	COLANTUONO, HIGHSMITH & WHATLEY, PC	55796	1230021	HR Legal fees for April 704990 Total	\$246.62 \$246.62
704991	5/23/2023	2118	CONFIRE JPA	2023-102	1230159	ISD Radio/Pager pass cost srvs 3/1-6/30/23 704991 Total	\$16,314.00 \$16,314.00
704992	5/23/2023	2309	CONSOLIDATED ELECTRIC DIST-SB	6903-1041989	1230023	Light switch for cover & motion sensor light 704992 Total	\$75.07 \$75.07
704993	5/23/2023	5762	CORE & MAIN LP	S779197 S767039 S714362	1230026 1230794	Municipex pipe Connect kit, Tape, Black paint, Liners, & Plug Meter valves and couplings	\$179.44 \$494.68 \$2,152.01



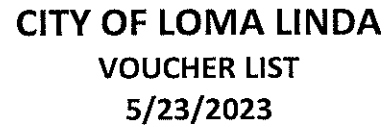
CITY OF LOMA LINDA
VOUCHER LIST
5/23/2023

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
				S805934	1230026	Hydrant wrench	\$128.33
				S797102		Poly lid	\$64.17
						704993 Total	\$3,018.63
704994	5/23/2023	236	COSTCO WHOLESale	01230119/1016166	1230763	Water, Kitchen Supplies & Motor Oil (PW)	\$693.82
						704994 Total	\$693.82
704995	5/23/2023	7290	DANNY ELLIS	0001263744	1230783	Duplicate keys for park restrooms 5-9-23	\$16.91
				0001263542	1230796	Rings & belt clip	\$23.51
				0001263541		Duplicate keys	\$143.63
						704995 Total	\$184.05
704996	5/23/2023	5088	DENNIS GRUBB & ASSOCIATES, LLC	3120	1230242	Fire Prev Plan Ck/Inspection Svcs April 2023	\$4,325.00
						704996 Total	\$4,325.00
704997	5/23/2023	316	EMPLOYMENT DEVELOPMENT DEPT	L1189517200		Benefit charges for C Carbaj 01/01-03/31/23	\$524.00
						704997 Total	\$524.00
704998	5/23/2023	2179	ENGINEERING RESOURCES OF	59060	1230692	Contract for Inspections & Project Mgt CIP20-656	\$860.00
						704998 Total	\$860.00
704999	5/23/2023	7323	ERIC ANDERSON	Storm Drain Reimb		Reimb resident for Storm drain survey/Report	\$1,105.00
						704999 Total	\$1,105.00
705000	5/23/2023	1521	FACILITIES PROTECTION SYSTEMS	79285	1230343	Replace 2 fire panel batteries at Heritage Park	\$276.00
				79294	1230345	Replace 8 fire panel batteries at Corp Yard	\$836.00
				79292	1230104	C123A Lithium Batteries	\$371.35



CITY OF LOMA LINDA
VOUCHER LIST
5/23/2023

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
				79304	1230344	Replace 4 batteries on Civic Ctr Fire Alarm Panel	\$374.00
				79284	1230206	PM Agreement 25964 Mission Rd/Wet Risers	\$1,630.00
				79293	1230202	PM Agreement at Corp Yard.	\$2,280.00
				79291	1230192	Maint Agreement Renewal WO 190958	\$375.00
				79286		Maint Agreement Renewal WO 190936	\$375.00
				79287		Maint Agreement Renewal WO 190937	\$375.00
				79288		Maint Agreement Renewal WO 190957	\$375.00
				79283	1230198	PM Fire Alarm System for Civic Center	\$4,050.00
				79282	1230194	Maint Agreement for Senior Center	\$1,330.00
				79296	1230199	Maintenance Agreement for 10520 Ohio St.	\$535.00
				79275	1230193	PM Agreement for Library	\$1,330.00
				79295	1230191	PM Agreement Halon at City Buildings	\$3,470.00
				287739	1230723	Hinckley House Fire Protection System (CIP 20-747)	\$38,888.07
						705000 Total	\$56,870.42
705001	5/23/2023	331	FAIRVIEW FORD SALES, INC.	230225	1230252	F-150 2WD XL Super Cab for Streets Dept	\$39,115.54
				230223	1230255	F-150 XLT 4x4 Super Crew Cab for Distribution Dept	\$49,028.54
				230241	1230254	F-150 4X4 XLT Super Crew Cab for Parks Dept	\$49,028.54
				230232	1230256	F-150 Super Crew 2WD 2.7 Eco Boost Engine	\$37,716.94
						705001 Total	\$174,889.56



VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
705002	5/23/2023	7273	FLOCK GROUP INC	INV-12395	1230576	Hardware & Software for 17 License Plate Readers	\$10,625.00
						705002 Total	\$10,625.00
705003	5/23/2023	5256	FLYERS ENERGY, LLC	23-811608	1230041	Fuel delivery for PW 04/26/2023	\$2,646.74
				23-810688		Fuel delivery 4/25/2023	\$4,841.26
				23-816674		Fuel Delivery for PW 05/03/2023	\$1,444.22
				23-823096		Fuel delivery for PW 5/10/23	\$1,795.29
				23-816469		Fuel delivery 4/25/2023	\$4,840.73
				23-810688C		Credit memo Fuel delivery 04/25/2023	-\$4,841.26
						705003 Total	\$10,726.98
705004	5/23/2023	2275	GEMINI GROUP, LLC	123-14987	1230647	Annual Water Quality Report 2023	\$3,839.00
						705004 Total	\$3,839.00
705005	5/23/2023	7192	GOVERNMENTJOBS.COM, INC.	INV-33203	1230800	Subscription Governmentjobs.com 6/1/23-5/31/24	\$1,107.60
						705005 Total	\$1,107.60
705006	5/23/2023	389	GRAINGER, INC.	9680710473	1230043	Safety glasses & ear plugs	\$293.79
				9694628174		Respirator kit & tablets	\$297.02
						705006 Total	\$590.81
705007	5/23/2023	2484	HAAKER EQUIPMENT CO	C1A5JH	1230118	Breather vent from vehicle	\$36.27
						705007 Total	\$36.27
705008	5/23/2023	402	HACH COMPANY	13563590	1230044	Testing kit	\$392.07
				13568508	1230271	Chlorine free reagent	\$747.77
						705008 Total	\$1,139.84
705009	5/23/2023	7318	HAMID HAMOODI	P23-097		RefundForVoidedPlanningMinorVarianceReviewP23-097	\$865.00
						705009 Total	\$865.00



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VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
705010	5/23/2023	5458	HIRSCH PIPE & SUPPLY	8883844 8895737	1230045	Sizzle system cleaner Vacuum repair kit	\$74.32 \$6.50
						705010 Total	\$80.82
705011	5/23/2023	7240	HPS WEST, INC	0001694-IN 0001753-IN 0001695-IN	1230422 1230755	3" Ultra Sonic Meter with Octave encoder Octave Enc w/5' Nicor V4 Allegro pit unit w 2' Nicor	\$376.33 \$167.11 \$209.22
						705011 Total	\$752.66
705012	5/23/2023	5144	JAMES D. HUSS JR.	23064 23061 23062	1230099	Weed Abatement lot APN 028-420-247 Weed Abatement for APN 028-32-0107 Weed Abatement for APN 028-304-116	\$420.00 \$560.00 \$420.00
						705012 Total	\$1,400.00
705013	5/23/2023	7316	JOHN REEVES	RefundRun 23-059468		Refund for run #23-059468	\$300.00
						705013 Total	\$300.00
705014	5/23/2023	6019	JORGE PEREZ	JPerezEMS Renewals23	1230758	ICEMA and the state EMS certification reimbursemen	\$320.00
						705014 Total	\$320.00
705015	5/23/2023	2023	JOSEPH E BONADIMAN & ASSOCIATE	4689 S	1220534	Land Survey - Monument Preservation CIP 19-193	\$310.00
						705015 Total	\$310.00
705016	5/23/2023	6071	KELLERMAYER BERGENSONS SERVICE	INVS017357 INV90001651980 INV90001526728	1230170 1230278	Janitorial Svcs for City bldgs & Cole House May Community Room Cleaning Apr Community Room Cleaning for March	\$7,350.37 \$870.00 \$580.00
						705016 Total	\$8,800.37



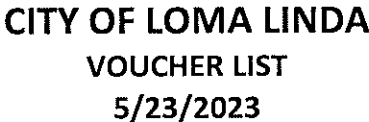
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VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
705017	5/23/2023	7224	KELLY SERVICES, INC	1602503823	1230363	Temp Srvs to Scan Bldg permits-Wk Ending 04-23-23	\$1,216.00
				1702673223		Temp Srvs to Scan Bldg permits-Wk Ending 04-30-23	\$912.00
						705017 Total	\$2,128.00
705018	5/23/2023	1492	KIRK MAYO	121312		Uniform reimbursement for K. Mayo	\$233.00
						705018 Total	\$233.00
705019	5/23/2023	7309	LILLIAN D JOHNSTON	BL REFUND 2023		CLOSED BUS LIC ACCT OVERPAYMENT	\$116.40
						705019 Total	\$116.40
705020	5/23/2023	2045	LOMA LINDA HEATING & AIR CONDITIONING, INC.	9717829	1230275	HVAC Maint at Glensummer 04/17/23	\$171.03
						705020 Total	\$171.03
705021	5/23/2023	1733	LOWE'S COMPANIES, INC.	27202 04-27-23	1230117	Ear protection, Lock, & Work gloves	\$74.54
				25948 4-30-23		Anchors, Batteries, Screws, WD 40, Lawn tools	\$157.49
				927450 -KTYVEM		Muriatic acid for D. Bolt	\$15.49
				27090 05-04-2023		Marking paint for hydrant & water	\$231.42
				25059 05-01-23		Water pump, Hose, Digging bar, & Punches	\$276.07
				27162	1230769	Small tools for Water Distribution Dept.	\$836.21
				27613	1230117	Clear mounting tape	\$18.53
				82420		Window return	-\$245.96
				25276		Lumber, Dry wall anchors, Drill bit, Window & mix	\$292.76
				27793		Lumber & window for upstairs office project	\$370.09



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VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
				27488 05-08-23		Wood shine & screws for upstairs office proj	\$25.87
				27070 05-04-2023		Window caulking for upstairs office project	\$24.75
				27422 4-23-23		Weed cleaner	\$14.45
				19184 5-8-23		Water hose, and Duct tape	\$303.71
				25533 5-6-23		Hose sprayer & weed killer	\$40.56
				27014 05-09-23		Drywall mud, Knife, Paint rolls, Electrical plate	\$38.43
				27289 05-10-23		Drill bits, Knife, & Wire strippers	\$119.09
				27290 05-10-23		Pallet of concrete	\$209.40
				27284		Tape, Leveler, Trimmer, Tools, Blower, & Shovel	\$524.71
				25099 05-10-2023		Female x female adapter	\$17.94
				927422-KWBSNO		Weed killer	\$14.45
				925821-KSWHDM		Chainsaw and tie down strap	\$46.48
						705021 Total	\$3,406.48
705022	5/23/2023	3855	LYNN A. HIRTZ	272525	1230778	Parts to service Parks Dept small tools	\$793.78
				272603	1230029	Edger repairs/service	\$249.25
						705022 Total	\$1,043.03
705023	5/23/2023	1566	MALLORY SAFETY & SUPPLY, LLC	5609662	1230105	Leather patch palm glove	\$98.53
				5614462		Nitrile gloves	\$57.46
				5612507		Nitrile gloves	\$53.30
						705023 Total	\$209.29
705024	5/23/2023	2366	MARIO MOSQUEDA	04062023		AWWA Conf per Diem Mosqueda	\$61.03
				03302023		JPIA Leadership per Diem Mosqueda	\$121.82
						705024 Total	\$182.85



VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
705025	5/23/2023	3470	MISSION LANE MAINTENCE CORP	INV-6198	1230670	Mission Lane Maint @ Easement May 2023	\$1,595.00
						705025 Total	\$1,595.00
705026	5/23/2023	662	MULTI W SYSTEMS, INC.	32330650	1230765	Repair work at Sewer Pump Station	\$800.00
						705026 Total	\$800.00
705027	5/23/2023	667	MUNIMETRIX SYSTEMS CORP	2305-1129	1230061	Maint and upgrades to Clerks Index Prog April 2023	\$39.99
						705027 Total	\$39.99
705028	5/23/2023	5992	RALPH MUNOZ	RK00244561		Water dept uniform shirts R. Munoz	\$79.90
						705028 Total	\$79.90
705029	5/23/2023	3434	MUSCO SPORTS LIGHTING, LLC	406407	1230708	Annual Control Link Service May 2023-May 2024	\$475.00
						705029 Total	\$475.00
705030	5/23/2023	1935	NARCISCO VALDOVINOS	001082	1230232	Landscape Maint Contract So Barton Pkwy April 2023	\$618.36
				001083	1230229	Landscape Maint. LMD Area April 2023	\$13,488.10
				001085	1230239	Landscape Maint -Mission, Heritage Pk Medi April	\$926.22
				001086	1230230	Misc Landscape repairs in LMD area Apr 2023	\$6,809.85
				001084	1230231	Landscape Maint Contract Barton Rd Median Apr 2023	\$3,986.49
						705030 Total	\$25,829.02
705031	5/23/2023	2917	NEW IMAGE COMMERCIAL FLOORING	15313	1230684	Furnish & install carpet tiles in 3 offices	\$3,377.00
						705031 Total	\$3,377.00



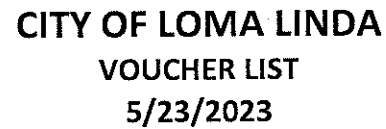
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VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
705032	5/23/2023	7291	NEW TANGRAM, LLC	667418	1230651	Finance Department Office Chairs	\$4,591.87
						705032 Total	\$4,591.87
705033	5/23/2023	7193	O'REILLY AUTO ENTERPRISES, LLC	6160-145355	1230314	Mini light bulb	\$4.39
						705033 Total	\$4.39
705034	5/23/2023	7088	OCCUPATIONAL HEALTH CENTERS OF CALIFORNIA,	79040678	1230064	Employee Physicals for TWarren & JRodriguez	\$261.00
						705034 Total	\$261.00
705035	5/23/2023	7176	ODP BUSINESS SOLUTIONS, LLC	302957929001	1230134	Calculator, Binders, Pushpins, & Hot cups	\$127.87
				304224619001		Pens, Sticky notes, Tissues, & Markers	\$86.09
				310458031001		Kleenex, batteries	\$99.82
				311033425001		Coffee machine and coffee for CD conference room	\$216.14
				309620879002		Filer board for upright roles	\$80.80
				309617702001		Notebook	\$25.99
				309620879003		Roll file compartment	\$80.80
				304935608001		File folders and badge holders for HR Dept	\$120.45
				307704001001		Copy paper, Pens	\$140.03
				308890167001		Return label maker tape	-\$38.60
						705035 Total	\$939.39
705036	5/23/2023	2431	OFFICETEAM	62011996	1230656	Finance counter temp 05/08-05/12/2023	\$1,368.80
				61978913		Finance counter temp 05/01-05/05/2023	\$1,368.80
						705036 Total	\$2,737.60
705037	5/23/2023	7042	ON DUTY HEALTH-TEXAS, PLLC	1287	1230726	NFPA -1582 Health Assessments	\$15,100.00
						705037 Total	\$15,100.00



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VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
705038	5/23/2023	7282	ORKIN SERVICES OF CALIFORNIA, INC.	241273100	1230607	Pest control services Fire Station 252 4/19/23	\$125.99
				242427749	1230602	Pest control service Civic Center & Library May	\$146.99
				242428358	1230606	Pest control services for 10466 Richardson May	\$57.99
						705038 Total	\$330.97
705039	5/23/2023	5340	P N P OFFICE FURNITURE	9212	1230661	3 Grey chairs & 4 black chairs	\$1,611.73
						705039 Total	\$1,611.73
705040	5/23/2023	3380	PASCO	97494	1230795	Pull handles installation for Library entry	\$673.22
						705040 Total	\$673.22
705041	5/23/2023	4094	PAUL LEMAY	2787	1230753	Painting of three rooms in Library	\$2,585.00
						705041 Total	\$2,585.00
705042	5/23/2023	7184	PAUL MCLAUGHLIN	000638	1230735	Senior Center- finalize electrical- 2 air handlers	\$3,470.00
						705042 Total	\$3,470.00
705043	5/23/2023	7287	PAYMENTUS CORPORATION	INV-15-132708	1230623	02/2023 IVR payment transactions fee	\$1,240.54
				INV-15-133634		03/2023 IVR transaction fees	\$1,164.86
				INV-15-134556		April 2023 IVR payment processing	\$1,151.95
						705043 Total	\$3,557.35
705044	5/23/2023	4458	PRINTING & PROMOTION PLUS, INC.	86918	1230112	Campbell & Barbo business cards	\$191.37
				86911	1230766	Envelopes for FY 2024 Refuse Rate Increase Notice	\$555.00
				87008	1230112	Printing of Business Cards Anna Briones	\$101.07
						705044 Total	\$847.44



VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
705045	5/23/2023	5772	QUINN COMPANY	PCI00034185	1230072	Water pump, Regulator, Gasket & hose	\$629.14
						705045 Total	\$629.14
705046	5/23/2023	7326	RAJESH KRISHNAMURTHY	993755638		Refund 11/17/2008 Internet deposit	\$59.90
						705046 Total	\$59.90
705047	5/23/2023	5911	RDO EQUIPMENT CO	E1220835	1230258	Vermeer Skid Steer Stump Grinder	\$25,027.09
						705047 Total	\$25,027.09
705048	5/23/2023	7302	RED MOUNTAIN, INC.	27048	1230686	Smoke Check Equipment for Smog Checks	\$5,462.55
						705048 Total	\$5,462.55
705049	5/23/2023	7306	ROADPOST USA INC	RU08331014	1230725	Iridium Satellite Service and Hardware	\$8,846.30
						705049 Total	\$8,846.30
705050	5/23/2023	266	ROBBINS & HOLDAWAY	00-1006-44690	1230079	Legal Services - April LL General City Matters	\$17.50
				00-1006-01-44691		Legal Services-CC Mtgs General Matters	\$560.00
				00-1006-02-44692		Legal Services - April CD	\$1,925.00
				00-1006-04-44694		Legal Services - April - Public Safety	\$140.00
				00-1006-11-44696		Legal Services - April - Claims	\$665.00
				00-1006-12-44697		Legal Services - April - Misc	\$735.00
				00-1006-13-44698		Legal Services-April-Public Works	\$35.00
				00-7200-44700		Legal Services - April - Special Counsel Srvs	\$1,800.00
						705050 Total	\$5,877.50
705051	5/23/2023	5353	ROMO PLANNING GROUP	2023-04	1230250	Interim Planning Services 04/02/23-04/30/23	\$7,843.75
						705051 Total	\$7,843.75



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VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
705052	5/23/2023	451	SITEONE LANDSCAPE SUPPLY, LLC	129213192-001	1230083	Connector, plug, PVC, vinyl, & handle for CH Proj	\$103.73
				129220830-001		Connector for CH Landscape Project	\$29.58
				129391678-001		PVC Couplings, pipe cutter, & cement	\$127.64
				129465922-001		Pro spray gun	\$71.03
				129773731-001		Liquid herbicide & pre emergent liquid	\$607.67
				129810916-001		Rain bird & black/blue connector	\$162.85
				129852491-001		Suction pump	\$130.00
						705052 Total	\$1,232.50
705053	5/23/2023	865	SN BERNARDINO CO SHERIFF DEPT	22475	1230144	Sheriff Services Contract-Lopers Event OT	\$5,196.02
				22536		Sheriff Services Contract-Q2 Mou Incr	\$36,345.25
						705053 Total	\$41,541.27
705054	5/23/2023	1131	SOUTH COAST A.Q.M.D.	4165138	1230777	AQMD Hot Spot Fee 26000 Barton Road	\$153.23
						705054 Total	\$153.23
705055	5/23/2023	7245	SOUTH COAST LIGHTING & DESIGN	1010353	1230664	8" Solar Flashing Stop Signs (5 each)	\$5,635.33
						705055 Total	\$5,635.33
705056	5/23/2023	1356	STAPLES BUSINESS ADVANTAGE	3535697631	1230111	Notepad, Post its, Air fresheners, Pencils	\$46.55
				3536173093		Message book, Manila folders	\$38.02
						705056 Total	\$84.57



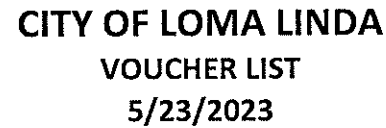
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VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
705057	5/23/2023	1451	STATE OF CALIFORNIA DEPT OF JUSTICE	652566	1230754	Background check for T. Warren	\$32.00
705057 Total							\$32.00
705058	5/23/2023	7303	STRONG'S ENTERPRISE, INC.	160750	1230767	Tool box and floor liner for new Parks vehicle	\$1,236.81
705058 Total							\$1,236.81
705059	5/23/2023	6003	VEOLIA WTS SERVICES USA, INC.	902118984	1230167	Deionized wtr tank & regeneration fees 05/23	\$81.35
705059 Total							\$81.35
705060	5/23/2023	2127	T. JARB THAIPEJR	JThaipejrReimb5-16		Reimb - Lodging & Parking - SCAG Mtg May 4-5 2023	\$280.61
705060 Total							\$280.61
705061	5/23/2023	5436	TAFOYA & ASSOCIATES	2988	1230776	Repair fuel tank at Fire Station & Corp Yard	\$2,676.00
705061 Total							\$2,676.00
705062	5/23/2023	6269	TESS ELECTRIC INC.	1259	1230780	Repair Vandalized Ground Conductors @ RTP	\$2,731.38
705062 Total							\$2,731.38
705063	5/23/2023	7124	TETRA TECH INC.	52063283	1230522	Contract for Project Mgt/Inspections CIP-22-665	\$8,268.72
705063 Total							\$8,268.72
705064	5/23/2023	7199	THE LLOYD PEST CONTROL CO, INC.	8055407	1230264	Gopher services for Bailey 04/06/23	\$100.00
				8055408		Gopher services for BB Fields 04/06/2023	\$150.00
				8058768	1230266	Gopher control services for Civic Center 04/10/23	\$150.00
				8062339	1230264	Gopher services for Hulda Crooks 4/13/23	\$150.00



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VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
				8062340		Gopher services for Elmer Digneo 4/13/23	\$100.00
				8065738	1230266	Gopher control services for Civic Center 4/17/23	\$150.00
				8069065	1230264	Gopher services for Bryn Mawr 4/20/23	\$100.00
				8066858		Gopher services for Bailey pk 4/18/23	\$100.00
				8075931		Gopher services for BB Fields 4/25/23	\$150.00
				8075932		Gopher services for Elmer Digneo 4/26/23	\$100.00
				8077262		Gopher services for Hulda Crooks 4/27/23	\$150.00
				8077263		Gopher services for Bryn Mawr 4/27/23	\$100.00
						705064 Total	\$1,500.00
705065	5/23/2023	4459	THE TOLL ROADS VIOLATIONS DEPT	1546059	1230799	Toll Road Services 04/25/2023 Gillette	\$12.90
						705065 Total	\$12.90
705066	5/23/2023	2862	TRL SYSTEMS, INC.	566076	1230756	Service call for SCADA room door not opening	\$860.00
						705066 Total	\$860.00
705067	5/23/2023	2151	TRUGREEN LANDSCAPE	173919592	1230751	Vegetation control around 3 well sites	\$2,365.28
						705067 Total	\$2,365.28



VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
705068	5/23/2023	304	TYLER TECHNOLOGIES, INC.	045-418610	1230497	EnerGovImplementation04/25/23-04/27/23	\$4,200.00
				045-417793		EnerGovImplementation04/18/23-04/20/23	\$4,900.00
				045-419484		EnerGovImplementation05/02/23-05/04/23	\$4,200.00
						705068 Total	\$13,300.00
705069	5/23/2023	7322	TYLER WARREN	Livescanreimbursemen		Live scan service reimbursement	\$30.00
						705069 Total	\$30.00
705070	5/23/2023	1854	UNDERGROUND SERVICE ALERT OF	420230147 22-2303694	1230094	Dig alert notification April 2023	\$64.25
						Dig alert notification costs for April 2023	\$35.90
						705070 Total	\$100.15
705071	5/23/2023	4030	US TRONICS	M-12267AP23	1230168	Satellite phone service April 1-30, 2023	\$210.28
						705071 Total	\$210.28
705072	5/23/2023	5282	VICTOR PUENTES	478 10 162 66		Uniform pants V. Puentes	\$129.34
						705072 Total	\$129.34
705073	5/23/2023	1885	VISTA PAINT CORPORATION	2023-983774-00	1230097	Paint for hydrant, Rags, & Gloves	\$273.52
						705073 Total	\$273.52
705074	5/23/2023	1977	VULCAN MATERIALS	73628309	1230137	AC for Cardingin CT	\$192.52
						705074 Total	\$192.52
705075	5/23/2023	5500	WEST COAST ARBORISTS, INC.	199147	1230757	Tree trimming Daisy, Poplar & Tulip	\$19,584.00
				199145	1230761	Ash & Pine tree crown reduction & tree removal	\$3,366.00
						705075 Total	\$22,950.00



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5/23/2023

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
705076	5/23/2023	7024	WHITE CAP	50021985463	1230770	Small tools & Safety Equipment	\$2,911.52
						705076 Total	\$2,911.52
705077	5/23/2023	1919	WILLDAN	002-28650	1230100	Building Dept Services April 2023	\$13,682.18
						705077 Total	\$13,682.18
705078	5/23/2023	7013	WILLIAM T. SCHOENBORN	1898	1230006	Labor for eastside labor & parts	\$2,151.00
				1897		Annual Backflow Testing for Eastside of City	\$1,900.00
						705078 Total	\$4,051.00
705079	5/23/2023	3968	WINZER FRANCHISE CORPORATION	1032916	1230101	Green utility marker paint	\$420.40
						705079 Total	\$420.40
						Grand Total	\$816,036.56



CITY OF LOMA LINDA
VOUCHER LIST
5/23/2023

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
465605	5/2/2023	454	MissionSquare	2023050200465605		457 Contributions-04/09 through 04/22/2023	\$21,849.30
461026	5/16/2023	454	MissionSquare	2023051600461026		457 Contributions-04/23 through 05/06/2023	\$26,116.19
102364386	5/11/2023	771	PERS	1002364386/87		Retirement Contributions-04/01-04/30/2023	\$914.16
102359830	5/5/2023	771	PERS	1002359830/31/32/33		Retirement Contributions-03/26 through 04/08/2023	\$62,934.08
102366361	5/16/2023	771	PERS	1002366361/62/63/64		Retirement Contributions-04/09 through 04/22/2023	\$62,907.42
Total Wires:							\$174,721.15
Total Checks (Total from previous page):							\$816,036.56
Grand Total =							<u>\$990,757.71</u>

PAYROLL: 05/11/2023 \$385,147.76

CLAIMS VOUCHER APPROVAL

I have reviewed the above listing of payments on check nos. 704952 through 705079 and wire nos. 465605, 461026, 102364386, 102359830 & 102366361 for a total disbursement of \$990,757.71 and to the best of my knowledge, based on the information provided, they are correct and are recommended for payment.

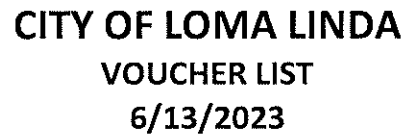
Sonia Fabela, Finance Director

Recommend that City Council approve for payment.

T. Jarb Thaipejr, City Manager

Approved by the City Council at their meeting held on June 27, 2023 and the City Treasurer is hereby directed to pay except as noted.

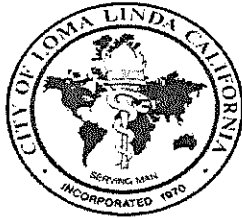
Phillip Dupper, Mayor





CITY OF LOMA LINDA
VOUCHER LIST
6/13/2023

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
705089	6/1/2023	4197	C.A.P.F.	June 2023		Long Term Disability Fire June 2023	\$678.50
						705089 Total	\$678.50
705090	6/1/2023	5673	CR&R	FEB 2023		Refuse payments collected Feb 2023	\$145,713.58
				MAR 2023		Refuse payments collected Mar 2023	\$120,184.67
				APR 2023		Refuse payments collected April 2023	\$146,020.44
						705090 Total	\$411,918.69
705091	6/1/2023	5502	FRONTIER COMMUNICATIONS	9097997257 June		Phone costs Corp yard fire alarm 05/19-06/18/23	\$42.81
						705091 Total	\$42.81
705092	6/1/2023	570	LOMA LINDA FIREFIGHTERS ASSN	MAY 2023		DUES FOR MAY 2023 LLFFA	\$1,118.00
						705092 Total	\$1,118.00
705093	6/1/2023	7053	MARLIN BUSINESS BANK	20581270	1230121	City wide printer lease agreement May 2023	\$2,498.19
				20581270PW		Wide format PW printer lease agreement May 2023	\$752.10
						705093 Total	\$3,250.29
705094	6/1/2023	876	SAN BERNARDINO MUNICIPAL WATER	FEB 2023		SB Sewer payments collected Feb 2023	\$231,367.14
				MAR 2023		SB Sewer payments collected Mar 2023	\$291,094.82
				APR 2023		SB Sewer payments collected Apr 2023	\$230,361.58
						705094 Total	\$752,823.54



CITY OF LOMA LINDA

VOUCHER LIST

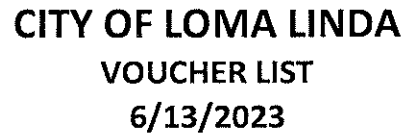
6/13/2023

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
705095	6/1/2023	1245	SO CALIF EDISON	700458638878 May 700570670141 May 700546567358 May 700394531780 May 700452547783 May 700075919924 May 700142412616 May 700142439793 May		Electricity costs 04/26-05/24/23 Electricity costs 04/03-05/25/23 Electricity costs 04/26-05/24/23 Electricity costs 04/07-05/25/23 Electricity costs 04/27-05/25/23 Electricity costs 04/27-05/25/23 Electricity costs 04/27-05/25/23 Electricity costs 04/27-05/25/23 705095 Total	\$1,702.96 \$141.02 \$22.37 \$124.46 \$52.56 \$50.17 \$11.25 \$122.18 \$2,226.97
705096	6/1/2023	2289	PROGRESSIVE SOLUTIONS, INC.	3934	1230830	Progressive solutions Business License upgrade 50% 705096 Total	\$4,450.00 \$4,450.00
705097	6/7/2023	5502	FRONTIER COMMUNICATIONS	9097963838 June 9097998149 June		Phone costs 05/22-06/21/23 Phone costs Fire Station #1 705097 Total	\$127.81 \$247.36 \$375.17
705098	6/7/2023	7083	SELF INSURED SERVICES COMPANY	B092N8		Dental Insurance Premium-June 2023 705098 Total	\$4,818.60 \$4,818.60
705099	6/7/2023	1245	SO CALIF EDISON	700228294695 April 700162747250 April		Electricity costs 03/31-05/24/23 Electricity costs April 705099 Total	\$14,983.69 \$586.19 \$15,569.88
705100	6/7/2023	1154	VISION SERVICE PLAN - CA	12121787/0002- 12121787/0001-		Vision Base Plan June 2023 Vison Insurance June 2023 705100 Total	\$95.10 \$1,152.26 \$1,247.36



CITY OF LOMA LINDA
VOUCHER LIST
6/13/2023

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
705101	6/13/2023	7239	A & F ENGINEERING GROUP, INC.	23-372.001	1230424	Electrical Engineering Design Civic Ctr Generator	\$7,200.00
						705101 Total	\$7,200.00
705102	6/13/2023	4229	A & I REPROGRAPHICS	CN00040615	1230009	Print specs for CIP 22-858	\$328.16
						705102 Total	\$328.16
705103	6/13/2023	5827	ADAM HALL'S PLANT NURSERY	012629 012628 013352	1230010	Plants for Community Garden Trees for City Plants for community garden 5-23-23	\$67.72 \$996.15 \$134.47
						705103 Total	\$1,198.34
705104	6/13/2023	5758	ALETHEA, INC.	LL052023	1230307	Onsite or remote desk support specialist May 2023	\$10,505.00
						705104 Total	\$10,505.00
705105	6/13/2023	1984	ALLSTAR FIRE EQUIP. CO., INC.	247590	1230008	Hose clamp & Tool pouch, Radio chest harness	\$511.56
						705105 Total	\$511.56
705106	6/13/2023	2254	ANIXTER, INC.	07T065824	1230012	Mount surface for new call box at Fire Station 252	\$216.02
						705106 Total	\$216.02
705107	6/13/2023	2254	ANIXTER, INC.	Q4 2022 Return		Q4 2022 Economic Incentive Agreement	\$45,968.00
						705107 Total	\$45,968.00
705108	6/13/2023	3833	ATKINSON, ANDESLON, LOYA, RUUD, & ROMO	680891	1230007	HR Legal fees for April 2023	\$7,712.25
						705108 Total	\$7,712.25

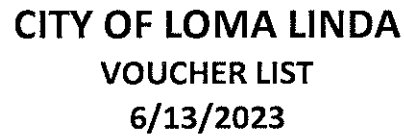


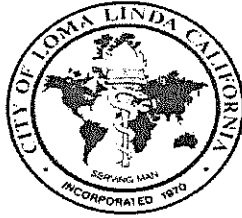
VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
705109	6/13/2023	110	BURTRONICS BUSINESS SYSTEM	AR104210	1230160	Prntr srvc agrmt HPM507/EQ#11687 6/13/23-7/12/23	\$50.21
						705109 Total	\$50.21
705110	6/13/2023	5390	CALIFORNIA HIGHWAY ADOPTION CO	523142	1230247	Maint of south side I-10 Fwy ramps @ Mt View May	\$350.00
				523143		Weed abate southside I-10 Fwy @ Mt View Ave May	\$750.00
						705110 Total	\$1,100.00
705111	6/13/2023	5240	CDW-GOVERNMENT	JN66006	1230632	StorageAreaNetwork(SAN)Replacement HardwareOnly	\$52,832.68
						705111 Total	\$52,832.68
705112	6/13/2023	7123	CHARTER COMMUNICATIONS HOLDINGS, LLC	0030597051023	1230169	Cable service for city council 05/10/23- 06/09/23	\$48.62
				0212906051423	1230131	Cable service for Fire station 252	\$92.96
				0020150051823		Cable srvc for station 251 5/18-6/17/23	\$123.85
						705112 Total	\$265.43
705113	6/13/2023	4397	CHEMPAK	121317	1230836	Paper & sanitation supplies for Park restrooms	\$1,605.32
						705113 Total	\$1,605.32
705114	6/13/2023	2118	CONFIRE JPA	2023-109	1230159	CONFIRE Services FY2023 - FirstWatch add-on	\$3,336.89
						705114 Total	\$3,336.89
705115	6/13/2023	2309	CONSOLIDATED ELECTRIC DIST-SB	6903-1042714	1230023	Breaker for park	\$19.69
						705115 Total	\$19.69



CITY OF LOMA LINDA
VOUCHER LIST
6/13/2023

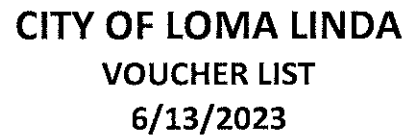
VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
705116	6/13/2023	5762	CORE & MAIN LP	5239868	1230826	Copper tubing, Couplings and Fittings Wtr Dist	\$1,693.76
				5872849	1230026	Correction for overcharging Inv #5239868	-\$32.92
						705116 Total	\$1,660.84
705117	6/13/2023	1279	DAILY JOURNAL CORPORATION	B3702982	1230028	Notice inviting Bids for CIP 23-114	\$336.63
				B3701185		Notice public hearing 2023-24	\$109.92
				B3701181		Notice public hearing LMD Annual 2023-24	\$109.92
				B3703640		Notice of public hearing refuse rate increase	\$364.11
				B3702999		Bid Notice inviting Bids for CIP 22-858	\$288.54
						705117 Total	\$1,209.12
705118	6/13/2023	7290	DANNY ELLIS	0000247234	1230815	Lever, Deadbolt, Lock box, & Installation	\$1,158.56
				0001263956	1230838	Padlocks for Civic Center	\$43.02
				0001264091	1230837	New locks for Ballfield	\$59.51
						705118 Total	\$1,261.09
705119	6/13/2023	7332	DAY MANAGEMENT CORP	INV778358	1230834	Display Motorola radio	\$1,690.13
						705119 Total	\$1,690.13
705120	6/13/2023	5088	DENNIS GRUBB & ASSOCIATES, LLC	3157	1230242	Fire Prevention Plan Check Srvc May 23	\$3,835.00
						705120 Total	\$3,835.00



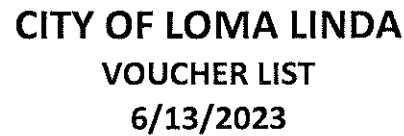


CITY OF LOMA LINDA
VOUCHER LIST
6/13/2023

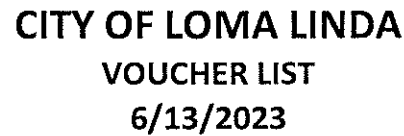
VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
705127	6/13/2023	5256	FLYERS ENERGY, LLC	23-829205	1230041	Fuel delivery 5/17/2023	\$2,455.12
				23-838267		Diesel delivery for PW 05-31-23	\$1,357.75
				23-833542		Fuel for PW 5-24-23	\$2,273.63
				23-838268		Fuel delivery 5/31/2023	\$1,312.77
						705127 Total	\$7,399.27
705128	6/13/2023	2636	GOLDEN BELL PRODUCTS, INC.	18290	1230787	Sewer manhole roach control services	\$13,671.00
				18291	1230823	Roach control spraying for 34 sewer manholes	\$833.00
						705128 Total	\$14,504.00
705129	6/13/2023	402	HACH COMPANY	13590977	1230150	Sewer Flow Meter Monitoring Srv Jan-May 2023	\$5,850.00
						705129 Total	\$5,850.00
705130	6/13/2023	7331	HARVEY ZALSMAN JR DDS MD, INC.	BL REFUND		Business license refund closed account	\$425.40
						705130 Total	\$425.40
705131	6/13/2023	5458	HIRSCH PIPE & SUPPLY	8909640	1230045	Coupling	\$8.77
				8912752		Fleet shop restroom	\$16.39
						705131 Total	\$25.16
705132	6/13/2023	435	HOME DEPOT CREDIT SERVICES	5011462	1230120	Graffiti paint	\$130.46
						705132 Total	\$130.46
705133	6/13/2023	4896	INTERFACE SECURITY SYSTEMS, LLC	20479460	1230292	Alarm monitoring Sr Center & Heritage Park	\$421.98
						705133 Total	\$421.98



VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
705134	6/13/2023	5144	JAMES D. HUSS JR.	23003	1230099	Weed Abatement for lot beside Dog Park	\$420.00
				23004		Weed Abatement APN 029212154-029212172	\$860.00
				23005		Weed Abatement for APN 029-305-221	\$410.00
				23009		Weed Abatement for APN 028109123	\$485.00
				23008		Weed Abatement for APN 028326119	\$650.00
				23006 5-23-23		Weed Abatement for APN 028109141	\$280.00
				23011		Weed Abatement for APN 029303111	\$210.00
						705134 Total	\$3,315.00
705135	6/13/2023	7032	JOHN ARTHUR MAY	1294	1230027	Disable alarms	\$190.00
						705135 Total	\$190.00
705136	6/13/2023	7224	KELLY SERVICES, INC	1902740323	1230363	Temp Srvs-Scan Building permits Wk Ending 5-14-23	\$1,205.97
				2002723223		Temp Srvs to Scan Bldg permits Wk Ending 5/21/23	\$912.00
				2101921723		Temp Srvs to Scan Bldg Permits wk ending 05/28/23	\$608.00
						705136 Total	\$2,725.97
705137	6/13/2023	7330	KHEIRUZ ZAMAN	05202023		Overcharged \$25 for Community Room	\$25.00
						705137 Total	\$25.00



VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
705138	6/13/2023	5375	LEVEL 3 COMMUNICATIONS, LLC	644218372	1230122	VoiP services 06/01/23-06/30/2023	\$433.85
						705138 Total	\$433.85
705139	6/13/2023	6242	LOMA LINDA UNIVERSITY	CY 2022		CY 2022 Staffing Supp Police Agrmnt-sales tax cred	\$1,636,606.00
						705139 Total	\$1,636,606.00
705140	6/13/2023	1733	LOWE'S COMPANIES, INC.	27177 05-15-23	1230117	Chisels, Reamer, Pliers, Punch, & Extractor	\$147.06
				25411 5-14-2023		Various small tools	\$151.56
				27302 05-10-2023		Tow hitch	\$44.16
				27527 05-17-2023		Pallet of concrete	\$209.40
				27747 05-18-2023		Screws & anchors for ballfield door	\$8.91
				27217		Self tap screws for West Office	\$12.90
				64189		Insect killer	\$13.40
				27647 05-18-2023		Propane tank	\$45.41
				25523		Windows & lumber for west office proj	\$533.52
				27578 05-23-23		Insulation, Wire protector, Electric box & Cover	\$87.27
				27384 05-17-2023		Light bulbs & Paint rollers	\$145.49
				27833 05-24-2023		Tools & supplies west office proj	\$232.66
				27007 05-31-23		Screws	\$1.44
				27317 5-26-23		Plug cord, Toilet plunger, Towels	\$54.67
				27883 6-5-23		Bar oil, Pins, Drill bit, Door stop, Nuts, Chain	\$93.16
						705140 Total	\$1,781.01
705141	6/13/2023	667	MUNIMETRIX SYSTEMS CORP	2306-1129	1230061	Maint. & upgrades to Clerks Index Prog. May 2023	\$39.99
						705141 Total	\$39.99



VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
705142	6/13/2023	6059	NICHOLAS MARZULLO	12096	1230773	Replace damaged components of Library's awning	\$3,200.00
						705142 Total	\$3,200.00
705143	6/13/2023	7193	O'REILLY AUTO ENTERPRISES, LLC	6160-149937	1230314	Water pump, Belt, & Anti freeze	\$179.74
				6160-151328		Battery	\$301.46
				6160-153387		Credit for returned parts	-\$20.61
				6160-154313		Gear lube and cleaner	\$59.77
						705143 Total	\$520.36
705144	6/13/2023	7088	OCCUPATIONAL HEALTH CENTERS OF CALIFORNIA,	79188473	1230064	Physical for N. Allen & M. Garcia	\$364.00
				79333545		Employee Physical for N. Allen	\$290.00
						705144 Total	\$654.00
705145	6/13/2023	7176	ODP BUSINESS SOLUTIONS, LLC	302853476001	1230134	Tissues, Cash envelopes, Label machine tape	\$124.44
						705145 Total	\$124.44
705146	6/13/2023	7282	ORKIN SERVICES OF CALIFORNIA, INC.	242428979	1230605	Pest control services for 25964 Mission May	\$147.99
				242427744	1230603	Pest control services for the Corp Yard May	\$81.99
				242428807	1230607	Pest control srv for Fire Station 252 on 5/23/23	\$125.99
				242428018	1230604	Pest control services for Senior Center May 2023	\$64.99
				242430176	1230614	Pest control srvs for Station 251 5/24/23	\$149.00
						705146 Total	\$569.96



CITY OF LOMA LINDA
VOUCHER LIST
6/13/2023

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
705147	6/13/2023	4094	PAUL LEMAY	2791	1230779	Replace drinking fountain in the Library	\$2,785.00
				2790	1230811	Painting of wrought iron fencing near Library	\$4,890.00
						705147 Total	\$7,675.00
705148	6/13/2023	7184	PAUL MCLAUGHLIN	000704	1230782	Various electric repairs in Civic Center	\$4,100.00
						705148 Total	\$4,100.00
705149	6/13/2023	1592	PHOENIX GROUP INFORMATION SYST	042023143	1230295	Delinquent parking ticket recovery prgm 4/2023	\$769.19
				042023903	1230294	Parking Permit Management for 04/2023	\$999.10
				0420231143	1230293	Administrative citation collection billing 04/2023	\$101.26
						705149 Total	\$1,869.55
705150	6/13/2023	1775	PHONG NGUYEN, MD	July 2022-June 2023	1230594	Medical Director EMS for FY 2023	\$10,000.00
						705150 Total	\$10,000.00
705151	6/13/2023	4199	QUALITY CODE PUBLISHING	GC0010815	1230071	Codification of ordinances	\$2,308.00
						705151 Total	\$2,308.00
705152	6/13/2023	5772	QUINN COMPANY	PCA00362378	1230072	Timing pins for 420D & engine turn tool	\$305.01
				PCA00362379		Transmission fluid	\$58.55
				PCA00362377		928G Loader park brake parts	\$226.76
						705152 Total	\$590.32
705153	6/13/2023	5772	QUINN COMPANY	PCA00360903	1230804	Parts to repair 420D Cat Backhoe	\$3,468.02
						705153 Total	\$3,468.02



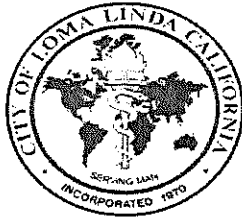
CITY OF LOMA LINDA
VOUCHER LIST
6/13/2023

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
705154	6/13/2023	7306	ROADPOST USA INC	RU08331974	1230725	Iridium bagdock Hardware 705154 Total	\$4,956.52 \$4,956.52
705155	6/13/2023	7063	SAFETY NETWORK TRAFFIC SIGNS, INC	TS-16372 TS-16399	1230759 1230705	Historic Bryn Mawr Signs Street Name Signs 705155 Total	\$313.55 \$9,628.04 \$9,941.59
705156	6/13/2023	7127	SCA OF CA, LLC	156516PS 156690PS 156738PS	1230306	Street Sweeping Srvs Feb 2023 Street Sweeping Srvs Mar 2023 Street Sweeping Srvs April 2023 705156 Total	\$6,094.08 \$6,094.08 \$6,094.08 \$18,282.24
705157	6/13/2023	7047	SHI INTERNATIONAL CORP	B16893006	1230768	Dell PowerEdge R450 hardware 705157 Total	\$9,158.75 \$9,158.75
705158	6/13/2023	451	SITEONE LANDSCAPE SUPPLY, LLC	129990389-001 130069076-001 130030151-001 130142694-001 130139999-001 130125464-001 130380554-001 130427303-001 130405001-001 130695197-001	1230083 1230083	PVC cement low, couplings, & pipe Elbow, PVC nipple, Coupling, & Rotor riser Repair couplings & Marking flag purple Sprinkler heads and irrigation parts for parks Weed killer Goof plug & hole punch PVC Coupling, Sockets, Pipe, Elbow, & Tree stakes PVC Socket, Elbow, Couplings, & Reducer PVC Degree elbows PVC Couplings & cap	\$119.82 \$325.26 \$89.62 \$2,146.01 \$778.24 \$6.84 \$738.00 \$50.80 \$13.22 \$44.21



CITY OF LOMA LINDA
VOUCHER LIST
6/13/2023

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
				130619491-001		PVC Couplings, Sockets, Nipple, & Pipe	\$126.91
						705158 Total	\$4,438.93
705159	6/13/2023	865	SN BERNARDINO CO SHERIFF DEPT	22474	1230144	Sheriff Services Contract-Q2 Gen Svcs.	\$58,080.14
				23007		Sheriff Services Contract-May 2023	\$534,844.00
				23108		Sheriff Services Contract-June	\$534,844.00
						705159 Total	\$1,127,768.14
705160	6/13/2023	1245	SO CALIF EDISON	700796906978 May		Electricity costs 04/28-05/29/23	\$14.98
				700411454240 May		Electricity costs 05/02-05/31/23	\$1,407.29
				700030769656 May		Electricity costs 05/02-05/31/23	\$167.73
				700123802154 May		Electricity costs 05/02-05/31/23	\$177.19
				700605303585 May		Electricity costs 05/01-05/30/23	\$25.97
				700011104827 May		Electricity costs 04/28-05/29/23	\$141.56
				700620519956 May		Electricity costs 05/01-05/31/23	\$933.51
				700571294375 May		Electricity costs 05/02-05/31/23	\$41.88
				700619667467 May		Electricity costs 05/02-05/31/23	\$129.26
				700371011405 May		Electricity costs 05/02-05/31/2023	\$2,595.16
				700010613157 May		Electricity costs 05/02-05/31/23	\$163.08
				700180303341 May		Electricity costs 05/02-05/31/23	\$82.84
				700491050723 May		Electricity costs 05/02-05/31/23	\$359.46
				700350988278 May		Electricity costs 05/01-05/31/23	\$6,877.17
				700337902271 May		Electricity costs 05/02-05/31/23	\$170.68
				700630870058 May		Electricity costs 05/02-05/31/23	\$243.83
				700475961967 May		Electricity costs 05/02-05/31/23	\$102.92
				700448473884 May		Electricity costs 05/02-05/31/23	\$17.89
				700357831327 May		Electricity costs 05/02-05/31/23	\$67.79
				700281250130 May		Electricity costs 05/02-05/31/23	\$71.75
				700252505390 May		Electricity costs 05/02-05/31/23	\$106.94
				700010396020 May		Electricity costs 05/02-05/31/23	\$119.98



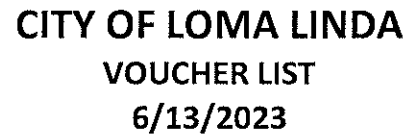
CITY OF LOMA LINDA
VOUCHER LIST
6/13/2023

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
				700237930435 May		Electricity costs 05/01-05/30/23	\$75.48
				700547438439 May		Electricity costs 05/01-05/30/23	\$68.97
				700242318673 May		Electricity costs 05/01-05/30/23	\$41.58
				700072821984 May		Electricity costs 05/01-05/30/23	\$178.70
				700548764612 May		Electricity costs 04/28-05/29/23	\$202.04
				700441458865 May		Electricity costs 05/03-06/01/23	\$112.48
				700280676618 May		Electricity costs 05/03-06/01/23	\$91.13
				700402406564 May		Electricity costs 05/03-06/01/23	\$96.11
				700004740213 May		Electricity costs 05/03-06/01/23	\$531.00
						705160 Total	\$15,416.35
705161	6/13/2023	1245	SO CALIF EDISON	700556225427 May		Electricity costs 05/01-05/30/23	\$46.38
						705161 Total	\$46.38
705162	6/13/2023	1131	SOUTH COAST A.Q.M.D.	4171948	1230820	AQMD Hot Spot Fee 10520 Ohio St 7/22-6/23	\$153.23
				4165302	1230821	AQMD Hot Spot Fee 11325 Loma Linda Dr 7/22-6/23	\$153.23
						705162 Total	\$306.46
705163	6/13/2023	1131	SOUTH COAST A.Q.M.D.	4173946	1230824	AQMD Hot Spot Fee 3.2 MGReservoir July 22-June 23	\$153.23
						705163 Total	\$153.23
705164	6/13/2023	5849	ST FRANCIS ELECTRIC, LLC	22035326	1230283	Misc Traffic Signal Repairs April	\$1,383.36
				22035325	1230281	Annual Traffic Signal Maint. Contract Apr 2023	\$1,508.00
						705164 Total	\$2,891.36
705165	6/13/2023	1356	STAPLES BUSINESS ADVANTAGE	3537582548	1230111	Recyclable paper	\$357.19
						705165 Total	\$357.19



CITY OF LOMA LINDA
VOUCHER LIST
6/13/2023

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
705166	6/13/2023	5561	STATEWIDE TRAFFIC SAFETY & SIGNS	13010721 13010792	1230784 1230085	28" Traffic Cones Bracket for st name sign 705166 Total	\$2,501.25 \$15.83 \$2,517.08
705167	6/13/2023	5561	STATEWIDE TRAFFIC SAFETY & SIGNS	13010720	1230085	Asphalt repair, Bracket, Fast fry, & Signs 705167 Total	\$867.17 \$867.17
705168	6/13/2023	7303	STRONG'S ENTERPRISE, INC.	160824	1230809	Lightbar & Safety lighting for PD555 705168 Total	\$2,285.87 \$2,285.87
705169	6/13/2023	6003	VEOLIA WTS SERVICES USA, INC.	902161207	1230167	Deionized wtr tank & regeneration fees June 2023 705169 Total	\$81.35 \$81.35
705170	6/13/2023	2751	SUNDOWN WINDOW TINTING	C76540 C76535	1230752 1230707	Install window film at Library New window roller shade for office 38 705170 Total	\$768.00 \$712.77 \$1,480.77
705171	6/13/2023	2127	T. JARB THAIPEJR	6275017959		2023 City County Conf J Thaipejr 3-31-23 705171 Total	\$260.00 \$260.00
705172	6/13/2023	6269	TESS ELECTRIC INC.	1264	1230774	Receptacle installation Richardson Treatment Plant 705172 Total	\$1,839.51 \$1,839.51
705173	6/13/2023	237	THE COUNSELING TEAM, INC.	86692	1230141	Behavioral health and wellness srvs 05/2023 705173 Total	\$600.00 \$600.00

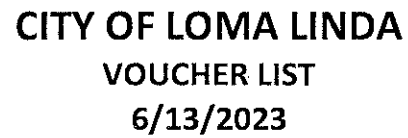


VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
705174	6/13/2023	1261	THE GAS COMPANY	14642464003 May		Gas costs for 26000 Barton Rd 05/02-06/01/23	\$51.32
						705174 Total	\$51.32
705175	6/13/2023	7199	THE LLOYD PEST CONTROL CO, INC.	8105353	1230264	Gopher services for Elmer Digneo 5/25/23	\$100.00
				8105352		Gopher services for BB Fields 5/25/23	\$150.00
				8105351		Gopher services for Bailey Pk 5/25/23	\$100.00
				8097661	1230266	Gopher control services Civic Center 5/18/23	\$150.00
				8097662	1230264	Gopher services for Bryn Mawr 5/18/23	\$100.00
				8097660		Gopher services for Hulda Crooks 5-18-23	\$150.00
				8091057		Gopher services for Bailey Pk 05-11-23	\$100.00
				8091059		Gopher services for BB Fields 5/11/23	\$150.00
				8090036		Gopher services for Elmer Digneo 05-10-23	\$100.00
				8084482		Gopher services for Hulda Crooks 5/4/23	\$150.00
				8084483	1230266	Gopher control services Civic Center May	\$150.00
				8084484	1230264	Gopher services for Bryn Mawr 05/04/23	\$100.00
						705175 Total	\$1,500.00



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VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
705176	6/13/2023	2180	TKE ENGINEERING, INC.	2023-5014	1230816	Consulting Svcs - 2016 Water Bond Continuing disc	\$972.50
				2023-5009		Consulting Svcs - 2016 Water Bond Continuing disc	\$150.00
						705176 Total	\$1,122.50
705177	6/13/2023	5516	TRI-STATE MATERIALS, INC.	106253	1230093	Palm Springs Gold DG	\$1,209.39
						705177 Total	\$1,209.39
705178	6/13/2023	304	TYLER TECHNOLOGIES, INC.	045-420600	1230497	EnerGovImplementation05/08/23- 05/09/23	\$2,100.00
						705178 Total	\$2,100.00
705179	6/13/2023	1854	UNDERGROUND SERVICE ALERT OF	520230151 22-2304085	1230094	New ticket charges for June Regulatory costs for June	\$76.50 \$35.90
						705179 Total	\$112.40
705180	6/13/2023	26	VERIZON WIRELESS	9936038427		City wide cell phone service 4/29- 05/28/23	\$3,108.55
						705180 Total	\$3,108.55
705181	6/13/2023	1977	VULCAN MATERIALS	73633105	1230137	Asphalt 05-02-2023	\$147.53
						705181 Total	\$147.53
705182	6/13/2023	7294	WARREN COLLINS & ASSOCIATES, INC.	622165	1230709	Replace safety net for Baseball field #3	\$13,975.00
						705182 Total	\$13,975.00
705183	6/13/2023	1919	WILLDAN	002-28613	1230100	Tract map 20226 Apr 2023	\$3,080.00
						705183 Total	\$3,080.00



VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
705184	6/13/2023	7328	WILLIAM R. STACY	WildlandbtsReimb2023	1230822	Wildland boots reimbursement	\$373.21
						705184 Total	\$373.21
705185	6/13/2023	4353	WITTMAN ENTERPRISES, LLC	2304069	1230305	Medical billing services April 2023	\$636.00
						705185 Total	\$636.00
						Grand Total	\$4,303,482.02



CITY OF LOMA LINDA
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VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
408721	5/25/2023	454	MissionSquare	2023052500408721		457 Contributions-05/07-05/20/2023	\$20,983.32
102368745	5/18/2023	771	PERS	1002368745/46/47/48		Retirement Contributions-04/23-05/06/2023	\$63,092.00
102358618	5/9/2023	773	PERS	1002358618		Health Insurance Premium-May 2023	\$71,236.34
Total Wires:							\$155,311.66
Total Checks (Total from previous page):							\$4,303,482.02
Grand Total =							<u>\$4,458,793.68</u>

PAYROLL: 05/25/2023 \$360,418.68

PAYROLL: 06/08/2023 \$392,334.10

CLAIMS VOUCHER APPROVAL

I have reviewed the above listing of payments on check nos. 705080 through 705185 and wire nos. 408721, 102368745 & 102358618 for a total disbursement of \$4,458,793.68 and to the best of my knowledge, based on the information provided, they are correct and are recommended for payment.

Sonia Fabela, Finance Director

Recommend that City Council approve for payment.

T. Jarb Thaipejr, City Manager

Approved by the City Council at their meeting held on June 27, 2023 and the City Treasurer is hereby directed to pay except as noted.

Phillip Dupper, Mayor



CITY OF LOMA LINDA
VOUCHER LIST
6/27/2023

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
705186	6/13/2023	5502	FRONTIER COMMUNICATIONS	9097997651 June		Phone service 06/01-06/30/23	\$37.17
				9097991480 June		Phone costs 05/28-06/27/23	\$119.33
						705186 Total	\$156.50
705187	6/13/2023	1245	SO CALIF EDISON	700491039205 May		Electricity costs 05/05-06/05/23	\$6,413.23
				700529893260 May		Electricity costs 05/09-06/07/23	\$193.26
				700075862128 May		Electricity costs 05/04-06/05/23	\$422.01
				700165738789 May		Electricity costs 05/05-06/05/23	\$1,666.95
				700303221438 May		Electricity costs 05/05-06/05/23	\$160.06
				700044797169 May		Electricity costs 05/05-06/05/23	\$50,768.78
				700063569396 May		Electricity costs 05/05-06/05/23	\$2,317.77
				700396836845 May		Electricity costs 05/05-06/05/23	\$16,344.69
				700577818031 May		Electricity costs 05/05-06/05/23	\$19,925.26
				700023837085 May		Electricity costs 05/05-06/05/23	\$9,342.26
				700228421001 Apr		Electricity costs 04/12-05/31/23	\$1,388.95
				700620742955 May		Electricity costs 05/04-06/04/23	\$210.21
				700125053252 May		Electricity costs 05/04-06/04/23	\$45.01
				700125145505 May		Electricity costs 05/05-06/04/23	\$124.38
				700124018786 May		Electricity costs 05/04-06/04/23	\$79.10
				700123951189 May		Electricity costs 05/04-06/04/23	\$54.00
				700125316869 May		Electricity costs 05/04-06/04/23	\$91.05
				700327588141 May		Electricity costs 05/04-06/04/23	\$100.60
				700237491915 May		Electricity costs 05/04-06/04/23	\$169.57
				700546694670 May		Electricity costs 05/02-06/04/23	\$239.25
				700377436138 May		Electricity costs 05/04-06/04/23	\$163.76
				600000500568 May		Electricity costs 05/01-05/30/23	\$3,341.68
				700533422444 May		Electricity costs 05/04-06/04/23	\$95.19
				700012556793 May		Electricity costs 05/04-06/04/23	\$23.69
				700077110701 May		Electricity costs 05/04-06/04/23	\$105.59
				700625935485 May		Electricity costs 05/04-06/04/23	\$76.99
						705187 Total	\$113,863.29



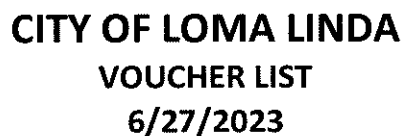
CITY OF LOMA LINDA
VOUCHER LIST
6/27/2023

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
705188	6/13/2023	7333	SOLGEN CONSTRUCTION, LLC	B23-000-272		Bldg prmt partial reimb B23-000-272 app cancelled	\$317.50
						705188 Total	\$317.50
705189	6/13/2023	3840	THALES CONSULTING, INC.	3145	1230806	2022 City's Annual State Controller's Report	\$1,945.00
						705189 Total	\$1,945.00
705190	6/13/2023	1261	THE GAS COMPANY	10232459007 May 10022459001 May		Gas costs 05/03-06/02/23 Gas costs 05/03-06/02/23	\$32.26 \$184.79
						705190 Total	\$217.05
705191	6/13/2023	26	VERIZON WIRELESS	9936038428		Phone costs PW SCADA modem 04/29- 05/28/23	\$38.07
						705191 Total	\$38.07
705192	6/15/2023	5502	FRONTIER COMMUNICATIONS	9097990759 June		Phone service Fire Station #252 06/01- 06/30/23	\$41.29
						705192 Total	\$41.29
705193	6/15/2023	739	PETTY CASH	Petty Cash June		Replenish Petty Cash Fund	\$63.87
						705193 Total	\$63.87
705194	6/15/2023	7083	SELF INSURED SERVICES COMPANY	12839 LifeDisab June		Life & Disability June 2023	\$3,852.67
						705194 Total	\$3,852.67
705195	6/15/2023	1245	SO CALIF EDISON	700162747250 May		Electricity costs 05/04-06/04/23	\$681.37
						705195 Total	\$681.37
705196	6/15/2023	1261	THE GAS COMPANY	06872460008 May		Gas costs 05/03-06/02/23	\$64.04
						705196 Total	\$64.04



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VOUCHER LIST
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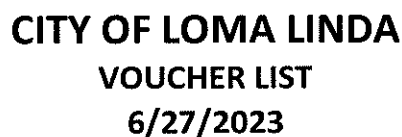
VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
705197	6/20/2023	840	CITY OF SAN BERNARDINO	92661-76164 May 2023	1230861	1195 E Redlands Blvd 05/01/2023 to 06/01/2023	\$3,968.91
				92661-90878 May 2023	1230017	1516 Gould St 05/01/2023 to 06/02/2023	\$48.30
				133-132 May 2023	1230864	1415 Richardson St 5/04/23 - 6/02/23 Water	\$4,520.03
						705197 Total	\$8,537.24
705198	6/20/2023	5256	FLYERS ENERGY, LLC	23-841928	1230041	Fuel for 3.2 MG Reservoir generator	\$176.46
				23-816675		Fuel delivery 5/3/2023	\$1,203.50
				23-849942		Fuel delivery 6/14/2023	\$930.57
				23-844098		Fuel for PW 06/07/2023	\$1,958.94
						705198 Total	\$4,269.47
705199	6/20/2023	6153	QUADIENT LEASING USA, INC.	N9852184	1230062	LEASE N22042802 FOLDER/INSERTER/E-CERTIFY	\$1,116.82
						705199 Total	\$1,116.82
705200	6/20/2023	7083	SELF INSURED SERVICES COMPANY	12839 Life June		Life Insurance Premium June 2023	\$613.01
						705200 Total	\$613.01
705201	6/20/2023	4459	THE TOLL ROADS VIOLATIONS DEPT	1553431	1230870	Toll Road Services 5/31/2023	\$12.47
						705201 Total	\$12.47
705202	6/20/2023	3628	U.S. BANK CORPORATE PYMNT SYS	052223LArreola		Luncheon Employee meal/drinks & Conference Reg	\$1,220.06
				05222023NAlvizar		Uniform items for N Gonzales and N Alvizar	\$153.67
				05222023TBruner		Dryer belt, reflective ID decals for helmets	\$185.65

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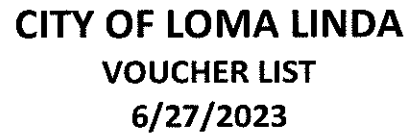


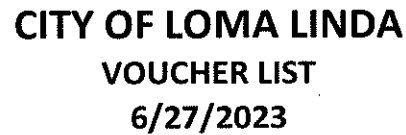
CITY OF LOMA LINDA
VOUCHER LIST
6/27/2023

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
705203	6/21/2023	5502	FRONTIER COMMUNICATIONS	9097998064 June 9094785042 June 9097964692 June		Phone service 06/10-07/09/23 Cole House Fire Alarm Corp Yard Intrusion Alarm 705203 Total	\$42.81 \$132.67 \$83.28 \$258.76
705204	6/21/2023	5375	LEVEL 3 COMMUNICATIONS, LLC	644870791	1230122	Wavelength/highspeed service 6/17/23-7/16/23 705204 Total	\$4,772.57 \$4,772.57
705205	6/21/2023	1245	SO CALIF EDISON	700228347138 May 700228318038 May		Electricity costs 05/11-06/11/23 Electricity costs 05/11-06/11/23 705205 Total	\$1,657.00 \$885.69 \$2,542.69
705206	6/27/2023	7239	A & F ENGINEERING GROUP, INC.	23-372.001 B 23-372.002	1230424 1230512	Electrical Engineering Design Civic Ctr Generator Electrical Engineering Service Hinckley House 705206 Total	\$1,800.00 \$3,400.00 \$5,200.00
705207	6/27/2023	2653	ALLIANT INSURANCE SVCS, INC.	2320439	1230845	Life Balance Program Access 2023 705207 Total	\$996.00 \$996.00
705208	6/27/2023	7264	BEST DRILLING AND PUMP INC.	4207	1230533	Contract for Mt View Well # Rehabilitation 705208 Total	\$47,262.50 \$47,262.50
705209	6/27/2023	5174	BRENT BILLINGSLEY	1250	1230436	Replacement chlorinator for Richardson Well #6 705209 Total	\$39,547.37 \$39,547.37
705210	6/27/2023	7218	BWW & COMPANY INC	001178-0010		Refund hydrant meter deposit 705210 Total	\$600.00 \$600.00

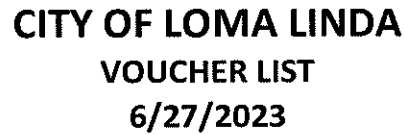


VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
705211	6/27/2023	4397	CHEMPAK	121431	1230016	Towel roll	\$54.27
						705211 Total	\$54.27
705212	6/27/2023	203	CLINICAL LABORATORY OF	2300736-LOM01	1230020	Water testing at well sites 05-11-23	\$8,389.25
						705212 Total	\$8,389.25
705213	6/27/2023	3090	COMPRESSED AIR SPECIALTIES	00041323	1230856	SCBA Annual flow/fit testing completed 5/12/2023	\$2,865.00
				00041292	1230851	Annual service Bauer VACA214 Air Compressor	\$2,123.75
						705213 Total	\$4,988.75
705214	6/27/2023	5762	CORE & MAIN LP	S889742	1230026	24"" Hydrant Extension	\$294.97
				S991558		Brass tees & adapters	\$842.82
						705214 Total	\$1,137.79
705215	6/27/2023	4228	D & W CONSULTING	2023-2007	1230869	WEED ABATEMENT SOFTWARE CONSULTANT Spring 2023	\$1,750.00
						705215 Total	\$1,750.00
705216	6/27/2023	7290	DANNY ELLIS	0001264442	1230846	Keys for MDF @ 11119 Earp	\$20.93
						705216 Total	\$20.93
705217	6/27/2023	3035	DOUGLAS L. GOODMAN	5785	1230690	Design Lift Station CIP 21-511	\$6,300.00
						705217 Total	\$6,300.00

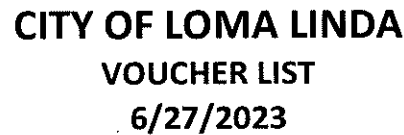




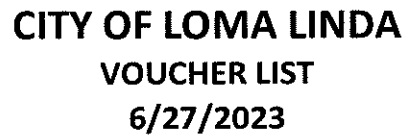
VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
705224	6/27/2023	2204	HINDERLITER, DE LLAMAS & ASSOC	SIN028521	1230298	Quarter Sales Tax Services Q4 FY 2023	\$2,524.61
						705224 Total	\$2,524.61
705225	6/27/2023	5458	HIRSCH PIPE & SUPPLY	8931892	1230045	Vacuum breaker repair kit	\$39.14
						705225 Total	\$39.14
705226	6/27/2023	3400	INFOSEND, INC.	240366	1230300	Utility bill printing and mailing April-May 2023	\$3,678.41
						705226 Total	\$3,678.41
705227	6/27/2023	5144	JAMES D. HUSS JR.	23007	1230099	Weed Abatement APN 028124233	\$210.00
				23012		Weed Abatement for APN 0293032300000	\$620.00
				23018		Weed Abatement for APN 028407105	\$465.00
				23017		Weed Abatement for APN 02921315	\$465.00
				23019		Weed Abatement for APN 028406513	\$420.00
				23015		Weed Abatement APN 028-426-107	\$140.00
				23023		Weed Abatement for APN 028420242	\$560.00
				23024		Weed Abatement for APN 028427210	\$420.00
				22020 6-13-23		Weed Abatement for APN 029213206	\$210.00
				23021		Weed Abatement for APN 029213149	\$420.00
				23022		Weed Abatement for APN 028449510	\$420.00
						705227 Total	\$4,350.00



VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
705228	6/27/2023	7176	ODP BUSINESS SOLUTIONS, LLC	312796844001	1230134	Shredder	\$157.92
				312796842001		Plastic desk tray	\$41.34
				312784460001		Sharpener & hanging folder	\$12.74
				309133160001		Portable hard drive	\$137.37
				309133204001		Receipt paper, Dusters	\$82.29
				312356596001		Binders	\$80.22
				312359599001		Binders	\$23.73
				314110553001		Return Key cabinet	-\$44.64
						705228 Total	\$490.97
705229	6/27/2023	2431	OFFICETEAM	62118126	1230656	Finance counter temp 5/27-06/02/23	\$1,026.60
				62143776		Finance counter temp 6/3-6/9/23	\$1,368.80
				62172839		Finance counter temp 6/10-6/16/2023	\$1,368.80
						705229 Total	\$3,764.20
705230	6/27/2023	7282	ORKIN SERVICES OF CALIFORNIA, INC.	243635199	1230603	Pest control services for the Corp Yard June	\$81.99
				243636422	1230605	Pest control services for 25964 Mission June	\$147.99
				243637600	1230614	Pest control services for Station 251 6- 16-23	\$149.00
				243636249	1230607	Pest control services for Fire Station 252 6/13/23	\$125.99
						705230 Total	\$504.97
705231	6/27/2023	4094	PAUL LEMAY	2798	1230810	Replace 2 paper towel/trash can receptacles	\$2,880.00
				2802	1230839	Painting locker area station 251	\$2,870.00
						705231 Total	\$5,750.00



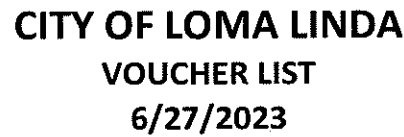
VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
705232	6/27/2023	7287	PAYMENTUS CORPORATION	INV-15-135753	1230623	MAY 2023 IVR PAYMENT PROCESSING	\$1,030.15
						705232 Total	\$1,030.15
705233	6/27/2023	768	PRUETT'S PRECISION ALIGNMENT	55068	1230862	Alignment inspection for PK804	\$125.00
				55084	1230865	Front wheel alignment PK804	\$149.00
						705233 Total	\$274.00
705234	6/27/2023	2513	REVENUE & COST SPECIALISTS, LLC	9145	1220263	Prepare Dev Impact Fee for additional Nexus Study	\$3,500.00
						705234 Total	\$3,500.00
705235	6/27/2023	266	ROBBINS & HOLDAWAY	00-1006-01-44811	1230079	Legal Services-City Council Mtg-Gen Matters	\$612.50
				00-1006-02-44812		Legal Services - Community Development	\$770.00
				00-1006-06-44815		Legal Services - Finance	\$262.50
				00-1006-11-44816		Legal Services - Claims	\$857.50
				00-1006-12-44817		Legal Services - Miscellaneous	\$892.50
				00-7200-44820		Legal Services - Special Counsel Srvs	\$330.00
						705235 Total	\$3,725.00
705236	6/27/2023	7321	ROCKET CARWASH LLC	INV3945	1230835	Fire & Code vehicle car washes 04/2023	\$72.00
				INV3943		Fire & Code vehicle car washes 03/2023	\$56.00
				INV3944		Fire & Code vehicle car washes 02/2023	\$48.00
						705236 Total	\$176.00





CITY OF LOMA LINDA
VOUCHER LIST
6/27/2023

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
705243	6/27/2023	5849	ST FRANCIS ELECTRIC, LLC	22035327	1230281	Annual Traffic Signal Maint. Contract May 2023	\$1,508.00
				22035328	1230283	Misc Traffic Signal Repairs May 2023	\$3,986.01
				22035329		Anderson & Barton Cards May 2023	\$7,443.94
						705243 Total	\$12,937.95
705244	6/27/2023	1356	STAPLES BUSINESS ADVANTAGE	3538484837	1230111	Office supplies for supply room & Comm. Dev.	\$38.38
				3539074817		Ink for cash register	\$84.01
						705244 Total	\$122.39
705245	6/27/2023	1451	STATE OF CALIFORNIA DEPT OF JUSTICE	658930	1230852	Background check for new hires N. Allen & M Shield	\$64.00
						705245 Total	\$64.00
705246	6/27/2023	7303	STRONG'S ENTERPRISE, INC.	160847	1230825	Lightbar & safety lighting for new streets vehicle	\$2,285.87
						705246 Total	\$2,285.87
705247	6/27/2023	7124	TETRA TECH INC.	52077875	1230522	Contract for Project Mgt/Inspections CIP- 22-665	\$2,593.70
						705247 Total	\$2,593.70
705248	6/27/2023	237	THE COUNSELING TEAM, INC.	86899	1230141	Behavioral health and wellness srvc June 2023	\$600.00
						705248 Total	\$600.00
705249	6/27/2023	7335	THE HALE CORPORATION	001004-0013		Refund hydrant meter deposit	\$600.00
						705249 Total	\$600.00



VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
705250	6/27/2023	5193	TIMOTHY BRUNER	ICEMABruner2023	1230868	ICEMA EMT certification for BC Bruner	\$107.00
						705250 Total	\$107.00
705251	6/27/2023	7324	TRI COUNTY PUMP COMPANY	18185	1230818	Irrigation pump repairs	\$3,665.21
						705251 Total	\$3,665.21
705252	6/27/2023	5516	TRI-STATE MATERIALS, INC.	106389	1230093	Playground chips	\$1,196.03
						705252 Total	\$1,196.03
705253	6/27/2023	304	TYLER TECHNOLOGIES, INC.	045-423657	1230497	EnerGovImplementation05/23/2023	\$1,400.00
						705253 Total	\$1,400.00
705254	6/27/2023	4030	US TRONICS	M-12267MY23	1230168	Satellite phone service 3-lines May 2023	\$209.85
						705254 Total	\$209.85
705255	6/27/2023	5500	WEST COAST ARBORISTS, INC.	200445	1230860	Pruning at Barton Rd Median	\$14,280.00
						705255 Total	\$14,280.00
705256	6/27/2023	1917	WILBUR E & JUNE PURVIS	11956 11955	1230113	Bar-oil jugs, Screw, Bolt, & Labor Sharpening chains	\$90.86 \$110.00
						705256 Total	\$200.86
705257	6/27/2023	1919	WILLDAN	002-29026	1230100	Building Dept Services May 2023	\$16,021.53
						705257 Total	\$16,021.53
705258	6/27/2023	5144	JAMES D. HUSS JR.	23025	1230099	Weed Abatement for APN 028313312	\$1,260.00
						705258 Total	\$1,260.00



CITY OF LOMA LINDA
VOUCHER LIST
6/27/2023

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
705259	6/27/2023	2023	JOSEPH E BONADIMAN & ASSOCIATE	4689 T	1220534	Land Survey - Monument Preservation CIP 19-193	\$281.25
705259 Total							\$281.25
705260	6/27/2023	6071	KELLERMEYER BERGENSONS SERVICE	INVS018759	1230170	Janitorial Svcs for City bldg & Cole House June	\$7,350.37
705260 Total							\$7,350.37
705261	6/27/2023	7224	KELLY SERVICES, INC	2201067723	1230363	Temp Svcs to Scan Bldg permits Wk Ending 6/4/23	\$912.00
705261 Total							\$912.00
705262	6/27/2023	4564	KTS NETWORKS, INC.	357806	1230857	Installation of call boxes at FireStation&CorpYard	\$372.00
705262 Total							\$372.00
705263	6/27/2023	783	LAURA RAMIREZ	859	1230854	Plowing of field for training burn	\$250.00
705263 Total							\$250.00
705264	6/27/2023	568	LOMA LINDA CHAMBER OF COMMERCE	4733	1230840	Chamber of Commerce Recognition Dinner	\$420.00
705264 Total							\$420.00
705265	6/27/2023	1733	LOWE'S COMPANIES, INC.	27955	1230117	Bits for screw gun	\$22.72
				27886 06-05-2023		Wire nuts, Screws, & Wire connectors	\$16.06
				27748 06-05-23		Screws, Clamp, & Receptacles	\$11.69
				27217 06-07-23		Electrical cover plates	\$8.69
				27922 06-12-2023		Sanding block	\$34.87
				27181		Drywall mud	\$29.62
				27467 06-15-23		Goof off and plastic refinisher for Civic Center	\$10.60



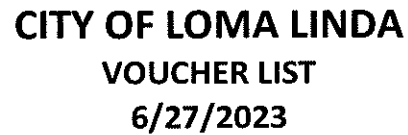
CITY OF LOMA LINDA
VOUCHER LIST
6/27/2023

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
				27196 06-14-23		Low volt bracket for west office	\$13.07
				27165 06-14-23		Non-metallic conduit for corp yard west office	\$30.98
				27475 06-15-2023		Conduits, Drywalls, Lumber, Couplings, & Screws	\$129.45
				927770-KXNHZT		Metal rake	\$36.15
				27713 6-17-23		Nylon rope and snap hook	\$58.50
				27798 6-17-23		Nylon reel	\$4.89
						705265 Total	\$407.29
705266	6/27/2023	3855	LYNN A. HIRTZ	274868	1230029	Lawnmower repairs/service	\$45.56
				274867		Gear box for hedge trimmer	\$90.82
				274537		Emergent repair on E-812	\$312.46
						705266 Total	\$448.84
705267	6/27/2023	1566	MALLORY SAFETY & SUPPLY, LLC	5611313	1230105	Glasses sheaths	\$93.10
						705267 Total	\$93.10
705268	6/27/2023	5254	MANSFIELD OIL COMPANY OF GAINESVILL, 2023 Q1 INC.			2023 Q1 Sales Tax Incentive	\$560,740.50
						705268 Total	\$560,740.50
705269	6/27/2023	632	MATICH CORPORATION	001137-0010		Refund hydrant meter deposit	\$600.00
						705269 Total	\$600.00
705270	6/27/2023	2876	MOORE, IACOFANO, GOLTSMAN, INC.	0081303	1230420	PlngSvcshousingElementRevisions5/1/2 023-5/31/23	\$2,185.00
						705270 Total	\$2,185.00
705271	6/27/2023	4703	MUNICIPAL EMERGENCY SVCS, INC.	IN1886852	1230581	Various PPE items Ref. Quote 1662797	\$20,898.92
						705271 Total	\$20,898.92



CITY OF LOMA LINDA
VOUCHER LIST
6/27/2023

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
705272	6/27/2023	7288	MWM RAIL SERVICE, LLC	001352-0002		Refund hydrant meter deposit	\$600.00
						705272 Total	\$600.00
705273	6/27/2023	1935	NARCISCO VALDOVINOS	001093	1230233	Misc Landscape/Irrigation Repairs Barton Rd. May	\$518.96
				001092	1230230	Misc Landscape repairs in LMD area May 2023	\$5,968.03
				001091	1230239	Landscape Maint Cont-Mission, Heritage Pk Med May	\$926.22
				001090	1230231	Landscape Maint Contract - Barton Rd Median May	\$3,986.49
				001089	1230229	Landscape Maint. LMD Area May 2023	\$13,488.10
				001088	1230232	Landscape Maint Contract - So Barton Pkw May	\$618.36
				001097	1230790	Weed abatement services for 4 basins #028438401	\$1,007.00
				001096		Weed abatement services for 4 basins #028426107	\$345.00
				001095		Weed abatement services for 4 basins #028426110	\$575.00
				001094		Weed abatement services for 4 basins #028425101	\$1,122.00
				001098	1230850	Remove Tule Weeds from perk pond at MT View #6	\$1,031.55
						705273 Total	\$29,586.71
705274	6/27/2023	6059	NICHOLAS MARZULLO	12098	1230807	Fabricate lock boxes & slide latches (ball field)	\$960.00
				12106	1230858	Repair Corp Yard front gate opener	\$460.00
						705274 Total	\$1,420.00



VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
705275	6/27/2023	7193	O'REILLY AUTO ENTERPRISES, LLC	6160-155408	1230314	Credit for return of battery core	-\$22.00
				6160-155371		Battery	\$168.60
				6160-155300		Oil filter	\$5.70
				6160-151459		Axle o-ring & seal	\$43.84
				6160-151250		Tie rods, Axle seal, Gasket kit, Lube, & Filters	\$493.71
				6160-151494		Credit for seals & Tie rods	-\$204.50
				6160-154623		Credit for tie rod	-\$29.76
				6160-153459		Tie rod	\$29.76
				6160-153460		Credit for tie rod end	-\$25.72
				6160-153458		Tie rod end	\$25.72
				6160-154561		Wheel bearings for concrete grinder	\$69.69
				6160-154738		Credit from battery core return	-\$132.00
				6160-154569	1230866	Batteries for Richardson Well Generator	\$1,036.38
						705275 Total	\$1,459.42
705276	6/27/2023	7307	OCV, LLC	F10-4244	1230727	Mass Notification application fees	\$17,895.00
						705276 Total	\$17,895.00
705277	6/27/2023	7176	ODP BUSINESS SOLUTIONS, LLC	309012730001	1230134	KEY CABINET	\$44.64
				308879111001		KEY CABINET	\$192.73
				307711965001		Chair mats	\$282.35
				308877251001		Paper for utility notices	\$116.85
						705277 Total	\$636.57
						Grand Total	\$1,183,405.40



CITY OF LOMA LINDA
VOUCHER LIST
6/27/2023

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
411440	6/13/2023	454	MissionSquare	2023061300411440		457 Contributions-05/21-06/03/2023	\$27,928.80
102385221	6/13/2023	771	PERS	1002385221/22/23/24		Retirement Contributions-05/07-05/20/2023	\$64,144.00
102386046	6/14/2023	771	PERS	1002386046/47		Retirement Contributions-05/01-05/31/2023	\$914.16
102387949	6/16/2023	771	PERS	1002387949/50/51/52		Retirement Contributions-05/21-06/03/2023	\$64,480.77
Total Wires:							\$157,467.73
Total Checks (Total from previous page):							\$1,183,405.40
Grand Total =							<u>\$1,340,873.13</u>

PAYROLL: 6/22/2023 \$426,632.47

CLAIMS VOUCHER APPROVAL

I have reviewed the above listing of payments on check nos. 705186 through 705277 and wire nos. 411440, 102385221, 102386046 & 102387949 for a total disbursement of \$1,340,873.13 and to the best of my knowledge, based on the information provided, they are correct and are recommended for payment.

Sonia Fabela, Finance Director *Anna Briones for Sonia Fabela*

Recommend that City Council approve for payment.

T. Jarb Thaipejr, City Manager

Approved by the City Council at their meeting held on June 27, 2023 and the City Treasurer is hereby directed to pay except as noted.

Phillip Dupper, Mayor

CITY COUNCIL AGENDA PACKET

AGENDA ITEM NO 6



City of Loma Linda Official Report

Phill Dupper, Mayor
Ronald Dailey, Mayor pro tempore
Rhodes Rigsby, Councilman
John Lenart, Councilman
Bhavin Jindal, Councilman

CITY COUNCIL AGENDA: June 27, 2023
TO: City Council
SUBJECT: Minutes of April 11, and May 9, 2023

Approved/Continued/Denied By City Council Date _____
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RECOMMENDATION

It is recommended that the City Council approve the minutes.



City of Loma Linda

City Council Action Minutes

Regular Meeting of April 11, 2023

A regular meeting of the City Council was called to order by Mayor Dupper at 7:00 pm Tuesday, April 11, 2023.

Councilmen Present: Mayor Phill Dupper
Mayor pro tempore Ron Dailey
Bhavin Jindal
John Lenart
Rhodes Rigsby (arrived at 7:05 pm)

Councilman Absent: None

Others Present: City Manager T. Jarb Thaipejr
City Attorney Diane Robbins

The Pledge of Allegiance and invocation were led by Councilman Lenart.

Items To Be Added Or Deleted

City Manager Thaipejr had no changes to the Agenda.

Oral Reports/Public Participation - Non-Agenda Items (Limited to 30 minutes; 3 minutes allotted for each speaker)

Miya Shipp, 3rd grade student, gave a statement about fairness, stating people should be treated equally no matter their race or color.

Bernadine Irwin spoke of two accidents that occurred in Loma Linda and Redlands. One was a friend, Paul Bork, who was struck and killed on Benton St. by a driver exceeding the speed limit and the other was a mother and daughter struck and killed at a railroad crossing. She requested the City to consider some safety measures taken on Benton St. as well as at the railroad crossing. She suggested that the City reach out to the family of the mother and daughter. She concluded by commenting on some of her experiences when running as a candidate for City Council. She expressed the importance of diversity on the Council including women.

Mayor Dupper noted that there had been several honorable women on the City Council and that the Council encourages and supports equality.

Karen McCulloch, Chamber of Commerce, spoke on behalf of local businesses who are requesting for the City Council to revisit alcohol and drive-thru codes. She noted that, as restaurants learn they cannot serve alcohol in Loma Linda, they go elsewhere. She stated that restaurants cannot make it without serving alcohol. She pointed out Area D would be a good location to allow sit-down restaurants to serve alcohol. She noted that there was a new coffee shop with primarily drive-thru service that had considered opening in Loma Linda; however, because of the drive-thru restrictions, the business, instead, opened in Yucaipa. She noted that the coffee shop in Yucaipa had a 6-hour wait at their grand opening.

Discussion ensued about the particular City codes. Councilman Rigsby pointed out about a California Law that restricts the sale of alcohol within a certain distance from Loma Linda University.

Maria Montes, a resident of Juanita St., expressed concerns about her neighborhood along Juanita St. She reported tall weeds on a vacant lot growing around the community mailboxes; properties that have many cars parked on their lots looking like a parking lot; a property that installed pavers on their property for cars to park that is not in compliance of City Code; a fence that exceeds the height limits by code that obstructs her view when driving out her property, and young drivers driving excessive speed along their street. She explained she had been in contact with Code Enforcement, but some of her concerns were not being addressed. She would like the City to come up with a solution to slow vehicles, such as speed bumps. She thanked the City Council for keeping prayer and the Pledge of Allegiance in the City.

City Manager Thaipejr said he would follow up on her concerns.

Dick Wiley noted that the concerts at the Orange Show have started again. He recommended Loma Linda begin, now, to work with the cities of Colton and Grand Terrace to address the sounds from the concerts that can be heard in other cities. During a concert on April 1, he could hear the booming sound. from 9:00 pm to 2:15 am. He pointed out how the former Community Development Director monitored the sounds from his home in Loma Linda. He asked that this should be addressed early.

Ron Dailey understood there was a formal agreement between the Orange Show and the City of Loma Linda. He agreed that he can hear the concert's sounds from outside his home. Mayor Dupper supported the recommendation the City work with local agencies to address this matter early.

Scheduled and Related Items

CC-2023-22 – Proclamations

Mayor Dupper presented the proclamations for World Wish Day.

Melissa Gallagher, Vice President of Mission Delivery, thanked City Council for acknowledging World Wish Day. She reminded all to go on their website to volunteer and/or support their program. They have over 500 kids they work with to grant wishes. To see a smile on their faces makes an impact and long-term memories for the families. She noted that they even have some kids who want to give back to the community.

Mayor Dupper presented the proclamation for Child Abuse Prevention Month and Ronald McDonald House Walk for Kids.

Mayor Dupper presented the proclamation for Donate Life Month.

Katryn Mantz, the mother of three and donor Mom, stated that her 11-year-old son, Christopher, was autistic, who loved trains, Batman and didn't shy away from affection. Following an accident 5½ years ago, Christopher was sent to Loma Linda Childrens Hospital but were unable to save him. She noted that Christopher saved 5 lives through organ and tissue donations. She stated his kidneys, pancreas, liver, and heart valves were donated. She spoke of one kidney donation that went to a young boy, Eddie. She shared Eddie's story. Because of her son's kidney donation, she stated that Eddie is a very active young boy in 3rd grade. She stated that Christopher's organs were gifts of life. She explained 105,000 people are waiting for the gift of life. Of those, 22,000 are in California. She noted the Proclamation brings awareness of this lifesaving gift.

CC-2023-23 – Public Hearing – Council Bill #R-2023-04, a resolution to adopt Appendix G and H in the Development Impact Fee Calculation Update and Nexus Report, and, Council Bill #R-2023-05, an urgency resolution to establish the fees listed in Appendix G immediately

- a. **Council Bill #R-2023-04 - A Resolution to adopt Appendix G and H in the Development Impact Fee Calculation Update and Nexus Report (adopted June 14, 2022); Appendix G lists the impacts fees pertaining to the San Bernardino County Transportation Authority circulation related projects and Appendix H includes the Findings in support of continuation of the city policy to impose residential development impact fees on a per unit basis rather than square footage; and**
- b. **Council Bill #R-2023-05 - An urgency Resolution to establish the development impact fees listed in Appendix G immediately upon its approval. It shall become effective immediately and for 30 days unless extended by the City Council for an additional 30 days**

Community Development Director Matarrita presented a brief report, noting that City Council adopted the Development Impact Fees (DIF) Nexus Report Study and Master's Facility Plan in June of 2022; however, she explained that San Bernardino County Transportation Authority (SBCTA) circulation projects and impact fees table (Appendix G) was inadvertently not included. The current SBCTA fees on the fee schedule are from 2015. She further noted that included in the report for approval are findings to allow the City to charge DIF for residential projects on a per unit basis versus square footage, which is Appendix H, based on new State Law.

The public hearing was open and closed with no public participation.

Motion by Rigsby, seconded by Lenart to adopt Council Bill #R-2023-04, approving Appendix G and H in the Development Impact Fee Calculation Update and Nexus Report (adopted June 4, 2022) pertaining to the San Bernardino County Transportation Authority circulation.

Mayor pro tempore Dailey stated that he had challenges with the square footage findings for the DIF fees. He also noted that the statistical analogy in Attachment H is, at times, appropriate and weak. He expressed concerns about the project having a potential impact of almost \$334,000,000. He asked for clarification as to who determines the Urgency Resolution.

City Attorney Robbins explained that the City Council would determine the urgency resolution; the resolution would have to pass with at least a four-fifths vote; and the fees would go into effect immediately. Without the adoption of the urgency resolution, the fees would not go into effect for 60 days. If that occurs, the City would fail to benefit from the collection of those fees for 60 days. The collection of those fees goes toward the costs of SBCTA regional projects.

Councilman Rigsby asked who pays SBCTA the difference between the fees not collected, and who imposed those fees.

Scott Thorpe, Revenue Costs Specialist, explained that the Development Impact Fees referenced in Appendix G are for SBCTA regional projects. He pointed out that SBCTA will collect the fees from cities, at some point. If the City doesn't have the total fees, the City will have to make up the difference. He did not have the data, but he estimated the fee increase from 2015 to present is approximately 18% - 19%. He explained that the regional project fees are derived from SBCTA. The cost projections per city are calculated by the percentage of the project area in the city.

Mayor pro tempore Dailey expressed concern about the fact that the staff report states SBCTA Circulation projects "could" potentially provide the necessary funding. He asked what are the projections based upon, and, based on those projections, would they cover those fees. Making projections based on what is being anticipated is not something he feels comfortable with.

Mr. Thorpe explained that the land use database shows what development is anticipated in the City on the General Plan build-out, which is why the City believes billing per unit versus by square footage is better. He went on to say that the projects for SBCTA have not changed from 7 years ago. He has recognized that in the last 7-8 years, the Engineering News Record for construction cost index has gone up from 16-20% because purchasing power has dropped. He explained the main reason for the DIF updates is to increase the costs.

Councilman Rigsby has been on the SBCTA Board and noted that SBCTA prepares a nexus study where they decide which projects in the County shall be done and in what order. They calculate the local share for each project. He noted that the projects can take several years before they are constructed. He stated that the cities have to be ready to pay when the projects come up. If the funds are not available, the project will not happen. He noted that they have experts who estimate project costs that may not happen for another 10-15 years.

Mayor pro tempore Dailey stated that there is a lack of information that would not enable him to make a decision. He reiterated that there should be some basis for the projections. He was not comfortable rushing something through.

Councilman Jindal asked if charging fees on a per-unit basis would place a burden on lower-income housing.

Mr. Thorpe stated that there is no empirical data that shows a larger home will require more services than a smaller home, as well as, with higher income to lower-income households.

Mayor Dupper stated that if the urgent resolution is not passed, the City will not collect the money from developers that they should be paying. He noted that they have to consider the costs of city services. If sufficient funds are not collected, that will impact the services and residents.

Councilman Rigsby stated that Council should be cautious about putting incentives on things that result in underfunding of government services.

Discussion ensued. The motion was amended to approve both Resolutions.

Motion Amended by Rigsby, seconded by Lenart to adopt Council Bill #R-2023-04, approving Appendix G and H in the Development Impact Fee Calculation Update and Nexus Report (adopted June 4, 2022) pertaining to the San Bernardino County Transportation Authority circulation; and to adopt Council Bill #R-2023-05, an Urgency Resolution to establish the Development Impact Fees listed in Appendix G immediately upon its approval, which shall become effective immediately for 30 days unless extended by the City Council for an additional 30 days.

RESOLUTION NO. 3168

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA, CALIFORNIA, ESTABLISHING THE FEES PERTAINING TO THE SAN BERNARDINO COUNTY TRANSPORTATION AUTHORITY CIRCULATION RELATED PROJECTS (APPENDIX G) AND INCLUDING FINDINGS IN SUPPORT OF IMPOSING RESIDENTIAL IMPACT FEES ON A PER UNIT BASIS RATHER THAN SQUARE FOOTAGE (APPENDIX H) WITHIN THE DEVELOPMENT IMPACT FEE CALCULATION UPDATE AND NEXUS REPORT

RESOLUTION NO. 3169

AN URGENCY RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA, CALIFORNIA, IMMEDIATELY ESTABLISHING THE FEES PERTAINING TO THE SAN BERNARDINO COUNTY TRANSPORTATION AUTHORITY CIRCULATION RELATED PROJECTS (APPENDIX G) WITHIN THE DEVELOPMENT IMPACT FEE CALCULATION UPDATE AND NEXUS REPORT

The City Clerk called roll and motion carried by a vote of 4 ayes, 0 noes, and 1 abstain; Dailey abstained.

CC-2023-24 - Public Hearing - Consideration of the Canyon Ranch Annexation and Subdivision project applications and supporting CEQA documents (Continue to May 9, 2023)

It was recommended that the item be continued to May 9, 2023.

The public hearing was open and closed with no public participation.

By common consensus, the public hearing item was continued to May 9, 2023.

CC-2023-25 -Public Hearing - Minor Use Permit No. P22-251 and Precise Plan of Design Application No. P22-253 for a refuse/recycle incidental facility that will be incidental to the Loma Linda University Medical Center

- a. **DETERMINE** that the project is eligible for a Class 1 exemption from the California Environmental Quality Act (CEQA) pursuant to Section 15301(e), which applies to an addition to an existing facility that is 10,000 square feet or less, and all public services are available;
- b. **APPROVE** Minor Use Permit No. P22-251 for the proposed incidental structure for the Loma Linda University Medical Center. The applicant proposes to construct a recycle/refuse facility which is an allowed use pursuant to Loma Linda Municipal Code Section 17.44.020 (Land Use Regulations and Allowable Uses). An approved Minor Use Permit Application is required for incidental structures to primary allowed uses within the Institutional Health Care zone; and
- c. **APPROVE** Precise Plan of Design No. P22-253 to construct a 5,052 square foot refuse/recycle center to house trash compactors and medical waste storage. The site will be enclosed within an eight (8) foot high CMU block wall. The project site is located at the northeast corner of Barton Road and Campus Street, more specifically at 11234 Anderson Street within the Institutional Health Care zone and land use designation.

Councilmen Rigsby and Lenart declared a conflict of interest and abstained from the vote. They exited the Chambers.

Community Development Director Mataritta presented the report into evidence, explaining the project is a recycle/refuse facility that will store solid waste, medical waste, recyclable materials, organic waste, and a compactor for cardboard. She stated that the applicant provided the most appropriate design and layout. She explained that this is being presented to the City Council due to the conflict of interest with the Planning Commission to take action.

The public hearing was opened.

Two residents expressed concerns about the location of the facility, odors, dust, or debris, and how it will affect the neighborhood.

Eric Shultz, LLU Hospital, clarified that the functions are currently operating at the same location. He noted the project is an operational improvement to consolidate the equipment. He noted that they will be adding a block wall that will be an improvement aesthetically. He noted that it will be a minor impact.

The public hearing was closed.

Motion by Dailey, seconded by Jindal to determine the project is eligible for a Class 1 exemption from the CEQA; to approve Minor Use Permit No. P22-251 for the proposed incidental structure for the Loma Linda University Medical Center; and to approve Precise Plan of Design No. P22-253 to construct a 5,052 square foot refuse/recycle center to house trash compactors and medical waste storage as recommended in the report; the City Clerk called roll and motion carried by a vote of 3 ayes, 0 noes and 2 abstain.

Councilmen Rigsby and Lenart returned to the Chambers.

CC-2023-26 - Consent Calendar

Motion by Lenart, seconded by Dailey to approve the Consent Calendar items as presented;

Councilman Dailey complimented the walking track at Hulda Crooks Park (Item No. 9); he commented on the lights on the baseball fields on Item No. 10; City Manager Thaipejr explained the lights are scheduled by the users.

Councilman Jindal asked if staff can provide photos when projects are completed. He asked under what conditions the City required the agreement for Item No. 17. City Manager Thaipejr stated that the City has these agreements with neighboring cities should there be an emergency.

The City Clerk called roll and motion carried unanimously.

Approved the demands registers dated:

- March 28, 2023, with commercial demands totaling \$2,070,093.30 and payroll demands dated March 16, 2023, in the amount of \$406,296.30; and
- April 11, 2023, with commercial demands totaling \$381,244.93 and payroll demands dated March 30, 2023, \$329,616.79;

Approved the minutes of March 14, 2023, as submitted;

Accepted for filing March 2023, Treasurer's Reports;

Accepted for filing the March 2023, Fire Department Activity Report;

Accepted as complete and authorized recordation of Notice of Completion for Walking Track construction at Hulda Crooks Park for \$277,430.00 (CIP 22-755), Contractor: BWW & Company, Inc.;

Awarded contract to Collins Company to purchase and replace Baseball Field No. 3 Safety Nets for \$14,975.00;

Appropriated \$869,000.00 from Water Utility Operations Fund Balance into account no. 4387200-58500 and awarded a contract to MCC Equipment Rentals for Waterline Improvements at Beaumont Ave. and Nevada St. for \$ 859,888.00 (CIP 20-657);

Appropriated \$85,600.00 from Water Utility Operations Fund Balance into account no. 4657010-58500 and awarded contract to GCI Construction Inc., for Replacement of Pressure Reducing Valves

and Fittings at Mountain View Ave. for \$185,600.00 (CIP 22-666);

Approved a Supplemental Appropriation of \$112,000 from General Facilities Capital Fund - Fund Balance and \$169,000 from General Fund - Fund Balance and awarded a contract to Western Audio Visual & Security for Council Chambers Audio/Visual System Upgrade for \$255,361.21 (CIP 23-856);

Awarded contract to La Rocque Better Roofs, Inc. to replace the roof at the Hinckley House, 25964 Mission Rd. (Heritage Park), in the amount of \$56,100.00;

Awarded contract to Facilities Protection Systems (FPS) for the fire protection system at the Hinckley House, 25964 Mission Rd. (Heritage Park), for \$141,794.00;

Accepted a Grant of Easement for street and utility purposes at 25430 Park Street; and

Approved the Contingency/Emergency Water Supply Sales Agreement between the City of San Bernardino Municipal Water Department and the City of Loma Linda.

Old Business - None

Reports of Councilmen

Councilman Lenart commented about the park and the habitat area on Mayberry St.

Councilman Rigsby commented that the Edison Easement trail needs to be cleaned up.

Mayor pro tempore Dailey commented about the weeds in the median on Barton Rd. just west of the surgical hospital. City Manager Thaipetr stated that the apartment complex in front of the median maintains the median.

Reports of Officers – None

The meeting adjourned at 8:58 pm.

Approved at the meeting of June 27, 2023.

City Clerk



City of Loma Linda

City Council Action Minutes Regular Meeting of May 9, 2023

A regular meeting of the City Council was called to order by Mayor Dupper at 7:07 pm Tuesday, May 9, 2023.

Councilmen Present: Mayor Phill Dupper
Mayor pro tempore Ron Dailey
Bhavin Jindal
John Lenart
Rhodes Rigsby

Councilman Absent: None

Others Present: City Manager T. Jarb Thaipejr
City Attorney Diane Robbins

The Pledge of Allegiance and invocation were led by Councilman Lenart.

Items To Be Added Or Deleted

City Manager Thaipejr removed item No. 20 to appoint new delegates to replace Councilman Rhodes Rigsby's position with the three listed agencies.

Oral Reports/Public Participation - Non-Agenda Items (Limited to 30 minutes; 3 minutes allotted for each speaker)

Cheryl Lucas asked City Council to consider proposing rent control in Loma Linda. She recently had 10% increase in rent and will have another 10% rent increase in 2024. She asked City Council to consider her request.

Dr. Gabriella Odudu, a resident physician at Loma Linda University, spoke on behalf of her colleagues, stating that earlier this year they filed a petition to unionize. Since then, they have received a lot of pushback and hostility from Loma Linda University. She noted that the goal is to provide patient safety as well as safety for healthcare workers. She noted that healthcare workers routinely work long shifts for several days straight. They work to exhaustion. Studies show that a sleep-deprived human in a 24-hour period is the same as having a blood alcohol content of 0.1%, which is above the limit. She stated that colleagues have fallen asleep during shifts, passed out in the OR, and have been in auto accidents. They do not have a call room. It is a huge safety hazard. She noted that many struggle financially. They are asking for fair compensation and better working conditions. They wanted to make the Council aware of this serious issue. She noted that May is National Mental Health awareness month. They invite Council to attend an event they are holding.

Mayor Dupper thanked the speakers and explained that, due to the Brown Act guidelines, the City Council cannot discuss any non-agenda items.

Scheduled and Related Items

CC-2023-27 - Public Hearing – Fee Study Update for the City of Loma Linda establishing the proposed fees and amounts

- a. **Council Bill #R-2023-10 – Adopt a resolution of the Fee Study Update for the City of Loma Linda along with the proposed fees outlined in the study (Attachment A); and**
- b. **Council Bill #R-2023-11 – Adopt an Urgency Resolution of the Fee Study Update for the City of Loma Linda and establish the proposed fees immediately. These fees shall become effective immediately and for 30 days unless extended by the City Council for an additional 30 days.**

Eric Johnson, Revenue Cost Specialist, presented the report into evidence reviewing the results of the User Fee Study. He gave a brief background of his company. He discussed what they have done for the preparation of the study; described the thorough process; described the methodology of establishing service and time spent, the calculation of overhead, allocated hourly rate of staff, and the cost for services; discussed the community support tax services versus fees; discussed the annual subsidy; and the possible cost recovery. The report provides fee comparisons, fee details, and the final tax subsidy decision.

City Manager Thaipejr explained that the City normally does the study every 5 years; however, due to Covid, the study got delayed and had not been done since 2015. The City is, therefore, requesting City Council to adopt the Urgency Resolution so the fees can go into effect immediately.

Mayor pro tempore Dailey asked if there is an assessment of how Loma Linda's fees compare with adjacent communities.

Mr. Johnson explained that they do not do that type of comparison. He noted that every city defines things differently and the processing varies due to city codes and regulations.

Community Development Director Mataritta stated that they conducted a Planning fee survey with several cities to obtain permit fees for new processes, such as ADU's. In their review, they did discover cities do handle permit processes differently.

In response to a comment, Mr. Johnson stated that some fees decreased because of more efficient processes or because the process was handled by a lower-paid individual.

Discussion ensued.

Mayor pro tempore Dailey left the Chambers at 7:35 pm

Mr. Johnson commented that Loma Linda has been the best city he has worked in and enjoyed working with the City Manager.

The public hearing was open and closed with no public participation.

Motion by Jindal, seconded by Rigsby to 1) adopt Council Bill #R-2023-10, approving the Fee Study Update for the City of Loma Linda along with the proposed fees outlined in the Study (Attachment A); and

RESOLUTION NO. 3170

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA, CALIFORNIA, ADOPTING THE FEE STUDY UPDATE, DATED APRIL 2023, AND THE ASSOCIATED NEW FEES FOR CITY SERVICES WITHIN LOMA LINDA

2) adopt Council Bill #R-2023-11, an Urgency Resolution of the Fee Study Update for the City of Loma Linda and establish the proposed fees immediately. These fees shall

become effective immediately and for 30 days unless extended by the City for an additional 90 days.

RESOLUTION NO. 3171

AN URGENCY RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA, CALIFORNIA, ADOPTING THE FEE STUDY UPDATE, DATED APRIL 2023, AND THE ASSOCIATED NEW FEES FOR CITY SERVICES WITHIN LOMA LINDA

The City Clerk called roll and motion carried by a vote of 4 ayes, 0 noes, and 1 absent; Dailey absent.

Mayor pro tempore returned to the chamber at 7:39 pm.

CC-2023-28 - Public Hearing - Consideration of the Canyon Ranch Annexation and Subdivision project applications and supporting CEQA documents [Continued from April 11, 2023] [Community Development]

- a. **ADOPT** the Mitigated Negative Declaration for Canyon Ranch annexation and subdivision request;
- b. **ADOPT** the Mitigation Monitoring Reporting Program;
- c. **ADOPT Council Bill #R-2023-06** a Resolution to approve a General Plan Amendment (GPA No. P21-073) to change the current land use designation of four (4) Commercial designated lots to Low-Density Residential (R-1, 0 to 4 du/ac) lots within the 141-acre annexation area;
- d. **ADOPT Council Bill #O-2023-01 (First Reading/Set Second Reading for June 13, 2023)** the Ordinance to approve a Zone Change (ZC No. P21-074) to change the current pre-zone of four (4) General Commercial zoned lots to Low-Density Residential (R-1, 0 to 4 du/ac) lots within the 141-acre annexation area; and ;
- e. **APPROVE** an Annexation Application (ANX No. P21-072) to annex the entire 141-acre Project area into the City of Loma Linda, including service for water and sewer; and
- f. **APPROVE** Tentative Tract Map 20403 (TTM No. P21-075), a 10.96-acre subdivision for the construction of 37 single-family residential units and one (1) lettered lot, and Tentative Tract Map 20404, a 55.72-acre subdivision for the construction of 89 residential units and two (2) lettered lots. Both maps will include lettered lots for drainage as well as site and infrastructure improvements. The request also includes the vacation of the extension of Bermudez Street to San Timoteo Canyon Road and will end Bermudez Street as a cul-de-sac; and
- g. **APPROVE** Variance Request No. P23-038, seeking relief from Sections 17.14.100 and 17.14.110 of the Municipal Code, to the block wall at all indicated corner lots to encroach 15' into the street-side setback and be located on the property line, and to allow the vinyl fencing to exceed the reverse corner lot height limit of 5' to 5'-6"

Community Development Director Mataritta presented the report into evidence, stating that the project request includes requested approvals of a General Plan Amendment, Zone Change, Annexation, Tentative Tract Map, and Variance Request. She explained the existing setting of the site, provided the background for the Annexation request; noted the existing and proposed public services at the project site; and described the proposed tentative tract maps, landscape designs; and noted that an environmental review and traffic studies were completed with the findings within the report. She explained the project was reviewed by Planning Commission and noted the added recommended conditions.

City Manager Thaipejr explained that the Staff Review Committee reviewed and responded to the recommendations of the Planning Commission, noting that they did not support the two pocket parks on Items 1 & 2, because the parks would not be functional and attract homeless individuals; that they

recommended the art element should be reviewed by the Parks Recreation and Beautification Committee on Item 3; and that they did not support the recommendation to widening the landscape right of way. They recommended a one-foot landscape right-of-way area with planted vines and widening the parkway to 4 feet versus 3 feet for trees.

Councilman Jindal reviewed the comments from citizens that were included in the report. He noted and Mayor pro tempore Dailey concurred that the project needed an open space/park area for the residents to congregate.

Mayor pro tempore Dailey supported a more useful and functional park with possible playground equipment and picnic tables.

Steve Bliss, Highpointe Communities, 16501 Scientific Way, Irvine, stated that they discussed the recommendation of the pocket parks and offered to merge two lots and create a park, approximately one acre if that is the desire of the Council.

Mayor Dupper stated that when his residential development was constructed, development impact fees were negotiated for public parks within the community. He noted that most residents in the development are frustrated that the parks are not just for the community. They are open to all and don't always attract the appropriate visitors. He pointed out that public parks come with increased costs to the City. He would prefer to see what the developers and market dictate.

Mr. Bliss pointed out of an informal meeting they held in Loma Lina with residents living in the hillside to discuss this development. He noted that the feedback they received was larger lot sizes and no parks.

The public hearing was opened and closed with no public comments.

Mayor pro tempore Dailey stated that he supports the project, but expressed concerns with the Traffic Study and the traffic impact this project will have. He noted that there are many lots in the newer developments where the landscape areas are not properly maintained. He said, as a city, should look at ways to address this issue at an early stage.

Motion by Rigbsby, seconded by Dailey to adopt the Mitigated Negative Declaration for Canyon Ranch annexation and subdivision request; to adopt the Mitigation Monitoring Reporting Program; to adopt Council Bill #R-2023-06, adopting a General Plan Amendment (GPA No. P21-073) to change the current land use designation of four Commercial designated lots to Low-Density Residential (R-1, 0 to 4 du/ac) lots within the 141-acre annexation area;

RESOLUTION NO. 3172

A RESOLUTION OF THE CITY COUNCIL OF THE CITY LOMA AMENDING THE LAND USE MAP OF THE ADOPTED GENERAL PLAN MODIFYING THE LAND USE DESIGNATION OF FOUR PARCELS FROM COMMERCIAL TO LOW DENSITY RESIDENTIAL AT AN APPROXIMATE 10.96 ACRE SITE IDENTIFIED BY ASSESSOR PARCEL NUMBERS 0293-081-09, -11, -12 and -19 (GENERAL PLAN AMENDMENT NO. P21-073)

to introduce Council Bill #O-2023-01 on the first reading and set the second reading to June 13, 2023, an ordinance to approve a Zone Change (ZC No. P21-074) to change the current pre-zone of four General Commercial zoned lots to Low-Density Residential (R-1, 0 to 4 du/ac) lots within the 141-acre annexation area; to approve an

Annexation Application No. P21-072 to annex the entire 141-acre Project area into the City of Loma Linda, including service for water and sewer; to approve Tentative Tract Map 20403 (TTM No. P21-075), a 10.96-acre subdivision for the construction of 37 single-family residential units and one lettered lot, and Tentative Tract Map 20404, a 55.72-acre subdivision for the construction of 89 residential units and two lettered lots. Both maps will include lettered lots for drainage as well as site and infrastructure improvements and include the vacation of the extension of Bermudez Street to San Timoteo Canyon Road and will end Bermudez Street as a cul-de-sac; and to approve Variance Request No. P23-038, seeking relief from Sections 17.14.100 and 17.14.110 of the Municipal Code to the block wall at all indicated corner lots to encroach 15' into the street-side setback and be located on the property line, and to allow the vinyl fencing to exceed the reverse corner lot height limit of 5' to 5'-6"; and with the added conditions as recommended by the City Staff Review Committee.

Councilman Jindal asked to amend the motion to consider Lots 77 & 78 to green space.

Councilman Rigsby concurred with comments made by the Mayor regarding the parks. He also expressed concern about the homeless populating the small parks.

Mayor pro tempore Dailey stated that he lives by Hulda Crooks Park and is not aware of homeless issues.

Mayor Dupper stated that the City receives several complaints of homeless individuals around the City.

City Manager Thaipejr noted that the Code Enforcement has to remove homeless people at the parks regularly.

Lt. Smith stated that there is a constant problem with vandalism at the parks, especially the new park. She has deputies do extra patrolling at night at the parks.

The City Clerk called roll and motion carried unanimously.

CC-2023-29 - Consent Calendar

Motion by Rigsby, seconded by Dailey to approve the Consent Calendar items as presented except for the Minutes of April 11, 2023;

Mayor pro tempore Dailey inquired about Items No. 7 and 11. Community Development Director Mataritta clarified the purpose of the item. City Manager Thaipejr clarified the repair work for Item No. 11.

CD provided clarification to Item 7.

the City Clerk called roll and motion carried unanimously.

Approved the demands registers dated:

- April 25, 2023, with commercial demands totaling \$2,311,774.50 and payroll demands dated April 13, 2023, in the amount of \$373,304.48; and
- May 9, 2023, with commercial demands totaling \$538,918.25 and payroll demands dated April 27, 2023, \$347,614.22;

Accepted for filing the April 2023 Treasurer's Reports;

Accepted for filing the April 2023 Fire Department's Activity Report;

Adopted Council Bill #R-2023-12 to extend the urgency of Resolution #3169 to establish the Development Impact Fees listed in Appendix G immediately upon its approval to be effective immediately for an additional 30 days;

RESOLUTION NO. 3173

AN EXTENSION OF AN ADOPTED URGENCY RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA, CALIFORNIA, IMMEDIATELY ESTABLISHING THE FEES PERTAINING TO THE SAN BERNARDINO COUNTY TRANSPORTATION AUTHORITY CIRCULATION-RELATED PROJECTS (APPENDIX G) WITHIN THE DEVELOPMENT IMPACT FEE CALCULATION UPDATE AND NEXUS REPORT

Approved an amendment to the Agreement to extend the contract for consultant services between the City of Loma Linda and Planning PLUS/P+ in an amount not-to-exceed of \$3,000 (pass-through fee) for additional review of a project application within the Planning Area 3-3 of the Groves at Loma Linda Specific Plan;

Awarded a contract to Sierra Pacific for the purchase and installation of four (4) street light poles in an amount of \$23,458.00;

Awarded a contract to Golden Bell Products, Inc. for cockroach management services to in an amount of \$13,671.00;

Approved a supplemental appropriation in the amount of \$17,900 from General Fund Balance, and Awarded a contract to Neuroth Construction to modify shower stall at Fire Station No. 1 in an amount of \$16,243.50;

Adopted Council Bill #R-2023-08 to approve the 2023-24 Budget for projects funded by for the Road Repair and Accountability Act (SB1) and repeal Resolution No. 3136

RESOLUTION 3174

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA, COUNTY OF SAN BERNARDINO APPROVING THE 2023-24 BUDGET TO INCORPORATE A LIST OF PROJECTS FUNDED BY SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT AND REPEALING RESOLUTION NO. 3116

Adopted Council Bill #R-2023-13 to order the preparation of the Annual Report for the Landscape Maintenance District No. 1 Annual Report – Fiscal Year 2023-2024

RESOLUTION NO 3175

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA, COUNTY OF SAN BERNARDINO, CALIFORNIA, INITIATING PROCEEDINGS AND ORDERING THE PREPARATION OF AN ENGINEER'S REPORT FOR LANDSCAPE MAINTENANCE DISTRICT NO. 1 FOR FISCAL YEAR 2023/2024

Adopted Council Bill #R-2023-14 for preliminary approval of the Annual Report for the Landscape Maintenance District No. 1 Annual Report – Fiscal Year 2023-2024

RESOLUTION NO. 3176

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA, COUNTY OF SAN BERNARDINO, PRELIMINARILY APPROVING ENGINEER'S REPORT FOR FISCAL YEAR 2023/2024 FOR LANDSCAPE MAINTENANCE DISTRICT NO. 1

Adopted Council Bill #R-2023-15 to set the public hearing for June 13, 2023, for the Landscape Maintenance District No. 1 Annual Report – Fiscal Year 2023-2024

RESOLUTION NO. 3177

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA, COUNTY OF SAN BERNARDINO, CALIFORNIA DECLARING ITS INTENTION TO LEVY AND COLLECT ASSESSMENTS FOR FISCAL YEAR 2023/2024 IN LANDSCAPE MAINTENANCE DISTRICT NO. 1, AN ASSESSMENT DISTRICT; DECLARING THE WORK TO BE OF MORE SPECIAL THAN GENERAL PUBLIC BENEFIT; SPECIFYING THE EXTERIOR BOUNDARIES OF THE AREAS WITHIN LANDSCAPE MAINTENANCE DISTRICT NO. 1 TO BE ASSESSED THE COST AND EXPENSE THEREOF; DESIGNATING SAID DISTRICT AS LANDSCAPE MAINTENANCE DISTRICT NO. 1, DETERMINING THAT THESE PROCEEDINGS SHALL BE TAKEN PURSUANT TO THE LANDSCAPING AND LIGHTING ACT OF 1972; AND OFFERING A TIME AND PLACE FOR THE PUBLIC HEARING

Adopted Council Bill #R-2023-16 to order the preparation of the Annual Report for the Street Light Benefit Assessment District Annual Report – Fiscal Year 2023-2024

RESOLUTION NO. 3178

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA, COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, INITIATING PROCEEDINGS AND ORDERING THE PREPARATION OF AN ENGINEER'S REPORT FOR STREET LIGHT BENEFIT ASSESSMENT DISTRICT NO. 1 FOR FISCAL YEAR 2023/2024

Adopted Council Bill #R-2023-17 for preliminary approval of the Annual Report for the Street Light Benefit Assessment District Annual Report – Fiscal Year 2023-2024

RESOLUTION NO. 3179

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA, COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, PRELIMINARILY APPROVING ENGINEER'S REPORT FOR FISCAL YEAR 2023/2024 FOR STREET LIGHT BENEFIT ASSESSMENT DISTRICT NO. 1

Adopted Council Bill #R-2023-18 to set the public hearing for June 13, 2023, for the Street Light Benefit Assessment District Annual Report – Fiscal Year 2023-2024

RESOLUTION NO. 3180

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA, COUNTY OF SAN BERNARDINO, CALIFORNIA DECLARING ITS INTENTION TO LEVY AND COLLECT ASSESSMENTS FOR FISCAL YEAR 2023/2024 IN STREET LIGHT BENEFIT ASSESSMENT DISTRICT NO. 1, AN ASSESSMENT DISTRICT; DECLARING THE WORK TO BE OF MORE SPECIAL THAN

GENERAL PUBLIC BENEFIT; SPECIFYING THE EXTERIOR BOUNDARIES OF THE AREAS WITHIN STREET LIGHT BENEFIT ASSESSMENT DISTRICT NO. 1 AND TO BE ASSESSED THE COST AND EXPENSE THEREOF; DESIGNATING SAID DISTRICT AS STREET LIGHT BENEFIT ASSESSMENT DISTRICT NO. 1, DETERMINING THAT THESE PROCEEDINGS SHALL BE TAKEN PURSUANT TO THE LANDSCAPING AND LIGHTING ACT OF 1972; AND OFFERING A TIME AND PLACE FOR HEARING OBJECTIONS THERETO

Accepted as complete and authorized recordation of Notice of Completion for fabrication and installation of the ceramic tile mural at the City Library for \$22,400.00; Contractor: Michel Angela Petersen;

Accepted as complete and authorized recordation of Notice of Completion for Pavement Rehabilitation by Re-Play Method at Lawton Ave., Gower St., Saint David St., San Juan Dr., Loma Vista Dr., and Barton Frontage Rd. (CIP 23-113) in an amount of \$45,000.00; Contractor: Mike Roquet Construction Inc.;

Approved the purchase and installation of seven (7) Traffic Signal Battery Backup Systems from St. Francis Electric for \$34,645.00;

Approved the purchase of the MSA Evolution 6000 Xtreme Thermal Imaging Camera (TIC) for Medic Truck 252 from LN Curtis in an amount not to exceed \$11,000;

Old Business - None

New Business

CC-2023-30 - Council Bill #R-2023-09 – Adopt a Resolution for the Measure I Five-Year Capital Improvement Plan for FY 2023/24 through FY 2027/28

City Manager Thaiperpjr presented the report into evidence, discussing the capital projects planned for the next five years.

Motion by Rigsby, seconded by Dailey to adopt Council Bill #R-2023-09 approving the Measure I Five-Year Capital Improvement Plan for FY 2023/24 through 2027/28 as presented; the City Clerk called roll and motion carried unanimously.

RESOLUTION NO. 3181

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA, STATE OF CALIFORNIA, ADOPTING THE MEASURE I FIVE-YEAR CAPITAL IMPROVEMENT PLAN FOR FY 2023/2024 THROUGH FY2027 /2028

Reports of Councilmen

Mayor pro tempore Dailey complimented staff on the repaving of Mt. View Ave. He noted that the hardscape at the ramps at Mt. View Ave. requires clean-up. City Manager Thaiperpj would follow up with the contractor.

Reports of Officers

City Manager Thaipelj announced that on May 23, 2023, from 9 am to 11 am the City will have a re-grand opening of the Senior Center. He invited the Council to attend.

Discussion ensued about the Council's attendance for the upcoming meetings. It was determined that there would not be a quorum on June 13 but would have a quorum on May 23 for the budget review. He announced that there would be a second meeting in June to discuss the trash rate increase.

The meeting adjourned at 9:06 pm to May 23, 2023.

Approved at the meeting of June 27, 2023.

City Clerk

CITY COUNCIL AGENDA PACKET

AGENDA ITEM NO 7



City of Loma Linda Official Report

Phill Dupper, Mayor
Ronald Dailey, Mayor pro tempore
Rhodes Rigsby, Councilman
John Lenart, Councilman
Bhavin Jindal, Councilman

Approved/Continued/Denied

By City Council

Date _____

CITY COUNCIL AGENDA: June 27, 2023

TO: City Council

FROM: Sonia Fabela, Finance Director/City Treasurer *SF*

VIA: T. Jarb Thaipejr, City Manager

SUBJECT: May 2023 Treasurer's Report

RECOMMENDATION

It is recommended that the City Council receive the report for filing.

CITY OF LOMA LINDA
COMPOSITION OF CASH
May 2023

DEMAND DEPOSIT ACCOUNTS

CITY - BANK OF AMERICA - MAIN CHECKING ACCOUNT	\$ 4,071,990.85
Outstanding Checks as of month-end	<u>(119,548.19)</u>
CITY - MAIN CHECKING ACCOUNT AVAILABLE BALANCE	\$ 3,952,442.66
BANK OF AMERICA - PAYROLL	\$ 10,946.19
HOUSING AUTHORITY - BANK OF AMERICA - CHECKING ACCOUNT	109,467.75
Outstanding Checks as of month-end	<u>(2,585.00)</u>
HOUSING AUTHORITY - CHECKING ACCOUNT AVAILABLE BALANCE	\$ 106,882.75
SUCCESSOR AGENCY - BANK OF AMERICA - CHECKING ACCOUNT	45,289.88
Outstanding Checks as of month-end	<u>-</u>
SUCCESSOR AGENCY - CHECKING ACCOUNT AVAILABLE BALANCE	\$ 45,289.88

DEMAND DEPOSIT ACCOUNTS - TOTAL	\$ 4,115,561.48
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INVESTMENTS	YIELD	
LOCAL AGENCY INVESTMENT FUND (LAIF)		
CITY	2.993%	\$ 54,561,764.77
CITY - Former RDA Bond Proceeds	2.993%	914,252.40
CITY -Total		55,476,017.17
SUCCESSOR RDA	2.993%	3,861,020.08
HOUSING AUTHORITY	2.993%	1,327,785.84
INVESTMENTS TOTALS		\$ 60,664,823.09

OTHER CASH

IMPREST ACCOUNT	\$ 500.00
CASH ON HAND	<u>1,350.00</u>
OTHER CASH TOTAL	\$ 1,850.00

CASH AND INVESTMENTS - GRAND TOTAL	64,782,234.57
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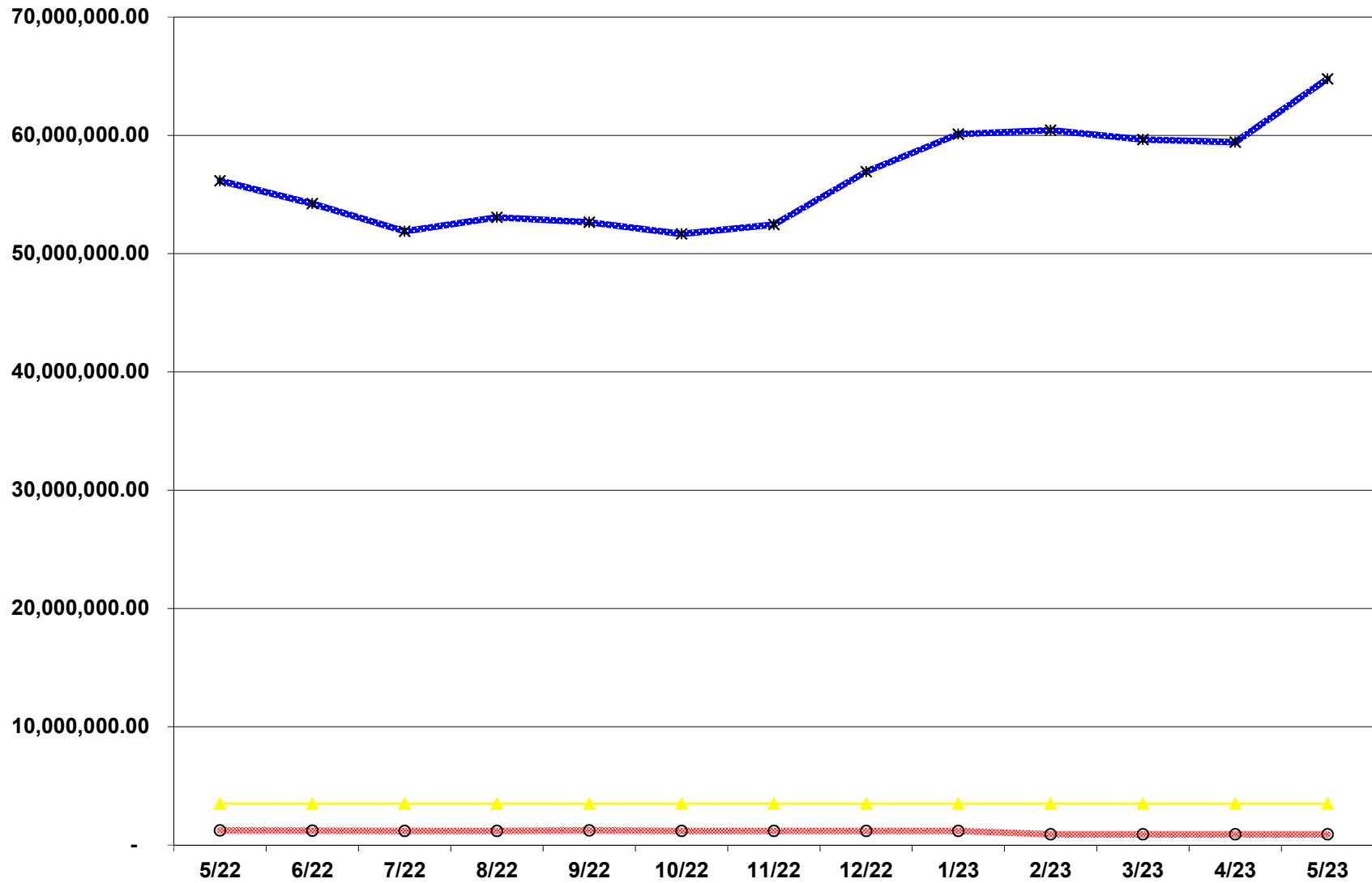
PREVIOUS MONTH	<u>59,427,040.34</u>
CHANGE +/-	<u>\$ 5,355,194.23</u>

All investments are in accordance with the City Investment Policy, and as such, sufficient funds are available to meet the cash flow requirements of Loma Linda, including the next thirty days' obligations.



Treasurer

CITY OF LOMA LINDA
MONTHLY TREASURER'S REPORT 5/22-5/23



CITY, SUCCESSOR RDA & HA - TOTAL CASH AVAILABLE CITY - FORMER RDA BOND PROCEEDS BASELINE

CITY COUNCIL AGENDA PACKET

AGENDA ITEM NO 8



City of Loma Linda Official Report

Phill Dupper, Mayor
Ronald Dailey, Mayor pro tempore
Rhodes Rigsby, Councilman
John Lenart, Councilman
Bhavin Jindal, Councilman

COUNCIL AGENDA: June 27, 2023

TO: City Council

FROM: Dan Harker, Fire Chief *DH*

SUBJECT: May 2023 Fire Department Activity Report

Approved/Continued/Denied
By City Council
Date _____

Operations Division:

The Fire Department's Operations Division responded to 443 incidents in May 2023. Of the 443 incidents, 33 calls were given and 4 received in Mutual/Automatic Aid. The alarm types are broken down as follows:

Fire & Rescue	Month		YTD	
Medical Aid (MA)	293	66.1%	1389	64.6%
Traffic Collision (TC)	12	2.7%	70	3.3%
MA + TC	305	68.8%	1459	67.9%
Hazardous Conditions	2	0.5%	9	0.4%
Hazardous Material	4	0.9%	9	0.4%
Public Assistance	16	3.6%	107	5.0%
Rescue	2	0.5%	11	0.5%
Structure Fire	6	1.4%	20	0.9%
Cooking	2	0.5%	2	0.1%
Vegetation Fire	9	2.0%	14	0.7%
Vehicle Fire	1	0.2%	4	0.2%
Refuse Fire	8	1.8%	27	1.3%
All Fires	26	5.9%	67	3.1%
Good Intent/Dispatched & Cancelled Enroute	42	9.5%	242	11.3%
Fire Alarm Activation*	9	2.0%	82	3.8%

*Note: Includes accidental activation, burnt food, system malfunction, malicious, etc.

CITY COUNCIL AGENDA PACKET

AGENDA ITEM NO 9



City of Loma Linda Official Report

Phillip Dupper, Mayor
Ronald Dailey, Mayor pro tempore
Rhodes Rigsby, Councilman
John Lenart, Councilman
Bhavin Jindal, Councilman

CITY COUNCIL AGENDA: June 27, 2023

TO: City Council

FROM: T. Jarb Thaipejr, City Manager

SUBJECT: Council Bill #R-2023-07 Authorize the City to opt-in to additional Opioid Settlements and permitting the City Manager to sign formal and binding documents on behalf of the City related to participation in the settlements.

Approved/Continued/Denied
By City Council
Date _____

RECOMMENDATION

It is recommended City Council adopt Council Bill #R-2023-07 authorizing the City to opt-in to additional Opioid Settlements and authorize the City Manager to sign formal and binding documents on behalf of the City related to participation in the settlements.

BACKGROUND

As the United States continues to address the ongoing public health crisis of opioid abuse, addiction, overdose, and death, settlement negotiations have continued with pharmaceutical distributors and manufacturers. In late 2022, additional settlement agreements were reached with three pharmaceutical distributors, CVS, Walgreens, and Walmart; and two manufacturers, Allergan and Teva.

The proposed settlements require the pharmaceutical distributors to pay up to \$13.16 billion over a term of 15 years and the manufacturers to pay up to \$5.6 billion over 13 years, for a total of \$18.76 billion. Of the settlement amount, \$16.2 billion is reserved for state and subdivision participants to remedy and lessen the impacts of the opioid crisis.

Each of the proposed settlements has two key participations steps:

1. Each state must first decide whether to participate in the Settlements. California has joined both settlements.
2. Subdivisions within each state must then decide whether to participate in the settlements. Generally, if more subdivisions participate, a more significant share of settlement funds will flow to that state and its subdivisions. City staff is recommending Loma Linda's participation in the settlements.

City staff has determined that the City is eligible to participate in these settlements. If the City Council approves the City's participation in the opioid settlements, City staff will complete the documents required to participate.

The State Attorney General will develop a formula for the distribution of funds to the participating states. The formula considers population and the severity of harm caused by the opioid epidemic in each participating state. Each state then allocates funds from the settlements to subdivisions based either on an allocation agreement between the respective state and its subdivisions, applicable state allocation legislation, or default provisions contained in the settlements. California is proposing a state-subdivision allocation agreement, which will be available on the national settlement website.

While all subdivisions in a state may participate in the settlements, not all subdivisions will be eligible to receive direct payments if the disbursement is considered too small to add a meaningful abatement response.

While insufficient to abate the opioid epidemic fully, the amounts paid under these additional settlements will allow the state and its subdivisions to commence meaningful change to curb opioid addiction, overdose, and death. The prompt distribution of settlement funds would enable governments to address the epidemic in their respective states and communities as soon as practicable. Further, failure by subdivisions to participate could result in failure to finalize the settlements and return each case in the class action to their home states for separate litigation. Approximately sixty-percent of the abatement funds are in the form of "incentive payments" to states with higher subdivision participation.

Additional actions by the City Council may be required based on the final determination by the California State Attorney General. These may include entering into a Participation Agreement, executing a Release, and adopting a Resolution.

The City Attorney will continue to monitor requirements related to participation in the opioid settlements.

FINANCIAL IMPACT

There would be no direct fiscal impact to the General Fund should the City Council authorize the City to opt-in to the opioid settlements; however, failure to participate will result in the City receiving no funding from the settlements when such funding is available for distribution.

Participation in the settlements may result in an undetermined distribution of funds to the City to assist with abatement of the opioid crisis in Loma Linda, and provide relief to local participants impacted by the crisis.

Attachment:

Resolution – Council Bill #R-2023-07

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA, CALIFORNIA, AUTHORIZING LOMA LINDA CITY TO ENTER INTO THE SETTLEMENT AGREEMENTS WITH CVS, ALLERGAN, TEVA, WALMART, AND WALGREENS TO THE TERMS OF THE RELATED STATE-SUBDIVISION AGREEMENTS, AND AUTHORIZE ENTRY INTO THE RELATED STATE-SUBDIVISION AGREEMENTS WITH THE ATTORNEY GENERAL

WHEREAS, the United States is facing an ongoing public health crisis of opioid abuse, addiction, overdose, and death, forcing the State of California and California counties and cities to spend billions of dollars each year to address the direct consequences of this crisis; and,

WHEREAS, pending in the U.S. District Court for the Northern District of Ohio is a multidistrict litigation ("MDL") being pursued by numerous public entity plaintiffs against the manufacturers and distributors of various opioids based on the allegation that the defendants' unlawful conduct caused the opioid epidemic; and,

WHEREAS on or about November 14, 2022, a proposed nationwide tentative settlement was reached between the plaintiffs in the MDL and Walmart Inc. ("Walmart"); and,

WHEREAS on or about November 22, 2022, a proposed nationwide tentative settlement was reached between the plaintiffs in the MDL and Teva Pharmaceutical Industries Ltd. and all of its respective past and present direct or indirect parents, subsidiaries, divisions, affiliates, joint ventures, predecessors, successors, assigns, including but not limited to Teva Pharmaceuticals USA, Inc., Actavis LLC (f/k/a Actavis Inc.), Actavis Elizabeth LLC, Actavis Kadian LLC, Actavis Pharma, Inc. (f/k/a Watson Pharma, Inc.), Actavis Kadian LLC, Actavis Laboratories UT, Inc. (f/k/a Watson Laboratories, Inc. – Utah), Actavis Mid Atlantic LLC, Actavis Totowa LLC, Actavis Laboratories FL, Inc. (f/k/a Watson Laboratories, Inc. – Florida), Actavis South Atlantic LLC, Warner Chilcott Company LLC, and Watson Laboratories, Inc., and Anda Inc. (collectively, "Teva"); and

WHEREAS on or about November 22, 2022, a proposed nationwide tentative settlement was reached between the plaintiffs in the MDL and Allergan Finance, LLC (f/k/a Actavis, Inc., which in turn was f/k/a Watson Pharmaceuticals, Inc.) and Allergan Limited (f/k/a Allergan plc, which, in turn, was f/k/a Actavis plc)(collectively, "Allergan"); and,

WHEREAS, on or about December 9, 2022, a proposed nationwide tentative settlement was reached between the plaintiffs in the MDL and CVS Health Corporation and CVS Pharmacy, Inc. and all of their past and present direct and indirect parent and subsidiaries (collectively, "CVS"); and,

WHEREAS, on or about December 9, 2022, a proposed nationwide tentative settlement was reached between the plaintiffs in the MDL and Walgreen Co. ("Walgreens"); and,

WHEREAS, CVS, Teva, Walgreens, Walmart, and Allergan shall be referred in this Resolution as "Settling Defendants"; and

WHEREAS, as part of the settlements with the Settling Defendants, local subdivisions, including certain cities, that are not plaintiffs in the MDL may participate in the settlements in exchange for a release of the Settling Defendants; and,

WHEREAS, copies of the proposed terms of those proposed nationwide settlements have been set forth in the Master Settlement Agreements with the Settling Defendants; and,

WHEREAS, copies of the Master Settlement Agreements have been provided to the City Council with this Resolution; and,

WHEREAS, the Settlement Agreements provide, among other things, for the payment of a certain sum to settling government entities in California including to the State of California and Participating Subdivisions upon occurrence of certain events as defined in the Settlement Agreements ("California Opioid Funds"); and,

WHEREAS, California local governments in the MDL have engaged in extensive discussions with the State Attorney General's Office ("AGO") as to how the California Opioid Funds will be allocated, which has resulted in the Proposed California State-Subdivision Agreements Regarding Distribution and Use of Settlement Funds ("Allocation Agreements") from the settlements with the Settling Defendants; and,

WHEREAS, copies of the Allocation Agreements for all of the settlements with the Settling Defendants have been provided with this Resolution; and,

WHEREAS, the Allocation Agreements allocate the California Opioid Funds as follows: 15% to the State Fund; 70% to the Abatement Accounts Fund; and 15% to the Subdivision Fund. For the avoidance of doubt, all funds allocated to California from the Settlements shall be combined pursuant to the Allocation Agreements, and 15% of total from each settlement shall be allocated to the State of California (the "State of California Allocation"), 70% to the California Abatement Accounts Fund ("CA Abatement Accounts Fund"), and 15% to the California Subdivision Fund ("CA Subdivision Fund"); and,

WHEREAS, under the Master Settlement Agreements, certain local subdivisions that did not file a lawsuit against the Settlement Defendants may qualify to participate in the settlements and obtain funds from the Abatement Account Fund; and,

WHEREAS, the City is eligible to participate in the Settlement and become a CA Participating Subdivision; and,

WHEREAS, the funds in the CA Abatement Accounts Fund (the 70% allocation) will be allocated based on the allocation model developed in connection with the proposed negotiating class in the National Prescription Opiate Litigation (MDL No. 2804), as adjusted to reflect only those cities and counties that are eligible, based on population or litigation status, to become a CA Participating Subdivision (those above 10,000 in population). The percentage from the CA Abatement Accounts Fund allocated to each CA Participating Subdivision is set forth in Appendix 1 to the Allocation Agreements and provided to the City Council with this Resolution. The City's

share of the CA Abatement Accounts Fund will be a product of the total in the CA Abatement Accounts Fund multiplied by the City's percentage set forth in Appendix 1 of the Allocation Agreements (the "Local Allocation"); and,

WHEREAS, a CA Participating Subdivision that is a city will be allocated its Local Allocation share as of the date on which it becomes a Participating Subdivision. The Local Allocation share for a city that is a CA Participating Subdivision will be paid to the county in which the city is located, unless the city elects to take a direct election of the settlement funds, so long as: (a) the county is a CA Participating Subdivision, and (b) the city has not advised the Settlement Fund Administrator that it requests direct payment at least 60 days prior to a Payment Date; and,

WHEREAS, it the intent of this Resolution is to authorize the City to enter into the Master Settlement Agreements with the Settling Defendants by executing the Participation Agreements and to enter into the Allocation Agreements by executing the signature pages to those agreements.

NOW, THEREFORE, BE IT RESOLVED: the City Council hereby approves and authorizes T Jarb Thaipejr, City Manager, to settle and release the City's claims against the Settling Defendants in exchange for the consideration set forth in the Settlement Agreements, Allocation Agreements and all exhibits thereto.

BE IT FURTHER RESOLVED that all actions heretofore taken by the City Council and other appropriate public officers and agents of the City with respect to the matters contemplated under this Resolution are hereby ratified, confirmed and approved.

PASSED, APPROVED AND ADOPTED by the Loma Linda City Council this 27th day of June, 2023.

AYES:
NOES:
ABSTAIN:
ABSENT:

Phillip Dupper, Mayor

Lynette Arreola, City Clerk

CITY COUNCIL AGENDA PACKET

AGENDA ITEM NO 10



City of Loma Linda Official Report

Phillip Dupper, Mayor
Ronald Dailey, Mayor pro tempore
Rhodes Rigsby, Councilman
John Lenart, Councilman
Bhavin Jindal, Councilman

CITY COUNCIL AGENDA: June 27, 2023

TO: City Council

Approved/Continued/Denied
By City Council
Date _____

FROM: Jennifer Pearsall, Human Resources/Risk Management Analyst



VIA: T. Jarb Thaipejr, City Manager

SUBJECT: Council Bill #R-2023-25 Update the Miscellaneous and Fire Salary Schedule, establish a new job classification of Customer Support Technician (Information Systems), and re-establish a job classification for Accountant.

RECOMMENDATION

The City recommends Council adopts Council Bill #R-2023-25.

Adopt a resolution to update the Miscellaneous and Fire salary schedule to reflect the negotiated three and five tenths (3.5%) salary increase effective July 1, 2023, establish a new job classification of Customer Support Technician (Information Systems), and re-establish a job classification for Accountant.

BACKGROUND

California Code of Regulations, Title 2, Section 570.5 requires governing bodies of local agencies contracting with CalPERS to approve and adopt a publicly available pay schedule at a public meeting.

Loma Linda Professional and Administrative Employees Association (LLPAEA), Loma Linda Public Works Employees Association (LLPWEA), Loma Linda Professional Firefighters (LLPF), Unrepresented Safety Fire Management/Confidential Employees (USFMCE), and Unrepresented Miscellaneous Management/Confidential Employees (UMCE) have previously negotiated a three and five tenths (3.5%) salary increase effective July 1, 2023.

On May 10, 2022, City Council approved an additional position for the Information Systems department. The Customer Support Technician (Information Systems) has been created to fill that vacancy.

The City has determined the need for additional labor in the Finance department; re-establishing the Accountant position would meet the current needs of the department.

FINANCIAL IMPACT

The fiscal year 2023/2024 budget reflects the updated salary ranges for all impacted positions.

The Customer Support Technician (Information Systems) salary range is proposed as a grade 15, starting at \$42,730.9078 per year. The Accountant salary range is proposed as a grade 21, starting at \$62,808.57 per year.

Attachments

Exhibit A: Salary Table All Units Revised 06-27-2023, Exhibit B: Customer Service Technician (Information Systems) job classification, Exhibit C: Accountant job classification

RESOLUTION NO.

A RESOLUTION OF THE LOMA LINDA CITY COUNCIL OF LOMA LINDA, CALIFORNIA, ESTABLISHING THE NEW SALARY SCHEDULE FOR EMPLOYEES EFFECTIVE JULY 1, 2023.

WHEREAS, the City of Loma Linda (“City”) contracts with the California Public Employees’ Retirement System (“CalPERS”) to provide retirement benefits for its employees; and

WHEREAS, California Code of Regulations, Title 2, Section 570.5 requires governing bodies of local agencies contracting with CalPERS to approve and adopt a publicly available pay schedule in accordance with public meeting laws; and

WHEREAS, the pay schedule must identify each position by title, the individual pay rate amount or ranges for that position, and the time base upon which the amounts are based; and

WHEREAS, the City of Loma Linda desires to establish a new salary table for employees, due to the previously negotiated salary increases, effective July 1, 2023; and

WHEREAS, two new classifications and related salary ranges have been proposed, attached hereto as Exhibit B and Exhibit C; and

NOW THEREFORE, BE IT RESOLVED by the City Council of Loma Linda, California, as follows:

Section 1: This Resolution shall take the place of all existing Resolutions or orders of the City Council as they relate to the subject matter contained herein. However, in no event shall this Resolution rescind, supersede, alter or in any way, regarding subject matter that is not contained in this Resolution. In the event that any provision of this Resolution is in conflict with an employment contract of an unrepresented and/or unaffiliated City employee, the applicable employment contract shall supersede and govern the City’s policies and practices with regard to that particular employee.

Section 2: The pay schedule for all employees of the City, which shall be effective July 1, 2023, is hereby updated in the salary schedule, attached hereto as Exhibit A.

Section 3: The pay schedule contained in the salary schedule in Exhibit A is hereby adopted and will be made available for public viewing via the City website for no less than five (5) years and the Customer Support Technician and Accountant classification attached as Exhibit B and Exhibit C is approved and adopted.

PASSED, APPROVED, AND ADOPTED by the City Council this 27th day of June 2023.

AYES:

NOES:

ABSTAIN:

ABSENT:

Phillip Dupper, Mayor

ATTEST:

Lynette Arreola, City Clerk

CITY OF LOMA LINDA
Pay Schedule By Classification
Fiscal Year 2023/2024
Effective July 1, 2023

Exhibit A

Revised: June 27, 2023

TITLE	UNIT	PAY TYPE	GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8
ACCOUNTANT	PAEA	Annual	21	67,808.57	71,199.01	74,758.96	78,496.90	82,421.75	86,542.84	88,706.41	90,924.08
		Monthly		5,650.71	5,933.25	6,229.91	6,541.41	6,868.48	7,211.90	7,392.20	7,577.01
		Bi-weekly		2,608.02	2,738.42	2,875.34	3,019.11	3,170.07	3,328.57	3,411.79	3,497.08
		Hourly		32.60	34.23	35.94	37.74	39.63	41.61	42.65	43.71
ACCOUNTING MANAGER	UMCE	Annual	24	85,419.26	89,690.22	94,174.73	98,883.47	103,827.64	109,019.02	111,744.50	114,538.11
		Monthly		7,118.27	7,474.19	7,847.89	8,240.29	8,652.30	9,084.92	9,312.04	9,544.84
		Bi-weekly		3,285.36	3,449.62	3,622.11	3,803.21	3,993.37	4,193.04	4,297.87	4,405.31
		Hourly		41.07	43.12	45.28	47.54	49.92	52.41	53.72	55.07
ACCOUNTING SPECIALIST	LLPAEA	Annual	17	49,841.33	52,333.39	54,950.05	57,697.56	60,582.43	63,611.56	65,201.84	66,831.89
		Monthly		4,153.44	4,361.12	4,579.17	4,808.13	5,048.54	5,300.96	5,433.49	5,569.32
		Bi-weekly		1,916.97	2,012.82	2,113.46	2,219.14	2,330.09	2,446.60	2,507.76	2,570.46
		Hourly		23.96	25.16	26.42	27.74	29.13	30.58	31.35	32.13
ACCOUNTING TECHNICIAN I	LLPAEA	Annual	14	39,565.66	41,543.94	43,621.13	45,802.19	48,092.30	50,496.92	51,759.34	53,053.32
		Monthly		3,297.14	3,461.99	3,635.09	3,816.85	4,007.69	4,208.08	4,313.28	4,421.11
		Bi-weekly		1,521.76	1,597.84	1,677.74	1,761.62	1,849.70	1,942.19	1,990.74	2,040.51
		Hourly		19.02	19.97	20.97	22.02	23.12	24.28	24.88	25.51
ACCOUNTING TECHNICIAN II	LLPAEA	Annual	16	46,149.38	48,456.85	50,879.69	53,423.68	56,094.86	58,899.60	60,372.10	61,881.40
		Monthly		3,845.78	4,038.07	4,239.97	4,451.97	4,674.57	4,908.30	5,031.01	5,156.78
		Bi-weekly		1,774.98	1,863.72	1,956.91	2,054.76	2,157.49	2,265.37	2,322.00	2,380.05
		Hourly		22.19	23.30	24.46	25.68	26.97	28.32	29.03	29.75
ADMINISTRATIVE SPECIALIST I	LLPAEA	Annual	13	36,634.87	38,466.61	40,389.94	42,409.45	44,529.92	46,756.41	47,925.32	49,123.46
		Monthly		3,052.91	3,205.55	3,365.83	3,534.12	3,710.83	3,896.37	3,993.78	4,093.62
		Bi-weekly		1,409.03	1,479.49	1,553.46	1,631.13	1,712.69	1,798.32	1,843.28	1,889.36
		Hourly		17.61	18.49	19.42	20.39	21.41	22.48	23.04	23.62
ADMINISTRATIVE SPECIALIST II	LLPAEA	Annual	14	39,565.66	41,543.94	43,621.13	45,802.19	48,092.30	50,496.92	51,759.34	53,053.32
		Monthly		3,297.14	3,461.99	3,635.09	3,816.85	4,007.69	4,208.08	4,313.28	4,421.11
		Bi-weekly		1,521.76	1,597.84	1,677.74	1,761.62	1,849.70	1,942.19	1,990.74	2,040.51
		Hourly		19.02	19.97	20.97	22.02	23.12	24.28	24.88	25.51

CITY OF LOMA LINDA
Pay Schedule By Classification
Fiscal Year 2023/2024
Effective July 1, 2023

Revised: June 27, 2023

TITLE	UNIT	PAY TYPE	GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8
ADMINISTRATIVE SPECIALIST III	LLPAEA	Annual	17	49,841.33	52,333.39	54,950.05	57,697.56	60,582.43	63,611.56	65,201.84	66,831.89
		Monthly		4,153.44	4,361.12	4,579.17	4,808.13	5,048.54	5,300.96	5,433.49	5,569.32
		Bi-weekly		1,916.97	2,012.82	2,113.46	2,219.14	2,330.09	2,446.60	2,507.76	2,570.46
		Hourly		23.96	25.16	26.42	27.74	29.13	30.58	31.35	32.13
ASSISTANT CITY MANAGER	UMCE	Annual	32	158,105.10	166,010.36	174,310.87	183,026.42	192,177.74	201,786.63	206,831.30	212,002.08
		Monthly		13,175.42	13,834.20	14,525.91	15,252.20	16,014.81	16,815.55	17,235.94	17,666.84
		Bi-weekly		6,080.97	6,385.01	6,704.26	7,039.48	7,391.45	7,761.02	7,955.05	8,153.93
		Hourly		76.01	79.81	83.80	87.99	92.39	97.01	99.44	101.92
ASSISTANT PLANNER	UMCE	Annual	20	62,785.72	65,925.01	69,221.26	72,682.32	76,316.43	80,132.25	82,135.55	84,188.94
		Monthly		5,232.14	5,493.75	5,768.44	6,056.86	6,359.70	6,677.69	6,844.63	7,015.74
		Bi-weekly		2,414.84	2,535.58	2,662.36	2,795.47	2,935.25	3,082.01	3,159.06	3,238.04
		Hourly		30.19	31.69	33.28	34.94	36.69	38.53	39.49	40.48
ASSISTANT PUBLIC WORKS DIRECTOR/ CITY ENGINEER	UMCE	Annual	28	116,211.96	122,022.56	128,123.69	134,529.87	141,256.37	148,319.18	152,027.17	155,827.84
		Monthly		9,684.33	10,168.55	10,676.97	11,210.82	11,771.36	12,359.93	12,668.93	12,985.65
		Bi-weekly		4,469.69	4,693.18	4,927.83	5,174.23	5,432.94		5,847.20	5,993.38
		Hourly		55.87	58.66	61.60	64.68	67.91	71.31	73.09	74.92
ASSOCIATE ENGINEER	UMCE	Annual	26	99,633.03	104,614.68	109,845.42	115,337.69	121,104.57	127,159.80	130,338.79	133,597.26
		Monthly		8,302.75	8,717.89	9,153.78	9,611.47	10,092.05	10,596.65	10,861.57	11,133.11
		Bi-weekly		3,832.04	4,023.64	4,224.82	4,436.06	4,657.87	4,890.76	5,013.03	5,138.36
		Hourly		47.90	50.30	52.81	55.45	58.22	61.13	62.66	64.23
ASSOCIATE PLANNER	UMCE	Annual	21	67,808.57	71,199.01	74,758.96	78,496.90	82,421.75	86,542.84	88,706.41	90,924.08
		Monthly		5,650.71	5,933.25	6,229.91	6,541.41	6,868.48	7,211.90	7,392.20	7,577.01
		Bi-weekly		2,608.02	2,738.42	2,875.34	3,019.11	3,170.07	3,328.57	3,411.79	3,497.08
		Hourly		32.60	34.23	35.94	37.74	39.63	41.61	42.65	43.71
CITY CLERK	UMCE	Annual	25	92,252.81	96,865.45	101,708.73	106,794.17	112,133.88	117,740.58	120,684.09	123,701.19
		Monthly		7,687.73	8,072.12	8,475.73	8,899.51	9,344.49	9,811.71	10,057.01	10,308.43
		Bi-weekly		3,548.19	3,725.59	3,911.87	4,107.47	4,312.84	4,528.48	4,641.70	4,757.74
		Hourly		44.35	46.57	48.90	51.34	53.91	56.61	58.02	59.47

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CITY MANAGER	UMCE	Annual		263,238.95							
		Monthly		21,936.58							
		Bi-weekly		10,124.58							
		Hourly		126.56							
COUNCIL MEMBER	ELECTED OFFICIAL	Annual		12,800.76							
		Monthly		1,066.73							
CODE COMPLIANCE/ANIMAL CONTROL OFFICER	LLPAEA	Annual	18	53,828.63	56,520.07	59,346.07	62,313.38	65,429.05	68,700.50	70,418.01	72,178.46
		Monthly		4,485.72	4,710.01	4,945.51	5,192.78	5,452.42	5,725.04	5,868.17	6,014.87
		Bi-weekly		2,070.33	2,173.85	2,282.54	2,396.67	2,516.50	2,642.33	2,708.38	2,776.09
		Hourly		25.88	27.17	28.53	29.96	31.46	33.03	33.85	34.70
COMMUNICATIONS INFRASTRUCTURE INSPECTOR	UMCE	Annual	23	79,091.92	83,046.52	87,198.84	91,558.78	96,136.72	100,943.56	103,467.15	106,053.83
		Monthly		6,590.99	6,920.54	7,266.57	7,629.90	8,011.39	8,411.96	8,622.26	8,837.82
		Bi-weekly		3,042.00	3,194.10	3,353.80	3,521.49	3,697.57	3,882.44	3,979.51	4,078.99
		Hourly		38.02	39.93	41.92	44.02	46.22	48.53	49.74	50.99
COMMUNITY DEVELOPMENT DIRECTOR	UMCE	Annual	30	135,549.63	142,327.11	149,443.47	156,915.65	164,761.43	172,999.50	177,324.49	181,757.60
		Monthly		11,295.80	11,860.59	12,453.62	13,076.30	13,730.12	14,416.63	14,777.04	15,146.47
		Bi-weekly		5,213.45	5,474.12	5,747.83	6,035.22	6,336.98	6,653.83	6,820.17	6,990.68
		Hourly		65.17	68.43	71.85	75.44	79.21	83.17	85.25	87.38
CUSTOMER SERVICE/METER TECH	LLPWEA	Annual	18	53,828.63	56,520.07	59,346.07	62,313.38	65,429.05	68,700.50	70,418.01	72,178.46
		Monthly		4,485.72	4,710.01	4,945.51	5,192.78	5,452.42	5,725.04	5,868.17	6,014.87
		Bi-weekly		2,070.33	2,173.85	2,282.54	2,396.67	2,516.50	2,642.33	2,708.38	2,776.09
		Hourly		25.88	27.17	28.53	29.96	31.46	33.03	33.85	34.70

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CUSTOMER SUPPORT TECHNICIAN	PAEA	Annual	15	42,730.91	44,867.46	47,110.83	49,466.38	51,939.69	54,536.68	55,900.09	57,297.59
		Monthly		3,560.91	3,738.95	3,925.90	4,122.20	4,328.31	4,544.72	4,658.34	4,774.80
		Bi-weekly		1,643.50	1,725.67	1,811.95	1,902.55	1,997.68	2,097.56	2,150.00	2,203.75
		Hourly		20.54	21.57	22.65	23.78	24.97	26.22	26.88	27.55

ENGINEERING TECHNICIAN/GIS ANALYST	LLPAEA	Annual	19	58,134.93	61,041.67	64,093.75	67,298.44	70,663.36	74,196.53	76,051.45	77,952.73
		Monthly		4,844.58	5,086.81	5,341.15	5,608.20	5,888.61	6,183.04	6,337.62	6,496.06
		Bi-weekly		2,235.96	2,347.76	2,465.14	2,588.40	2,717.82	2,853.71	2,925.06	2,998.18
		Hourly		27.95	29.35	30.81	32.36	33.97	35.67	36.56	37.48

EXECUTIVE AIDE	UMCE	Annual	19	58,134.93	61,041.67	64,093.75	67,298.44	70,663.36	74,196.53	76,051.45	77,952.73
		Monthly		4,844.58	5,086.81	5,341.15	5,608.20	5,888.61	6,183.04	6,337.62	6,496.06
		Bi-weekly		2,235.96	2,347.76	2,465.14	2,588.40	2,717.82	2,853.71	2,925.06	2,998.18
		Hourly		27.95	29.35	30.81	32.36	33.97	35.67	36.56	37.48

EXECUTIVE ASSISTANT	UMCE	Annual	20	62,785.72	65,925.01	69,221.26	72,682.32	76,316.43	80,132.25	82,135.55	84,188.94
		Monthly		5,232.14	5,493.75	5,768.44	6,056.86	6,359.70	6,677.69	6,844.63	7,015.74
		Bi-weekly		2,414.84	2,535.58	2,662.36	2,795.47	2,935.25	3,082.01	3,159.06	3,238.04
		Hourly		30.19	31.69	33.28	34.94	36.69	38.53	39.49	40.48

FACILITY MAINTENANCE COORDINATOR	LLPWEA	Annual	19	58,134.93	61,041.67	64,093.75	67,298.44	70,663.36	74,196.53	76,051.45	77,952.73
		Monthly		4,844.58	5,086.81	5,341.15	5,608.20	5,888.61	6,183.04	6,337.62	6,496.06
		Bi-weekly		2,235.96	2,347.76	2,465.14	2,588.40	2,717.82	2,853.71	2,925.06	2,998.18
		Hourly		27.95	29.35	30.81	32.36	33.97	35.67	36.56	37.48

FIELD MAINTENANCE TECH I	LLPWEA	Annual	15	42,730.91	44,867.46	47,110.83	49,466.38	51,939.69	54,536.68	55,900.09	57,297.59
		Monthly		3,560.91	3,738.95	3,925.90	4,122.20	4,328.31	4,544.72	4,658.34	4,774.80
		Bi-weekly		1,643.50	1,725.67	1,811.95	1,902.55	1,997.68	2,097.56	2,150.00	2,203.75
		Hourly		20.54	21.57	22.65	23.78	24.97	26.22	26.88	27.55

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FIELD MAINTENANCE TECH II	LLPWEA	Annual	18	53,828.63	56,520.07	59,346.07	62,313.38	65,429.05	68,700.50	70,418.01	72,178.46
		Monthly		4,485.72	4,710.01	4,945.51	5,192.78	5,452.42	5,725.04	5,868.17	6,014.87
		Bi-weekly		2,070.33	2,173.85	2,282.54	2,396.67	2,516.50	2,642.33	2,708.38	2,776.09
		Hourly		25.88	27.17	28.53	29.96	31.46	33.03	33.85	34.70

FIELD MAINTENANCE TECH III	LLPWEA	Annual	19	58,134.93	61,041.67	64,093.75	67,298.44	70,663.36	74,196.53	76,051.45	77,952.73
		Monthly		4,844.58	5,086.81	5,341.15	5,608.20	5,888.61	6,183.04	6,337.62	6,496.06
		Bi-weekly		2,235.96	2,347.76	2,465.14	2,588.40	2,717.82	2,853.71	2,925.06	2,998.18
		Hourly		27.95	29.35	30.81	32.36	33.97	35.67	36.56	37.48

FIELD SERVICES SUPERINTENDENT	UMCE	Annual	25	92,252.81	96,865.45	101,708.73	106,794.17	112,133.88	117,740.58	120,684.09	123,701.19
		Monthly		7,687.73	8,072.12	8,475.73	8,899.51	9,344.49	9,811.71	10,057.01	10,308.43
		Bi-weekly		3,548.19	3,725.59	3,911.87	4,107.47	4,312.84	4,528.48	4,641.70	4,757.74
		Hourly		44.35	46.57	48.90	51.34	53.91	56.61	58.02	59.47

FINANCE DIRECTOR	UMCE	Annual	30	135,549.63	142,327.11	149,443.47	156,915.65	164,761.43	172,999.50	177,324.49	181,757.60
		Monthly		11,295.80	11,860.59	12,453.62	13,076.30	13,730.12	14,416.63	14,777.04	15,146.47
		Bi-weekly		5,213.45	5,474.12	5,747.83	6,035.22	6,336.98	6,653.83	6,820.17	6,990.68
		Hourly		65.17	68.43	71.85	75.44	79.21	83.17	85.25	87.38

FIRE BATTALION CHIEF	USFMC	Annual	FIRE 14	130,318.56	136,834.48	143,676.21	150,860.02	158,403.01	162,363.09	166,422.16	170,582.72
		Monthly		10,859.88	11,402.87	11,973.02	12,571.67	13,200.25	13,530.26	13,868.51	14,215.23
		Bi-weekly		5,012.25	5,262.86	5,526.01	5,802.31	6,092.42	6,244.73	6,400.85	6,560.87
		40-hour		62.65	65.79	69.08	72.53	76.16	78.06	80.01	82.01
		56-hour		44.75	46.99	49.34	51.81	54.40	55.76	57.15	58.58

FIRE CAPTAIN	LLPF	Annual	FIRE 8	97,245.72	102,108.01	107,213.40	112,574.07	118,202.78	121,157.85	124,186.79	127,291.46
		Monthly		8,103.81	8,509.00	8,934.45	9,381.17	9,850.23	10,096.49	10,348.90	10,607.62
		Bi-weekly		3,740.22	3,927.23	4,123.59	4,329.77	4,546.26	4,659.92	4,776.42	4,895.83
		40-hour		46.75	49.09	51.54	54.12	56.83	58.25	59.71	61.20
		56-hour		33.39	35.06	36.82	38.66	40.59	41.61	42.65	43.71

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FIRE CHIEF	USFMC	Annual	33	170,753.50	179,291.18	188,255.74	197,668.52	207,551.94	217,929.54	223,377.78	228,962.22
		Monthly		14,229.46	14,940.93	15,687.98	16,472.38	17,296.00	18,160.79	18,614.81	19,080.19
		Bi-weekly		6,567.44	6,895.81	7,240.61	7,602.64	7,982.77	8,381.91	8,591.45	8,806.24
		Hourly		82.09	86.20	90.51	95.03	99.78	104.77	107.39	110.08
FIRE DIVISION CHIEF	USFMC	Annual	FIRE 14	130,318.56	136,834.48	143,676.21	150,860.02	158,403.01	162,363.09	166,422.16	170,582.72
		Monthly		10,859.88	11,402.87	11,973.02	12,571.67	13,200.25	13,530.26	13,868.51	14,215.23
		Bi-weekly		5,012.25	5,262.86	5,526.01	5,802.31	6,092.42	6,244.73	6,400.85	6,560.87
		40-hour		62.65	65.79	69.08	72.53	76.16	78.06	80.01	82.01
		56-hour		44.75	46.99	49.34	51.81	54.40	55.76	57.15	58.58
FIRE ENGINEER	LLPF	Annual	FIRE 6	88,204.74	92,614.98	97,245.72	102,108.01	107,213.40	109,893.74	112,641.09	115,457.12
		Monthly		7,350.39	7,717.91	8,103.81	8,509.00	8,934.45	9,157.81	9,386.76	9,621.43
		Bi-weekly		3,392.49	3,562.11	3,740.22	3,927.23	4,123.59	4,226.68	4,332.35	4,440.66
		40-hour		42.41	44.53	46.75	49.09	51.54	52.83	54.15	55.51
		56-hour		30.29	31.80	33.39	35.06	36.82	37.74	38.68	39.65
FIRE MARSHAL I	USFMC	Annual	FIRE 8	97,245.72	102,108.01	107,213.40	112,574.07	118,202.78	121,157.85	124,186.79	127,291.46
		Monthly		8,103.81	8,509.00	8,934.45	9,381.17	9,850.23	10,096.49	10,348.90	10,607.62
		Bi-weekly		3,740.22	3,927.23	4,123.59	4,329.77	4,546.26	4,659.92	4,776.42	4,895.83
		40-hour		46.75	49.09	51.54	54.12	56.83	58.25	59.71	61.20
		56-hour		33.39	35.06	36.82	38.66	40.59	41.61	42.65	43.71
FIRE MARSHAL II	USFMC	Annual	FIRE 14	130,318.56	136,834.48	143,676.21	150,860.02	158,403.01	162,363.09	166,422.16	170,582.72
		Monthly		10,859.88	11,402.87	11,973.02	12,571.67	13,200.25	13,530.26	13,868.51	14,215.23
		Bi-weekly		5,012.25	5,262.86	5,526.01	5,802.31	6,092.42	6,244.73	6,400.85	6,560.87
		40-hour		62.65	65.79	69.08	72.53	76.16	78.06	80.01	82.01
		56-hour		44.75	46.99	49.34	51.81	54.40	55.76	57.15	58.58
FIREFIGHTER/PARAMEDIC	LLPF	Annual	FIRE 4	80,004.30	84,004.51	88,204.74	92,614.98	97,245.72	99,676.87	102,168.78	104,723.01
		Monthly		6,667.02	7,000.38	7,350.39	7,717.91	8,103.81	8,306.41	8,514.07	8,726.92
		Bi-weekly		3,077.09	3,230.94	3,392.49	3,562.11	3,740.22	3,833.73	3,929.57	4,027.81
		40-hour		38.46	40.39	42.41	44.53	46.75	47.92	49.12	50.35
		56-hour		27.47	28.85	30.29	31.80	33.39	34.23	35.09	35.96

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FIREFIGHTER-EMT	LLPF	Annual	FIRE 1	69,110.72	72,566.25	76,194.57	80,004.30	84,004.51	86,104.62	88,257.23	90,463.67
		Monthly		5,759.23	6,047.19	6,349.55	6,667.02	7,000.38	7,175.39	7,354.77	7,538.64
		Bi-weekly		2,658.10	2,791.01	2,930.56	3,077.09	3,230.94	3,311.72	3,394.51	3,479.37
		40-hour		33.23	34.89	36.63	38.46	40.39	41.40	42.43	43.49
		56-hour		23.73	24.92	26.17	27.47	28.85	29.57	30.31	31.07

FIRE PREVENTION INSPECTOR	LLPAEA	Annual	21	67,808.57	71,199.01	74,758.96	78,496.90	82,421.75	86,542.84	88,706.41	90,924.08
		Monthly		5,650.71	5,933.25	6,229.91	6,541.41	6,868.48	7,211.90	7,392.20	7,577.01
		Bi-weekly		2,608.02	2,738.42	2,875.34	3,019.11	3,170.07	3,328.57	3,411.79	3,497.08
		Hourly		32.60	34.23	35.94	37.74	39.63	41.61	42.65	43.71

HUMAN RESOURCES - RISK MANAGEMENT ANALYST	UMCE	Annual	21	67,808.57	71,199.01	74,758.96	78,496.90	82,421.75	86,542.84	88,706.41	90,924.08
		Monthly		5,650.71	5,933.25	6,229.91	6,541.41	6,868.48	7,211.90	7,392.20	7,577.01
		Bi-weekly		2,608.02	2,738.42	2,875.34	3,019.11	3,170.07	3,328.57	3,411.79	3,497.08
		Hourly		32.60	34.23	35.94	37.74	39.63	41.61	42.65	43.71

INFORMATION SYSTEMS ANALYST I	UMCE	Annual	20	62,785.72	65,925.01	69,221.26	72,682.32	76,316.43	80,132.25	82,135.55	84,188.94
		Monthly		5,232.14	5,493.75	5,768.44	6,056.86	6,359.70	6,677.69	6,844.63	7,015.74
		Bi-weekly		2,414.84	2,535.58	2,662.36	2,795.47	2,935.25	3,082.01	3,159.06	3,238.04
		Hourly		30.19	31.69	33.28	34.94	36.69	38.53	39.49	40.48

INFORMATION SYSTEMS ANALYST II	UMCE	Annual	21	67,808.57	71,199.01	74,758.96	78,496.90	82,421.75	86,542.84	88,706.41	90,924.08
		Monthly		5,650.71	5,933.25	6,229.91	6,541.41	6,868.48	7,211.90	7,392.20	7,577.01
		Bi-weekly		2,608.02	2,738.42	2,875.34	3,019.11	3,170.07	3,328.57	3,411.79	3,497.08
		Hourly		32.60	34.23	35.94	37.74	39.63	41.61	42.65	43.71

INFORMATION SYSTEMS ANALYST III	UMCE	Annual	22	73,233.26	76,894.92	80,739.67	84,776.65	89,015.49	93,466.26	95,802.92	98,198.00
		Monthly		6,102.77	6,407.91	6,728.31	7,064.72	7,417.96	7,788.86	7,983.58	8,183.17
		Bi-weekly		2,816.66	2,957.50	3,105.37	3,260.64	3,423.67	3,594.86	3,684.73	3,776.85
		Hourly		35.21	36.97	38.82	40.76	42.80	44.94	46.06	47.21

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INFORMATION SYSTEMS ANALYST IV	UMCE	Annual	25	92,252.81	96,865.45	101,708.73	106,794.17	112,133.88	117,740.58	120,684.09	123,701.19
		Monthly		7,687.73	8,072.12	8,475.73	8,899.51	9,344.49	9,811.71	10,057.01	10,308.43
		Bi-weekly		3,548.19	3,725.59	3,911.87	4,107.47	4,312.84	4,528.48	4,641.70	4,757.74
		Hourly		44.35	46.57	48.90	51.34	53.91	56.61	58.02	59.47

LEAD MECHANIC/FLEET SVCS COORDINATOR	LLPWEA	Annual	19	58,134.93	61,041.67	64,093.75	67,298.44	70,663.36	74,196.53	76,051.45	77,952.73
		Monthly		4,844.58	5,086.81	5,341.15	5,608.20	5,888.61	6,183.04	6,337.62	6,496.06
		Bi-weekly		2,235.96	2,347.76	2,465.14	2,588.40	2,717.82	2,853.71	2,925.06	2,998.18
		Hourly		27.95	29.35	30.81	32.36	33.97	35.67	36.56	37.48

PARKING CONTROL OFFICER-SPECIAL EVENTS COORDINATOR	LLPAEA	Annual	16	46,149.38	48,456.85	50,879.69	53,423.68	56,094.86	58,899.60	60,372.10	61,881.40
		Monthly		3,845.78	4,038.07	4,239.97	4,451.97	4,674.57	4,908.30	5,031.01	5,156.78
		Bi-weekly		1,774.98	1,863.72	1,956.91	2,054.76	2,157.49	2,265.37	2,322.00	2,380.05
		Hourly		22.19	23.30	24.46	25.68	26.97	28.32	29.03	29.75

PARKING ENFORCEMENT/ANIMAL CONTROL OFFICER	LLPAEA	Annual	18	53,828.63	56,520.07	59,346.07	62,313.38	65,429.05	68,700.50	70,418.01	72,178.46
		Monthly		4,485.72	4,710.01	4,945.51	5,192.78	5,452.42	5,725.04	5,868.17	6,014.87
		Bi-weekly		2,070.33	2,173.85	2,282.54	2,396.67	2,516.50	2,642.33	2,708.38	2,776.09
		Hourly		25.88	27.17	28.53	29.96	31.46	33.03	33.85	34.70

PLANNING TECHNICIAN	UMCE	Annual	19	58,134.93	61,041.67	64,093.75	67,298.44	70,663.36	74,196.53	76,051.45	77,952.73
		Monthly		4,844.58	5,086.81	5,341.15	5,608.20	5,888.61	6,183.04	6,337.62	6,496.06
		Bi-weekly		2,235.96	2,347.76	2,465.14	2,588.40	2,717.82	2,853.71	2,925.06	2,998.18
		Hourly		27.95	29.35	30.81	32.36	33.97	35.67	36.56	37.48

PUBLIC WORKS DIRECTOR/CITY ENGINEER	UMCE	Annual	31	146,393.61	153,713.29	161,398.96	169,468.90	177,942.34	186,839.46	191,510.45	196,298.21
		Monthly		12,199.47	12,809.44	13,449.91	14,122.41	14,828.53	15,569.96	15,959.20	16,358.18
		Bi-weekly		5,630.52	5,912.05	6,207.65	6,518.03	6,843.94	7,186.13	7,365.79	7,549.93
		Hourly		70.38	73.90	77.60	81.48	85.55	89.83	92.07	94.37

CITY OF LOMA LINDA
Pay Schedule By Classification
Fiscal Year 2023/2024
Effective July 1, 2023

Revised: June 27, 2023

TITLE	UNIT	PAY TYPE	GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8
SENIOR ACCOUNTANT/FINANCIAL ANALYST	UMCE	Annual	23	79,091.92	83,046.52	87,198.84	91,558.78	96,136.72	100,943.56	103,467.15	106,053.83
		Monthly		6,590.99	6,920.54	7,266.57	7,629.90	8,011.39	8,411.96	8,622.26	8,837.82
		Bi-weekly		3,042.00	3,194.10	3,353.80	3,521.49	3,697.57	3,882.44	3,979.51	4,078.99
		Hourly		38.02	39.93	41.92	44.02	46.22	48.53	49.74	50.99

SENIOR CENTER MANAGER	UMCE	Annual	21	67,808.57	71,199.01	74,758.96	78,496.90	82,421.75	86,542.84	88,706.41	90,924.08
		Monthly		5,650.71	5,933.25	6,229.91	6,541.41	6,868.48	7,211.90	7,392.20	7,577.01
		Bi-weekly		2,608.02	2,738.42	2,875.34	3,019.11	3,170.07	3,328.57	3,411.79	3,497.08
		Hourly		32.60	34.23	35.94	37.74	39.63	41.61	42.65	43.71

SENIOR CODE ENFORCEMENT OFFICER	UMCE	Annual	20	62,785.72	65,925.01	69,221.26	72,682.32	76,316.43	80,132.25	82,135.55	84,188.94
		Monthly		5,232.14	5,493.75	5,768.44	6,056.86	6,359.70	6,677.69	6,844.63	7,015.74
		Bi-weekly		2,414.84	2,535.58	2,662.36	2,795.47	2,935.25	3,082.01	3,159.06	3,238.04
		Hourly		30.19	31.69	33.28	34.94	36.69	38.53	39.49	40.48

SENIOR PLANNER	UMCE	Annual	25	92,252.81	96,865.45	101,708.73	106,794.17	112,133.88	117,740.58	120,684.09	123,701.19
		Monthly		7,687.73	8,072.12	8,475.73	8,899.51	9,344.49	9,811.71	10,057.01	10,308.43
		Bi-weekly		3,548.19	3,725.59	3,911.87	4,107.47	4,312.84	4,528.48	4,641.70	4,757.74
		Hourly		44.35	46.57	48.90	51.34	53.91	56.61	58.02	59.47

STORMWATER INSPECTOR	UMCE	Annual	18	53,828.63	56,520.07	59,346.07	62,313.38	65,429.05	68,700.50	70,418.01	72,178.46
		Monthly		4,485.72	4,710.01	4,945.51	5,192.78	5,452.42	5,725.04	5,868.17	6,014.87
		Bi-weekly		2,070.33	2,173.85	2,282.54	2,396.67	2,516.50	2,642.33	2,708.38	2,776.09
		Hourly		25.88	27.17	28.53	29.96	31.46	33.03	33.85	34.70

STUDENT INTERN	PT	Annual	1	32,240.00
		Monthly		2,686.67
		Bi-weekly		1,240.00
		Hourly		15.50

CITY OF LOMA LINDA
Pay Schedule By Classification
Fiscal Year 2023/2024
Effective July 1, 2023

Revised: June 27, 2023

TITLE	UNIT	PAY TYPE	GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8
SUPERVISING ACCOUNTING TECHNICIAN	UMCE	Annual	19	58,134.93	61,041.67	64,093.75	67,298.44	70,663.36	74,196.53	76,051.45	77,952.73
		Monthly		4,844.58	5,086.81	5,341.15	5,608.20	5,888.61	6,183.04	6,337.62	6,496.06
		Bi-weekly		2,235.96	2,347.76	2,465.14	2,588.40	2,717.82	2,853.71	2,925.06	2,998.18
		Hourly		27.95	29.35	30.81	32.36	33.97	35.67	36.56	37.48

TREATMENT PLANT OPERATOR I	LLPWEA	Annual	17	49,841.33	52,333.39	54,950.05	57,697.56	60,582.43	63,611.56	65,201.84	66,831.89
		Monthly		4,153.44	4,361.12	4,579.17	4,808.13	5,048.54	5,300.96	5,433.49	5,569.32
		Bi-weekly		1,916.97	2,012.82	2,113.46	2,219.14	2,330.09	2,446.60	2,507.76	2,570.46
		Hourly		23.96	25.16	26.42	27.74	29.13	30.58	31.35	32.13

TREATMENT PLANT OPERATOR II	LLPWEA	Annual	19	58,134.93	61,041.67	64,093.75	67,298.44	70,663.36	74,196.53	76,051.45	77,952.73
		Monthly		4,844.58	5,086.81	5,341.15	5,608.20	5,888.61	6,183.04	6,337.62	6,496.06
		Bi-weekly		2,235.96	2,347.76	2,465.14	2,588.40	2,717.82	2,853.71	2,925.06	2,998.18
		Hourly		27.95	29.35	30.81	32.36	33.97	35.67	36.56	37.48

TREATMENT PLANT OPERATOR III	LLPWEA	Annual	20	62,785.72	65,925.01	69,221.26	72,682.32	76,316.43	80,132.25	82,135.55	84,188.94
		Monthly		5,232.14	5,493.75	5,768.44	6,056.86	6,359.70	6,677.69	6,844.63	7,015.74
		Bi-weekly		2,414.84	2,535.58	2,662.36	2,795.47	2,935.25	3,082.01	3,159.06	3,238.04
		Hourly		30.19	31.69	33.28	34.94	36.69	38.53	39.49	40.48

UTILITIES AIDE	LLPWEA	Annual	15	42,730.91	44,867.46	47,110.83	49,466.38	51,939.69	54,536.68	55,900.09	57,297.59
		Monthly		3,560.91	3,738.95	3,925.90	4,122.20	4,328.31	4,544.72	4,658.34	4,774.80
		Bi-weekly		1,643.50	1,725.67	1,811.95	1,902.55	1,997.68	2,097.56	2,150.00	2,203.75
		Hourly		20.54	21.57	22.65	23.78	24.97	26.22	26.88	27.55

UTILITIES MAINTENANCE TECH I	LLPWEA	Annual	16	46,149.38	48,456.85	50,879.69	53,423.68	56,094.86	58,899.60	60,372.10	61,881.40
		Monthly		3,845.78	4,038.07	4,239.97	4,451.97	4,674.57	4,908.30	5,031.01	5,156.78
		Bi-weekly		1,774.98	1,863.72	1,956.91	2,054.76	2,157.49	2,265.37	2,322.00	2,380.05
		Hourly		22.19	23.30	24.46	25.68	26.97	28.32	29.03	29.75

CITY OF LOMA LINDA
Pay Schedule By Classification
Fiscal Year 2023/2024
Effective July 1, 2023

Revised: June 27, 2023

TITLE	UNIT	PAY TYPE	GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8
UTILITIES MAINTENANCE TECH II	LLPWEA	Annual	19	58,134.93	61,041.67	64,093.75	67,298.44	70,663.36	74,196.53	76,051.45	77,952.73
		Monthly		4,844.58	5,086.81	5,341.15	5,608.20	5,888.61	6,183.04	6,337.62	6,496.06
		Bi-weekly		2,235.96	2,347.76	2,465.14	2,588.40	2,717.82	2,853.71	2,925.06	2,998.18
		Hourly		27.95	29.35	30.81	32.36	33.97	35.67	36.56	37.48

UTILITIES MAINTENANCE TECH III	LLPWEA	Annual	20	62,785.72	65,925.01	69,221.26	72,682.32	76,316.43	80,132.25	82,135.55	84,188.94
		Monthly		5,232.14	5,493.75	5,768.44	6,056.86	6,359.70	6,677.69	6,844.63	7,015.74
		Bi-weekly		2,414.84	2,535.58	2,662.36	2,795.47	2,935.25	3,082.01	3,159.06	3,238.04
		Hourly		30.19	31.69	33.28	34.94	36.69	38.53	39.49	40.48

UTILITIES PLANT MAINTENANCE MECHANIC	LLPWEA	Annual	20	62,785.72	65,925.01	69,221.26	72,682.32	76,316.43	80,132.25	82,135.55	84,188.94
		Monthly		5,232.14	5,493.75	5,768.44	6,056.86	6,359.70	6,677.69	6,844.63	7,015.74
		Bi-weekly		2,414.84	2,535.58	2,662.36	2,795.47	2,935.25	3,082.01	3,159.06	3,238.04
		Hourly		30.19	31.69	33.28	34.94	36.69	38.53	39.49	40.48

UTILITY SERVICES SUPERINTENDENT	UMCE	Annual	25	92,252.81	96,865.45	101,708.73	106,794.17	112,133.88	117,740.58	120,684.09	123,701.19
		Monthly		7,687.73	8,072.12	8,475.73	8,899.51	9,344.49	9,811.71	10,057.01	10,308.43
		Bi-weekly		3,548.19	3,725.59	3,911.87	4,107.47	4,312.84	4,528.48	4,641.70	4,757.74
		Hourly		44.35	46.57	48.90	51.34	53.91	56.61	58.02	59.47

UNIT LEGEND

Loma Linda Professional and Administrative Employees Association (LLPAEA)

Loma Linda Public Works Employees Association (LLPWEA)

Loma Linda Professional Firefighters (LLPF)

Unrepresented Safety Fire Management/Confidential Employees (USFMCE)

Unrepresented Miscellaneous Management/Confidential Employees (UMCE)

Part - Time (PT)



CUSTOMER SUPPORT TECHNICIAN (INFORMATION SYSTEMS)

Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are not intended to reflect all duties performed within the job.

DEFINITION

Under general direction, performs a variety of administrative and technical customer focused service tasks including document processing, contract management, installation, configuration, troubleshooting, customer service, and sales for the Loma Linda Connected Community Project (LLCCP) fiber optic internet service.

Performs routine to moderately difficult clerical, customer service, and administrative functions. Provides field technician support for residential installation and disconnections. Internally, performs various help desk functions including troubleshooting and maintenance for desktop computers, printers, phones, and assorted peripherals.

DISTINGUISHING CHARACTERISTICS

The Customer Support Technician (Information Systems) is a non-exempt entry level classification in Information Systems series, in which incumbents are the first point of contact for the LLCCP fiber optic internet service.

Sixty percent (60%) of the position is focused on clerical and administrative functions for the Information Systems department. Forty percent (40%) of the role is providing internal and external technical helpdesk and LLCCP support.

SUPERVISION RECEIVED AND EXERCISED

Works under the administrative and technical supervision of the Information Analyst III. No supervision is exercised.

ESSENTIAL FUNCTIONS - *Essential responsibilities and duties may include, but are not limited to, the following:*

ADMINISTRATIVE SUPPORT

1. Processes purchase orders and check requests; reconciles invoices to purchase orders and account balances.
2. Promote LLCCP fiber optic internet service and generate sales leads.
3. Responds to and resolves LLCCP customer account questions, problems and complaints; maintains customer files; submits emergency and non-emergency requests for field service orders for installation, repairs, or other problems.

CITY OF LOMA LINDA
CUSTOMER SUPPORT TECHNICIAN (Continued)

4. Oversees contract management processes including compliance with terms and conditions, tracking of contract spending, follow up on contract expirations, contract closure and adherence to City contracting procedures.
5. Attend to a variety of office administrative details, including document processing, inventory and asset management, vendor outreach, information systems compliance, and software and service renewal monitoring.
6. Perform related duties and responsibilities as required.

TECHNICAL SUPPORT

1. Performs City helpdesk troubleshooting; installs, upgrades and maintains computer workstation hardware, peripherals and associated software; manages and executes installation upgrades.
2. Residential installation and disconnections on customer premises with a high level of focus on customer services, customer education, and quality of work.
3. Resolves LLCCP helpdesk requests in person, over the phone, and via e-mail in a timely manner.
4. LLCCP fiber troubleshooting including visual fault locating and signal strength testing.
5. Responds to emergency and non-emergency repair calls for the City's fiber optic network.
6. Perform related duties and responsibilities as required.

KNOWLEDGE, SKILLS, AND ABILITIES

Knowledge of:

- Office administration, practices, and procedures;
- Principles, practices, methods and techniques of customer service and customer relationship management;
- City organization, ordinances, rules, policies, and procedures applicable to departmental operations.
- Basic operating systems, characteristics, commands and components applicable to the City's computer platforms;
- Principles and practices of Information Systems;
- Methods and techniques for the installation and configuration of hardware, software and network connectivity;
- Techniques for troubleshooting to determine causes of computer hardware and software problems and device errors and failure.

Skill to:

- Maintain accurate and precise written and computerized documents including records, forms, and correspondence.
- Organize, set priorities, and exercise sound judgment within areas of responsibility.
- Prepare clear, concise, and accurate memoranda, documents, records, and other written materials.
- Troubleshoot computer, network, e-mail, security, database, web software, hardware and communications problems;
- Drive on behalf of the City in a safe and responsible manner;
- Promote and create sales leads for the City's LLCCP;
- Provide basic training to end users in using computer hardware, software, and peripherals;

CITY OF LOMA LINDA
CUSTOMER SUPPORT TECHNICIAN (Continued)

Ability to:

- Establish a positive relationship with the public through courteous, responsive, and professional assistance.
- Adapt to organizational changes to include technology, new skills, and procedures;
- Deal with concurrent customer support situations;
- Engage in active listening, decision making and strong problem-solving skills;
- Respond to public inquires, complaints, and requests for help in a professional manner;
- Obtain accurate and complete information from customers, in person and by telephone, to identify their needs and problems and develop responses, solutions and referrals;
- Establish and maintain effective working relationships with all those encountered in the course of work;
- Define customer service and support issues, analyze problems, evaluate alternatives, develop sound conclusions and recommendations and exercise sound independent judgment within established procedures and general guidelines.

QUALIFICATIONS GUIDELINES

Experience, Education, and Training Guidelines

Experience:

Two (2) years of full-time equivalent experience performing significant and progressively responsible office clerical work.

Preferred:

One (1) year of work experience providing technical support to a variety of computer end-users in a business/enterprise network environment preferred.

Education:

High school graduation or evidence of equivalent educational proficiency.

Successful completion of thirty (30) semester units or forty-five (45) quarter units with coursework in Business Administration, Public Administration, Computer Science, Computer Information Systems, or a closely related field.

Related work experience may substitute for the educational requirement on a year for year basis. Successful completion of thirty (30) semester units or the equivalent is equal to one (1) year of the additional work experience.

Licenses and Certifications:

A valid California Class C driver's license, acceptable driving record, and the ability to maintain insurability under the City's vehicle insurance program.

Special Requirements:

None.

CITY OF LOMA LINDA
CUSTOMER SUPPORT TECHNICIAN (Continued)

WORKING CONDITIONS

Essential functions and duties require the following physical abilities and work environment

Physical Characteristics

The physical and mental demands described here are representative of those that must be met by employees to successfully perform the essential functions of this class. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Physical Demands

Regularly required to sit for prolonged periods of time, stand, walk, bend at the waist, twist, crouch, climb, crawl, or stoop while in the office or out in the field; talk and hear; use hands and fingers to operate tools or equipment requiring a high degree of dexterity; reach with hands and arms; perform repetitive movements of hands or wrists. The employee frequently lifts and carries light objects and occasionally heavier items up to forty-five (45) pounds unaided. Specific vision abilities required for this job include close vision, color vision and the ability to adjust focus.

Mental Demands

Uses written and oral communication skills; reads and interprets data, information and documents; analyzes and solves problems; uses math and mathematical reasoning; observes and interprets people and situations; learns and applies new information and skills; performs highly detailed work; deals with changing deadlines, constant interruptions and multiple concurrent tasks; and interacts with others encountered in the course of work, including frequent contact with the public and dissatisfied individuals.

Work Environment

Work includes inside and outside environments; in varying noise levels, temperatures, and weather conditions with potential exposure to hazards. May be exposed to situations involving dogs, insects, irate customers, or other unforeseen circumstances. Incumbents will be required to travel from site to site within City of Loma Linda limits. May be required to work on call to respond to emergency and public calls after hours including nights and weekends.



ACCOUNTANT

Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are not intended to reflect all duties performed within the job.

DEFINITION

Under general supervision, performs professional accounting work including auditing, analyzing, verifying fiscal records, preparing various financial and statistical reports, financial record keeping in the areas of accounts receivable, payroll, revenue monitoring, treasury and budget functions.

DISTINGUISHING CHARACTERISTICS

The Accountant is a non-exempt journey level classification in which incumbents perform routine to difficult and complex professional accounting work to provide accurate and timely financial reports to City management to support sound decision making and to ensure appropriate public disclosure and accountability. Work requires the knowledgeable application of accounting principles and practices and applicable accounting in a public accounting environment, as well as substantial familiarity with City financial management practices and procedures.

SUPERVISION RECEIVED AND EXERCISED

Non-supervisory class; receives direction from the Finance Director and Senior Accountant.

ESSENTIAL FUNCTIONS - *Essential responsibilities and duties may include, but are not limited to, the following:*

1. Performs professional accounting and budgetary duties involved in establishing, analyzing, reviewing, reconciling, monitoring, and maintaining financial records and reports; ensures financial integrity and accuracy of assigned accounts.
2. Monitors payroll data for accuracy; assists in processing bi-weekly payroll; calculates and prepares payroll-related reports.
3. Perform general ledger accounting, reporting, and reconciliations; prepare monthly reconciliations of City accounts; prepare general journal entries and reports based on reconciliations; prepare month-end of City's financial records.
4. Audits, balances, resolves, or reconciles discrepancies between payments, receipts, accounts, sub-ledger and/or source documents; posts transactions in accounts, journals, and ledgers.
5. Prepares adjusting and closing accounting journal entries and year-end audit schedules.
6. Assists in coordinating the preparation of proposed budget documentation, the Annual Comprehensive Financial Report (ACFR), and special revenue fund audits.

CITY OF LOMA LINDA
ACCOUNTANT

(Continued)

7. Produces financial, statistical, and narrative reports or statements relating to assigned segments of the accounting system.
8. Provides information to other departments and the public that require judgment and interpretation; searches for and abstracts technical data, and provides detailed explanations of policies and procedures;
9. Communicates with City staff, governmental agencies, and outside organizations to exchange information, coordinate activities, resolve issues and concerns; prepares and submits mandated reports within established timeframes.
10. Maintains current knowledge of and complies with applicable laws, codes, rules, regulations, established policies and procedures, and with generally accepted accounting principles.
11. Perform related duties and responsibilities as required.

KNOWLEDGE, SKILLS, AND ABILITIES

Knowledge of:

- Principles, practices and terminology of general and governmental accounting, including financial statement preparation, public finance administration, budgeting, auditing, reconciliation, record keeping, and reporting methods;
- Generally Accepted Accounting Principles (GAAP) and Governmental Accounting Standards Board (GASB) accounting standards and requirements applicable to public agencies;
- Applicable Federal, State, and local laws, regulatory codes, ordinances, and procedures relevant to municipal financial operations;
- Internal control and basic audit principles and practices;
- Public agency payroll principles and procedures;
- Cost accounting methods and procedures.

Skill to:

- Effectively use computer systems, software applications relevant to work performed, and modern business equipment to perform a variety of work tasks;
- Construct accurate arithmetic, financial, payroll, and statistical computations;
- Interpret graphs, charts, and diagrams;
- Produce articulate and accurate spreadsheets, written reports, and account analyses;
- Present proposals and recommendations clearly, logically and persuasively.

Ability to:

- Prepare, analyze, verify, evaluate, interpret, and assemble data, including financial documents, statements, reports and make sound recommendations;
- Ensure proper authorization and documentation for disbursements;

CITY OF LOMA LINDA

ACCOUNTANT

(Continued)

- Communicate clearly and concisely, both orally and in writing using appropriate grammar;
- Establish and maintain cooperative working relationships with employees, the public, and outside agencies;
- Represent the City in a variety of meetings and formats;
- Exercise sound professional judgment within general policy guidelines while working independently;
- Plan, organize, set priorities and carry out assigned accounting functions efficiently and with a high degree of accuracy;
- Maintain and ensure the integrity of sensitive and confidential information;
- Use tact and diplomacy when dealing with sensitive, complex and/or confidential issues and situations.

QUALIFICATIONS GUIDELINES

Experience, Education, and Training Guidelines

Experience:

Two (2) years of professional accounting experience.

Education:

Bachelor's degree from an accredited college or university in Accounting, Finance, Public Administration, Business Administration, or a closely related field.

Licenses and Certifications:

A valid California Class C driver's license, acceptable driving record, and the ability to maintain insurability under the City's vehicle insurance program.

Special Requirements:

None.

WORKING CONDITIONS

Essential functions and duties require the following physical abilities and work environment

Physical Characteristics

The physical and mental demands described here are representative of those that must be met by employees to successfully perform the essential functions of this class. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

CITY OF LOMA LINDA

ACCOUNTANT

(Continued)

Physical Demands

Ability to sit for extended periods of time, walk and stand; talk and hear; use hands and fingers to handle, feel or operate objects, tools or controls; reach with hands and arms; perform repetitive movements of hands or wrists; and stoop, kneel, bend at the waist, crouch or crawl. The employee is required to lift up to twenty-five (25) pounds unaided. Specific vision abilities required for this job include close vision and the ability to adjust focus.

Mental Demands

While performing the duties of this class, an employee uses written and oral communication skills; reads and interprets data, information and documents; analyzes and solves problems; uses math and mathematical reasoning; observes and interprets people and situations; learns and applies new information and skills; performs highly detailed work; deals with changing deadlines, constant interruptions and multiple concurrent tasks; and interacts with others encountered in the course of work, including frequent contact with the public and dissatisfied individuals.

Work Environment

The employee primarily works in an office setting where the noise level is frequently quiet or moderately quiet with limited exposure to outdoor temperatures. Occasional driving may be required to visit City facilities, attend professional meetings, and trainings. This position has regular contact with other staff and the public.

CITY COUNCIL AGENDA PACKET

AGENDA ITEM NO 11



City of Loma Linda Official Report

Phillip Dupper, Mayor
Ronald Dailey, Mayor pro tempore
Rhodes Rigsby, Councilman
John Lenart, Councilman
Bhavin Jindal, Councilman

CITY COUNCIL AGENDA: June 27, 2023

TO: City Council

Approved/Continued/Denied
By City Council
Date _____

FROM: Jennifer Pearsall, Human Resources/Risk Management Analyst



VIA: T. Jarb Thaipejr, City Manager

SUBJECT: Council Bill #R-2023-26 Establish the Social Media Policy and Social Media Comment and Content Moderation Policy.

RECOMMENDATION

The City recommends Council adopt Council Bill #R-2023-26.

Adopt a resolution to establish the Social Media Policy and Social Media Comment and Content Moderation Policy.

BACKGROUND

Currently the City of Loma Linda, through the Loma Linda Fire Department, has three (3) social media accounts on Twitter, Facebook, and Instagram for the department.

The City has an overriding interest and expectation in protecting the integrity of the information posted on its social media sites and the content that is attributed to the City, the departments, and its elected officials. The policies establish uniform guidelines for the appropriate City utilization of social media sites.

FINANCIAL IMPACT

There is no financial impact.

Attachments

Exhibit "A" - Social Media Policy

Exhibit "B" - Social Media Comment and Content Moderation Policy

RESOLUTION NO.

**A RESOLUTION OF THE LOMA LINDA CITY COUNCIL OF THE CITY OF
LOMA LINDA, CALIFORNIA, ESTABLISHING THE SOCIAL MEDIA POLICY
AND SOCIAL MEDIA COMMENT AND CONTENT MODERATION POLICY**

WHEREAS, the City of Loma Linda (“City”) has determined there is a need to address the use of social media as a communication tool to provide information to the public and other stakeholders; and

WHEREAS, The City recognizes the value of using social media websites to broaden communication regarding government services and facilitate greater citizen engagement; and

WHEREAS, The City acknowledges that the public seeks information about the community through social media sites. These social media outlets have the ability to disseminate information regarding emergencies, public safety, meetings, activities, and current issues to members of the public; and

WHEREAS, the purpose of the City’s Social Media Policy and Social Media Comment and Content Moderation policy is to set forth the City’s goals, policies, and procedures relating to the City’s presence on social media sites; and

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Loma Linda adopt the Social Media Policy and Social Media Comment and Content Moderation Policy attached hereto as Exhibit “A” and Exhibit “B.”

AYES:
ABSENT:
NOES:

Phillip Dupper, Mayor

ATTEST:

Lynette Arreola, City Clerk

CITY OF LOMA LINDA
ADMINISTRATIVE PROCEDURE/POLICY

SUBJECT: SOCIAL MEDIA POLICY

POLICY OBJECTIVE

The City of Loma Linda maintains multiple city sponsored social media sites as a way to provide communication on events and information important to those inside and outside the community.

This document establishes citywide social media use policies, protocols and procedures intended to mitigate associated risks from use of this technology where possible. Should the City change its direction on social media use, this policy will be revised and social media activity shall be adjusted accordingly.

The following guidelines refer to official social media pages of the City of Loma Linda.

PROCEDURE/POLICY

1. Purpose

- a.** This Social Media Policy establishes agency-wide guidelines, protocols, and procedures for the use by agency staff of third-party platforms commonly known as social media sites, channels, and technology. This agency regards social media and any official online and Internet presence as a means of augmenting and enhancing traditional communication methods and to engage, convey information to, and communicate with members of the public in order to meet agency missions and goals. This policy applies to all agency employees, officers, volunteers, and any consultants, providers, and contractors acting in an official capacity and when communicating with the public on behalf of the agency.
- b.** The agency intends for its use of any social media site to relate solely to matters of agency business and does not, in any way, intend to nor actually create general public forums.
- c.** The types of content, technologies, and services covered by this policy include, and may not be limited to, the following: Media Sharing (examples: YouTube, Flickr, iTunes), Blogging/Microblogging (examples: WordPress, Blogger, Twitter), Social Networking (examples: Facebook, LinkedIn, Twitter, Nextdoor, and Instagram), Document and Data Sharing-Repositories (examples: Scribd, SlideShare, Socrata), Social Bookmarking (examples: Delicious, Digg, Reddit), Wikis (examples: Aboutus, Wikipedia, Ballotpedia), Mash-ups (examples: Trendsmap, TimeTube, Craigslist), Really Simple Syndication (RSS) (examples: Google News, New York Times, CNN), and Widgets (examples: Google Maps, AddThis, Facebook "Like"). The foregoing are examples, only, and the references are not to be considered a requirement that the agency use any of these third-party tools, services, or technologies.

- d. The agency has an overriding interest in protecting the integrity of the information posted on its social media sites and the content that is attributed to the agency or its officials while, at the same time, mitigating and/or eliminating associated risks from the use of such technology.
- e. If the agency changes its direction on social media use, this policy will be revised and social media activity shall be adjusted accordingly. Any questions relating to this policy should be directed to the City's Human Resources/Risk Management Analyst.
- f. While this policy acknowledges that social media is a way to engage with others, this policy is not intended to require agency, nor any agency employee, nor contractor acting in an official agency capacity to actually use social media. Agency will periodically conduct a risk assessment of the use of social media technology and sites and determine whether the use of social media sites is appropriate and whether appropriate risk mitigation controls can be implemented.

2. General Policy

- a. While agency-approved social media sites are to be used for the purpose stated, above, they are not intended to replace nor serve as the primary means of this agency's communication with anyone. The agency does have an official website. This website shall remain the primary means of online communication with the public.
- b. To the extent possible, agency social media sites shall be consistently branded and contain visual elements/graphics clearly identifying such sites as official agency sites, and distinguishing them from non-professional or personal use. Such identification of official agency social media sites shall include the use of the agency logo, contact information including an official agency email address, link to the official agency website, and links to other agency social media sites, as applicable.
- c. City of Loma Linda is responsible for the administration of the agency's social media sites, enforcement of this policy, and securing protection of agency information and technology assets against potential destructive technical incidents in the context of social media use. Approval of agency social media sites under consideration by this agency shall be made by the City Manager or his designee following consultation from agency legal counsel, human resources, and risk management personnel, as appropriate.
 - i. Administration of the agency's social media sites shall include, but is not limited to, regular monitoring of each site, as well as reviewing and approving all content for the agency's social media sites. The agency reserves the right to refrain from posting or to remove any content that is not consistent with this and other agency policies or that it is in violation

of applicable law(s). Such administration shall also include ensuring compliance by agency and authorized posters on agency's behalf with all applicable federal, state, county, and local laws, regulations, and policies.

- ii. If it is determined that any social media communication needs to be corrected, amended, or clarified, agency will determine what modification or supplement to the earlier social media communication is needed. Employees seeking a correction should raise any concern with agency management.
 - iii. City of Loma Linda shall maintain a list of all agency social media sites that are approved and operating.
 - iv. City of Loma Linda must maintain accurate agency information on social media sites and check for exploitation and misuse by reviewing and updating each social media site as necessary and appropriate on a regular basis.
- d. The establishment and use by any agency department of agency social media sites are subject to approval by the Human Resources/Risk Management Analyst or the City Manager's designee.
- e. Only employees authorized in writing by the Human Resources/Risk Management Analyst or the City Manager's designee may establish and moderate agency social media sites. Authorized employees may also be designated for appropriate levels of social media use, as follows: publish, edit, comment, or view only.
- f. Agency social media sites shall be established using only an official agency email address.
- g. Only authorized employees may post on social media sites (including agency social media sites and non-agency social media sites) on behalf of the agency. Employees representing the agency on social media sites shall conduct themselves as a professional representative of the agency and shall comply with all agency policies and codes of conduct.
- h. When an agency employee, who has been authorized to post on behalf of the agency, posts on a social media site on behalf of the agency, contact information should be made available when applicable. Other than the foregoing, the employee shall not share personal information about himself or herself, or any other agency employee. Those authorized to speak on behalf of the agency in a social media setting shall address issues only within the scope of their specific authorization.

- i. Agency social media sites shall clearly state that such sites are officially maintained by the agency and that the sites comply with the agency's Social Media Policy.
- j. Agency social media passwords shall not be shared with unauthorized personnel.
- k. The agency reserves the right to terminate official agency social media sites at any time without notice. The use of social media by this agency is not intended to create any contract with anyone at any time or in any way nor is any use of social media by this agency intended to create any expectation of action to be taken by agency. The public is warned that there is no reasonable expectation that agency nor any emergency services of the agency will respond to any social media posting. Agency's use of social media is not intended to, nor do they create nor may they be relied upon to create, any rights enforceable by law by any party in a civil or criminal action, nor do they create any obligation or duty of care.
- l. Technology, social media capabilities and scope, and online behaviors are changing constantly. Because of this constant adjustment and adaptation, the agency reserves the right to change, modify, or otherwise amend all or part of this Policy at any time.
- m. Any agency employee who violates this Policy may be denied access to all agency social media sites.
- n. Agency social media sites shall be managed consistent with the Brown Act, the Political Reform Act, and the California Election Code. Elected and appointed members of this agency shall not respond to any published postings, nor use any social media site or any form of electronic communication to respond to, blog or engage in serial meetings, or otherwise discuss, deliberate, or express opinions on any issue within the subject matter jurisdiction of the body, or for any political purpose.
- o. Agency social media sites are subject to the California Public Records Act. Any content maintained on an official agency social media format that is related to agency business, including a list of subscribers, posted communications, and communications submitted for posting, may be considered a public record and subject to public disclosure. California Public Records Act requests for the production of social media site content shall be referred to the agency clerk and agency legal counsel for review and further handling.

In general, official postings on agency social media sites should reflect information that can be found on agency's official website or by other official communication means. Social media use on agency's behalf is not intended to be a source for original or new agency content. If original or new content is created within a social media setting and on agency's behalf, it must be captured and maintained in a recordkeeping system that comports with agency's Record Retention Policy.

3. Personal Use of Social Media by Agency Employees and Contractors

The City of Loma Linda recognizes that employees and contractors have the right to express their personal views through social media activity. However, agency principles, guidelines, and standards of conduct that apply to employees and contractors acting in their official capacities and carrying out their official duties for the agency may also apply to an employee's and contractor's participation in social media. For example, employees and contractors are bound by the agency's rules, regulations, and agency policies. Further, employees and contractors must understand that non-public information (e.g., personal privacy information, proprietary information, confidential information, information pertaining to pending or threatened litigation, personnel matters, attorney-client and attorney work product information, or information subject to government privileges, among others) may not be conveyed through social media unless and until the release of such information becomes lawful and has been authorized by agency management in accordance with the law.

Neither employees nor contractors need to obtain permission from the agency to participate in social media sites in their *personal* capacity. Employees and contractors are cautioned, however, that there may be restrictions on the receipt of compensation, disclosure of nonpublic information, and improper use of an agency title or official authority that may apply to social media activity – even when an employee or contractor thinks they are acting in a personal capacity. Employees and contractors are encouraged to check with agency management if there are any questions.

When an employee or contractor uses social media in a personal capacity, they are doing so for themselves and they are not speaking nor communicating on behalf of the agency. Employees and contractors should make certain that it does not appear they are speaking for the agency unless authorized to do so.

Employees and contractors should not use official agency emails when establishing, setting up, or using social media sites for personal or non-agency/non-official activities.

An employee may include their job title or position with the agency in the area of social media designation for biographical information.

If an employee or contractor has any concern that their use of social media may create the impression that their views are from, by, or sanctioned by the City of Loma Linda, they may use a disclaimer to address this situation. For example, the following disclaimer could be displayed in a profile or other prominent place on a social media site: *"The views and information presented here are mine."* Employees and contractors should contact agency management with any questions or concerns they have over the use of such a disclaimer.

Employees and contractors should not use their agency position, title, or authority to endorse any product, service, company, non-profit organization, or any other enterprise, unless such endorsement is authorized. Any official reference to a product, service, or entity should be in furtherance of agency's legal authority in carrying out official functions.

4. Content

- a.** Agency social media sites should be used to communicate agency missions and messages where there is a legitimate business purpose to do so. Those authorized to post social media content on behalf of agency should carefully weigh options and risk management concerns when deciding whether to use social media at all. Announcements and other agency-generated content should be objective and descriptive; use a polite and professional tone; contain only information that is freely available to the public (do not post any content that is not considered public information) and that is not made confidential by any policy of the agency, or by local, state or federal law; and such content should comply with all local, state and federal rules, regulations and policies.
- b.** Third-party social media sites officially used by agency should not be the only place in which the public can view agency information to the extent possible.
- c.** When an employee or contractor posts to social media in an official agency capacity, the agency is responsible for that content. Employees and contractors authorized to post on the agency's behalf and in an official capacity should remember that standards of ethical behavior and other agency policies apply to online postings. Employees and contractors posting on the agency's behalf when authorized to do so should understand that there is no expectation of privacy when using social media tools on the agency's behalf.
- d.** The failure to comply with this and other applicable policies of agency will be reviewed on a case-by-case basis and may result in disciplinary action.
- e.** As a public agency, the agency abides by certain standards to serve all constituents in a civil and unbiased manner. As such, the agency has implemented a Social Media Comment and Content Moderation Policy.
- f.** Images, text, video, audio files, and other content are subject to the Copyright Law of the United States of America and related codes, policies, and directives. For questions regarding copyright issues, contact agency's legal counsel.
- g.** Agency social media content, including comments, pictures, or other material, containing content that is determined to be detrimental to the purpose of the agency's social media sites, shall not be allowed and is subject to removal and/or restriction. Consistent with the purpose of this use of agency social media sites as a Limited Public Forum, agency reserves the right to moderate, monitor, remove, prohibit, restrict, block, suspend, terminate, delete, discontinue or reject comments and access to comments if they are:

 - i.** Profane, obscene, pornographic, abusive, threatening, racist, defamatory, and offensive or contain violent language;

- ii. Trolling (posts that are deliberately offensive, provocative, or disruptive and intended to hijack our content, deflect our information off-track, upset someone or create angry responses from other individuals);
- iii. Messages that violate or encourage violation of existing laws or regulations, including the legal rights of others;
- iv. Violations of the intellectual property rights of others;
- v. Messages that contain advertisements or spam (unsolicited messages that are usually intended as advertising or messages that are repeatedly posted on the same site);
- vi. Attacks or calls-to-action for attacks on specific groups or any individual;
- vii. Intended to harass, threaten or abuse an individual or are defamatory, derogatory, or are personal attacks on any City of Loma Linda official, employee, resident, or business person;
- viii. Hateful or discriminatory comments regarding or comments that promote, foster, or perpetuate discrimination or harassment on the basis of race, ethnicity, religion, gender, age, disability, sexual orientation, political beliefs, or any other protected class under local, state, or federal law;
- ix. Links or comments containing sexually explicit content or material;
- x. Links to malicious software or sites;
- xi. Cyber-stalking or threats to an individual or organization, or intended to collect or post private information and data without disclosure (e.g., doxxing);
- xii. Messages that contain any personal information, except to the names and City contact information for specified City personnel that are available for contact by the public;
- xiii. Messages that relate to confidential, private, or proprietary information;
- xiv. Messages that contain content that is not directly related to or in furtherance of the purpose of the City's social media sites, or that is otherwise unrelated to City business;
- xv. Messages that relate to personnel matters, or matters implicating personal privacy rights;

- xvi. Messages that contain content of a political nature, of any kind, including but not limited to comments in support of, or opposition to, political campaigns, candidates or ballot measures;
 - xvii. Self-promotion;
 - xviii. Solicitation of funds;
 - xix. Unsolicited business proposals and inquiries;
 - xx. Messages that contain links to websites or links that do not directly relate to City service, issues, news, and events;
 - xxi. Reports of criminal or suspicious activity (please contact your local police agency directly with this type of information);
 - xxii. Comments which may reasonably interfere with, inhibit, or compromise law enforcement investigations, police tactics, police responses to incidents and/or the safety of law enforcements staff and officers;
 - xxiii. Encouragement of illegal or unlawful activity;
 - xxiv. Any form of legal and/or administrative notices or processes;
 - xxv. Posts not in compliance with our social media host's own terms and conditions; and
 - xxvi. Posts that attempt to or do take over a thread in ways that are contrary to these terms and conditions (including random or unintelligible posts).
- h.** Any unofficial or non-authorized content and all content posted by a member of the public on the agency's social media site are the opinions of the person making the post. Appearance of content on the agency's social media sites does not necessarily imply endorsement of, nor agreement by, the agency, nor does such content necessarily reflect the opinions or policies of the agency.
 - i.** The agency reserves the right to deny access to agency social media sites for any individual who violates this Policy, at any time and without prior notice.
 - j.** For any social media site approved by agency, agency may develop additional usage or other standards to optimize agency's use of such third-party site.
 - k.** Any content posted on a social media site may also be subject to third-party, site-specific rules or policies. The agency reserves the right to report any such violations of a third-party site's rules or policies. The agency also reserves the right to report any post to law enforcement.

5. Privacy

This agency shall establish a Website Privacy Policy. Although some third-party social media providers might be exempt from privacy policy requirements, agency will abide by its policy with respect to agency's official website. However, agency cannot guarantee nor enforce such privacy policies on third-party sites. Agency will periodically review the privacy policies of third party social media sites to make a risk assessment as to the continued use of such third-party offerings.

6. Disclaimer

Agency cannot control and is not responsible for unofficial and other content on social media sites.

T. Jarb Thaipejr, City Manager

Date

CITY OF LOMA LINDA
ADMINISTRATIVE PROCEDURE/POLICY

SUBJECT: SOCIAL MEDIA COMMENT AND CONTENT MODERATION POLICY

POLICY OBJECTIVE

The City of Loma Linda maintains multiple city sponsored social media sites as a way to provide communication on events and information important to those inside and outside the community.

This document establishes citywide social media use policies, protocols and procedures intended to mitigate associated risks from use of this technology where possible. Should the City change its direction on social media use, this policy will be revised and social media activity shall be adjusted accordingly.

The following guidelines refer to official social media pages of the City of Loma Linda.

PROCEDURE/POLICY

COMMENT AND CONTENT MODERATION POLICY

THIS SITE IS *NOT* MONITORED IN REAL TIME. IF YOU HAVE AN EMERGENCY OR KNOW OF A CRIME IN PROGRESS, PLEASE CALL 911 IMMEDIATELY.

OUR SOCIAL MEDIA SITE IS A MODERATED ONLINE DISCUSSION SITE AND IS DESIGNATED AS A LIMITED PUBLIC FORUM.

The purpose of City of Loma Linda's social media page is to share news, information, and updates regarding the activities, policies and programs of City of Loma Linda. However, the information and content contained in our social media site is only intended to supplement, not to replace, the information available through official City of Loma Linda channels, in general, and City of Loma Linda's official website ([***.lomalinda-ca.gov](http://www.lomalinda-ca.gov)).

If you are a reporter, please direct your inquiries to pio@lomalinda-ca.gov we do not post nor respond to reporters' questions on our social media sites.

City of Loma Linda is not responsible for comments, remarks, messages, or other material posted to its social media site and does not, in any way, guarantee, ensure, or warrant the content, accuracy, or use of social media content from anyone else. City of Loma Linda specifically disclaims all liability for claims or damages that may result from any posting on its social media site. Opinions expressed on our social media site are those of the person posting and do not reflect the opinions, practices, or policies of City of Loma Linda. In no event shall City of Loma Linda be liable to you or anyone else for any decision made or action taken in reliance on information on our social media site.

By accessing, viewing and/or posting content to our social media page, you accept, without limitation or qualification, these terms and conditions of use, as well as any other terms of use required by the company that owns and operates the social media site. If you do not agree to the terms of this Policy, do not view or post any content. Your use of our social

media site is deemed acceptance of these terms and conditions and to have the same effect as if you had actually signed a written agreement.

These terms and conditions are in addition to the third-party policies, terms, and conditions of any social media provider (i.e. Facebook, LinkedIn, Twitter, YouTube, etc.). City of Loma Linda does not operate or control this social media site and is subject to the terms of use for this site by the provider. City of Loma Linda does not control the terms and conditions of the social media site provider.

Your Comments Are Public and Reviewed

Our social media site is a public page and viewable by anyone. Comments and shared information also become part of a public record and may be archived in order to abide with applicable laws, e-discovery requirements, and document retention policies. **Information shared through our social media site may be subject to release to those who request it through the California Public Records Act or other public information statutes.** Your use of our social media site and the posting of any content is deemed a waiver by you of any rights to privacy or confidentiality.

Please be aware that we review all comments after you post them. Because the site is visible to all ages, we expect persons who leave comments to do so with respect, good manners, and careful thought as to who might be viewing them.

Consistent with the purpose of this Limited Public Forum, we reserve the right to moderate, monitor, remove, prohibit, restrict, block, suspend, terminate, delete, discontinue or reject comments and access to comments if they are:

- i. Profane, obscene, pornographic, abusive, threatening, racist, defamatory, and offensive or contain violent language;
- ii. Trolling (posts that are deliberately offensive, provocative, or disruptive and intended to hijack our content, deflect our information off-track, upset someone or create angry responses from other individuals);
- iii. Messages that violate or encourage violation of existing laws or regulations, including the legal rights of others;
- iv. Violations of the intellectual property rights of others;
- v. Messages that contain advertisements or spam (unsolicited messages that are usually intended as advertising or messages that are repeatedly posted on the same site);
- vi. Attacks or calls-to-action for attacks on specific groups or any individual;

- vii. Intended to harass, threaten or abuse an individual or are defamatory, derogatory, or are personal attacks on any City of Loma Linda official, employee, resident, or business person;
- viii. Hateful or discriminatory comments regarding or comments that promote, foster, or perpetuate discrimination or harassment on the basis of race, ethnicity, religion, gender, age, disability, sexual orientation, political beliefs, or any other protected class under local, state, or federal law;
- ix. Links or comments containing sexually explicit content or material;
- x. Links to malicious software or sites;
- xi. Cyber-stalking or threats to an individual or organization, or intended to collect or post private information and data without disclosure (e.g., doxxing);
- xii. Messages that contain any personal information, except to the names and City contact information for specified City personnel that are available for contact by the public;
- xiii. Messages that relate to confidential, private, or proprietary information;
- xiv. Messages that contain content that is not directly related to or in furtherance of the purpose of the City's social media sites, or that is otherwise unrelated to City business;
- xv. Messages that relate to personnel matters, or matters implicating personal privacy rights;
- xvi. Messages that contain content of a political nature, of any kind, including but not limited to comments in support of, or opposition to, political campaigns, candidates or ballot measures;
- xvii. Self-promotion;
- xviii. Solicitation of funds;
- xix. Unsolicited business proposals and inquiries;
- xx. Messages that contain links to websites or links that do not directly relate to City service, issues, news, and events;
- xxi. Reports of criminal or suspicious activity (please contact your local police agency directly with this type of information);

- xxii. Comments which may reasonably interfere with, inhibit, or compromise law enforcement investigations, police tactics, police responses to incidents and/or the safety of law enforcements staff and officers;
- xxiii. Encouragement of illegal or unlawful activity;
- xxiv. Any form of legal and/or administrative notices or processes;
- xxv. Posts not in compliance with our social media host's own terms and conditions; and
- xxvi. Posts that attempt to or do take over a thread in ways that are contrary to these terms and conditions (including random or unintelligible posts).

The above list is not necessarily exhaustive and City of Loma Linda reserves the right to remove or restrict any post or comment that violates the purpose or spirit of these terms and conditions.

Individuals who comment or post to our social media site and who repeatedly violate these terms and conditions may, among other actions, be blocked, prohibited from posting future comments, or be reported to the social media provider.

We do not edit or modify comments for the purpose of removing objectionable or inappropriate content and leaving non-objectionable or appropriate content. If you want your comments to remain posted, please ensure that you comply with this policy.

While comments may be posted at any time because of the nature of social media, we will review and screen comments during regular business hours, Monday through Thursday, 7:00 am to 5:30 pm Pacific Standard Time.

Information contained on our social media site may be intercepted, recorded, read, copied, and disclosed by and to authorized personnel for any official purpose, including criminal investigations. Unauthorized access or use of our social media site, including attempting unauthorized copying, altering, destroying, or damaging site content may violate the Federal Computer Fraud and Abuse Act of 1986 and may subject violators to criminal, civil, and/or administrative action.

Privacy

Do not include personally identifiable information in the body of your social media comments. This is for your own protection and privacy.

Endorsements

City of Loma Linda does not endorse commercial entities, products, services, or other non-governmental organizations or individuals through social media. Any references to commercial

entities, products, services, or non-governmental organizations or individuals are solely for informational purposes or posted by the social media provider.

Our Comments Are Not Legal Advice and Your Comments Are Not Official Notice

Postings, interactions, and messages made through social media sites do not constitute legal advice. Likewise, anything you post is not considered an official notice or comment to City of Loma Linda or to any official or to any City staff for any purpose. City of Loma Linda disclaims all warranties, expressed or implied, for any of the information and content provided in its social media site.

You can contact the **City of Loma Linda Public Information Officer (PIO)** by visiting *****.lomalinda-ca.gov** or calling **909-799-2850**.

You May Own Your Comments but We Can Use Them

You own all of the comments, content, messages, and similar information that *you* post on our social media site (subject to any terms or conditions of the social media provider). You are responsible for how you control the sharing of that content through the privacy and application settings of the social media provider.

By posting on our social media site, you grant City of Loma Linda a non-exclusive, transferable, sub-licensable, royalty-free, worldwide license to use that content. That means City of Loma Linda can reproduce, distribute, publish, display, and otherwise use your content. **If you do not wish to have the content you have posted used, published, copied and/or reprinted, please do not post on our social media page.**

Advertisement and Link Disclaimer

The information provided on our social media site and any links or references thereon are provided as a courtesy to our visitors. City of Loma Linda does not endorse, recommend, nor approve of any person, any product, or any service mentioned on our social media site nor referenced or contained on any other website or social media page.

City of Loma Linda does not endorse nor support any advertising that may be contained on its social media site nor on any of the pages of any linked or referenced sites. City of Loma Linda does not generally link to the following:

Candidate or nominee sites nor sites advocating a position on Loma Linda City Council or ballot issues;

Corporate commercial sites (Please note that organizations may include links to member or sponsor organizations, as well as special events. However, such links are not an endorsement or recommendation by City of Loma Linda); or

Personal home pages.

External links may be provided at times and are posted only as additional information or resource material.

City of Loma Linda does not attest to the accuracy of information provided by any links. Should you access another site through a link, you are subject to that destination site's own privacy policy and terms of use.

Intellectual Property Use

Images, photographs, written works and graphics used by us on our social media site, unless otherwise noted, are the property of City of Loma Linda and are protected under both United States and International Copyright Laws. Our images, photographs, written works and graphics may not be reproduced, copied, transmitted or manipulated without the written permission of City of Loma Linda. Use of any image or content from our social media site as the basis for any other, literary writing, photograph or illustration (in any format) is a violation of the United States and International Copyright laws.

For questions pertaining to our intellectual property rights or for permission to reproduce our social media please contact us at **909-799-2850 or pio@lomalinda-ca.gov**

Indemnification

By using our social media site, you agree that you must defend, indemnify, and hold City of Loma Linda and its officers, directors, employees, contractors, representatives, agents, successors and assigns harmless from and against any and all losses, claims, damages, settlements, costs, and liabilities of any nature whatsoever (including reasonable attorneys' fees) to which they may become subject and which arise out of, are based upon, are as a result of, or are in any way connected with your use of our social media site, including any third party claims of infringement or any breach of these terms and conditions.

Jurisdiction

By using our social media site, you agree that any claim or dispute relating to the posting of any content on our social media site shall be construed in accordance with the laws of the State of California without regard to its conflict of laws provisions, and you agree to be bound and shall be subject to the exclusive jurisdiction of the state and federal courts located in San Bernardino County, California.

This Policy Is Subject to Amendment

This policy may be updated or amended at any time without notice. Each time you access or use our social media site, the policy then in place at the time of such access or use will govern your usage and posting.

AUTHORITY/RESPONSIBILITY

The City Manager, or his designee, is responsible for facilitating the City's Social Media Policy in compliance with established rules and protocols.

T. Jarb Thaipejr, City Manager

Date

CITY COUNCIL AGENDA PACKET

AGENDA ITEM NO 12



City of Loma Linda Official Report

Phill Dupper, Mayor
Ronald Dailey, Mayor pro tempore
Rhodes Rigsby, Councilman
John Lenart, Councilman
Bhavin Jindal, Councilman

CITY COUNCIL AGENDA: June 27, 2023

TO: City Council

FROM: Sonia Fabela, Finance Director/City Treasurer *SF*

VIA: T. Jarb Thaipejr, City Manager

SUBJECT: Supplemental Appropriation of \$38,100 for Sheriff General Services and Overtime expenses for fiscal year 2022-2023

Approved/Continued/Denied

By City Council

Date _____

RECOMMENDATION

It is recommended that the City Council approve a Supplemental Appropriation of \$38,100 for Sheriff General Services and Overtime expenses for fiscal year ear 2022-2023

BACKGROUND

The annual Sheriff Law Enforcement Contract covers all regular law enforcement services for the year, however general and overtime services are not part of the contract. General Services include vehicle maintenance, outside labor and parts, fuel, tires, and miscellaneous services such as transcriptions needed for case investigations. Overtime includes additional deputy hours outside of the normal contracted hours.

ANALYSIS

City staff analyzed the costs submitted for payment by the Sheriff Department for the July 2022 through March 2023 and at an average \$50,000 per quarter actual costs exceed amount budgeted for the year. A supplemental appropriation from fund balance is needed to cover the April-June 2023 period in the current 2022-2023 fiscal year.

ENVIRONMENTAL

No environmental impact.

FINANCIAL IMPACT

Supplemental Appropriation of \$38,1000 into account 0012000-51830 from the General Fund balance in fiscal year 2022-2023.

CITY COUNCIL AGENDA PACKET

AGENDA ITEM NO 13




City of Loma Linda Official Report

Phillip Dupper, Mayor
Ronald Dailey, Mayor pro tempore
John Lenart, Councilman
Bhavin Jindal, Councilman
Rhodes Rigsby, Councilman

COUNCIL AGENDA: June 27, 2023

TO: City Council

FROM: T. Jarb Thaipejr, City Manager/Public Works Director 

SUBJECT: Award a Contract for Richardson Well No. 3 Rehabilitation.

Approved/Continued/Denied By City Council Date _____
--

RECOMMENDATION:

It is recommended that the City Council award a contract for \$12,366.35 to Tri County Pump Company of San Bernardino, CA for rehabilitation work, and authorize a contingency allocation of \$1,200.00.

BACKGROUND:

In May, 2023, the City Manager authorized a well pump and motor inspection of Richardson Well No. 3 for \$8,893.13. Based on the analysis performed, this well motor requires additional work or replacement.

ANALYSIS:

Staff requested costs for repairing verses replacing the motor. There is substantially more cost, without substantially more benefit, either lifetime use or replacement/repair time, replacing verses repairing the motor. The cost to repair is \$12,366.35. It is not unusual for a project to change quantities or the scope of work as field conditions dictate. This is generally caused by unforeseen circumstances or work needed to maintain the integrity of the project. Therefore, staff recommends an allocation of $\pm 10\%$ of the construction amount (\$1,200.00) for a contingency allocation.

ENVIRONMENTAL IMPACT:

No environmental impact.

FINANCIAL IMPACT:

Funding is available in account no. 4657010-51300.

SERVICE AGREEMENT

THIS AGREEMENT is made and entered into this 27th day of June, 2023, by and between THE CITY OF LOMA LINDA, a Municipal Corporation (hereinafter referred to as "CITY") and Tri County Pump Company a California a corporation/a partnership/a sole proprietor, (hereinafter referred to as "CONTRACTOR").

Richardson Well #3 Motor Rehabilitation

A. RECITALS

1. City has heretofore requested of CONTRACTOR the performance of services with respect to Richardson Well #3 Motor Rehabilitation (PROJECT" hereinafter);
2. CONTRACTOR has now submitted its proposal for the performance of such services;
3. CITY desires to retain CONTRACTOR to perform the services necessary to render advice and assistance to CITY relating to the PROJECT;
4. CONTRACTOR represents that it is qualified to perform such services and is willing to perform such services as hereinafter defined.

NOW, THEREFORE, IT IS AGREED by and between CITY and CONTRACTOR as follows:

B. AGREEMENT

1. Definitions: The following definitions shall apply to the following terms, except where the context of this Agreement otherwise requires:
 - a. PROJECT: The preparation of all of the necessary documents, and reports with respect to the Scope of Services described herein and hereto, and made a part hereof;
 - b. SCOPE OF SERVICES: Such services as are necessary to be performed by CONTRACTOR in order to complete the WORK as set forth herein in Exhibit "A" attached hereto and incorporated herein by reference;
2. CONTRACTOR agrees as follows:
 - a. CONTRACTOR shall forthwith undertake and complete the PROJECT in accordance herein specified and applicable with Federal, State and CITY statutes, regulations, ordinances and guidelines, all to the reasonable satisfaction of the CITY.
 - b. CONTRACTOR shall at CONTRACTOR'S sole cost and expense, secure and hire such other persons as may, in the opinion of CONTRACTOR, be necessary to comply with the terms of this Agreement. In the event any such other persons are retained by CONTRACTOR, CONTRACTOR hereby warrants that such other persons shall be fully qualified to perform services required hereunder.

- c. CONTRACTOR shall, at CONTRACTOR'S sole cost and expense, secure the required issuance of a City Business License as a condition precedent to being engaged as a CONTRACTOR within the CITY.
3. CITY agrees as follows:
- a. To pay to CONTRACTOR a maximum sum of that amount set forth in Exhibit "B" hereto. This sum shall cover the cost of all direct and indirect costs or fees, including the work of employees and consultants of CONTRACTOR. Payment to CONTRACTOR, by CITY, shall be made in accordance with the provisions of Exhibit "B".
- b. Optional Services: Payments for additional services requested, in writing, by CITY, and not included in the Scope of Services, shall be paid on a compensation basis in accordance with the compensation rates set forth in Exhibit "B". Charges for additional services shall be invoiced on a monthly basis and shall be paid by CITY within 30 days after said invoices are received by CITY.
4. CITY agrees to provide to CONTRACTOR:
- a. Information and assistance in the Scope of Services, hereto;
- b. Copies of information, if available, which CONTRACTOR considers necessary in order to complete the Project;
- c. Such information as is generally available from CITY files applicable to the Project;
- d. Assistance, if necessary, in obtaining information from other governmental agencies and/or private parties. However, it shall be CONTRACTOR'S responsibility to make all initial contact with respect to the gathering of such information.
5. Ownership of Documents: All documents, data, studies, photographs and reports prepared by CONTRACTOR pursuant to this Agreement shall be considered the property of the CITY and, upon payment for services performed by CONTRACTOR, such documents and other identified materials shall be delivered to CITY by CONTRACTOR. CONTRACTOR may, however, make and retain such copies of said documents and materials as CONTRACTOR may desire.
6. Termination: This Agreement may be terminated by CITY upon the giving of written "Notice of Termination" to CONTRACTOR at least ten (10) days prior to the date of termination specified in said Notice. In the event this Agreement is so terminated, CONTRACTOR shall be compensated at CONTRACTOR'S applicable hourly rates as set forth in Bid Schedule, on a pro rata basis with respect to the percentage of the PROJECT completed as of the date of termination. CONTRACTOR shall provide to CITY any and all documents, studies, photographs and reports, whether in draft or final form, prepared by CONTRACTOR as of the date of termination. CONTRACTOR may not terminate this Agreement except for cause.
7. Notices and Designated Representatives: Any and all notices, demands, invoices and written communications between the parties hereto shall be addressed as set forth in the Paragraph 7. The below-named individuals, furthermore, shall be those persons primarily responsible for the performance by the parties under this Agreement:

8. Definition of Contract Period: The Contract shall be in force from May 31, 2023, until August 2023. Payments for the items in the Bidding Schedule shall be prorated for the portion of the year during which the work is performed. .

CITY: CITY OF LOMA LINDA
Name: T. JARB THAIPEJR, P.E.
Title: CITY MANAGER
Address: 25541 BARTON ROAD, LOMA LINDA, CA 92354

CONTRACTOR: TRI COUNTY PUMP COMPANY

Name: _____
Title: _____
Address: 241 SOUTH ARROWHEAD
SAN BERNARDINO, CA 92354

Any such notices, demands, invoices or written communications, by mail, shall be deemed to have been received by the addressee forth-eight (48) hours after deposit thereof in the United States Mail, postage prepaid, and property addressed as set forth above.

9. Insurance:

a) Type of /Required Coverages

Without limiting the indemnity provisions of the Contract, the Contractor shall procure and maintain in full force and effect during the term of the Contract, the following policies of insurance. If the existing policies do not meet the insurance requirements set forth herein, Contractor agrees to amend, supplement or endorse the policies to do so.

- (1) **Commercial General Liability:** Commercial General Liability Insurance which affords coverage at least as broad as Insurance Services Office "occurrence" form CG 00 01, with minimum limits of at least \$1,000,000 per occurrence for bodily injury, personal injury and property damage, and \$2,000,000 aggregate total bodily injury, personal injury and property damage. Commercial General Liability insurance and endorsements shall be kept in force at all times during the performance of this Agreement.

Products-Completed Operations: Contractor shall procure and submit to City evidence of insurance for a period of at least three (3) years from the time that all work under this Contract is completed.

- (2) **Automobile Liability Insurance:** Automobile Liability Insurance with coverage at least as broad as Insurance Services Office Form CA 0001 covering "Any Auto" (Symbol 1), including owned, non-owned and hired autos, or the exact equivalent, with minimum limits of \$1,000,000 for bodily injury and property damage, each accident. If Contractor owns no vehicles, auto liability coverage may be provided by means of a non-owned and hired auto endorsement to the general liability policy. Automobile liability insurance and endorsements shall be kept in force at all times during the performance of this Agreement.

- (3) **Workers' Compensation:** Workers' Compensation Insurance, as required by the State of California and Employer's Liability Insurance with a limit of not less than \$1,000,000 each accident for bodily injury and \$1,000,000 each employee for bodily injury by disease.

b) Endorsements

Insurance policies shall not be in compliance if they include any limiting provision or endorsement that has not been submitted to the City for approval.

- 1) The insurance coverages required by Section (a)(1) Commercial General Liability; and (a)(2) Automobile Liability Insurance shall contain the following provisions or be endorsed to provide the following:

Additional Insured: The City, its elected officials, officers, employees, volunteers, boards, agents and representatives shall be additional insureds with regard to liability and defense of suits or claims arising out of the performance of the Contract. Coverage for the additional insureds shall apply to the fullest extent permitted by law.

Additional Insured Endorsements shall not:

1. Be limited to "Ongoing Operations"
2. Exclude "Contractual Liability"
3. Restrict coverage to the "Sole" liability of contractor
4. Exclude "Third-Party-Over Actions"
5. Contain any other exclusion contrary to the Contract)

Primary Insurance: This insurance shall be primary and any other insurance whether primary, excess, umbrella or contingent insurance, including deductible, or self-insurance available to the insureds added by endorsement shall be in excess of and shall not contribute with this insurance.

- 2) The policy or policies of insurance required by Section (a)(3) Workers' Compensation shall be endorsed, as follows:

Waiver of Subrogation: A waiver of subrogation stating that the insurer waives all rights of subrogation against the indemnified parties.

c) Notice of Cancellation

Required insurance policies shall not be cancelled or the coverage reduced until a thirty (30) day written notice of cancellation has been served upon the City except ten (10) days shall be allowed for non-payment of premium.

d) Waiver of Subrogation

Required insurance coverages shall not prohibit Contractor from waiving the right of subrogation prior to a loss. Contractor shall waive all rights of subrogation against the indemnified parties and Policies shall contain or be endorsed to contain such a provision.

e) Evidence of Insurance

The Contractor, concurrently with the execution of the contract, and as a condition precedent to the effectiveness thereof, shall deliver either certified copies of the required policies, or original certificates and endorsements on forms approved by the City. The certificates and endorsements for each insurance policy shall be signed by a person authorized by that insurer to bind coverage on its behalf. At least fifteen (15 days) prior to the expiration of any such policy, evidence of insurance showing that such insurance coverage has been renewed or extended shall be filed with the City. If such coverage is cancelled or reduced, Contractor shall, within ten (10) days after receipt of written notice of such cancellation or reduction of coverage, file with the City evidence of insurance showing that the required insurance has been reinstated or has been provided through another insurance company or companies.

f) Deductible or Self-Insured Retention

Any deductible or self-insured retention must be approved in writing by the City and shall protect the indemnified parties in the same manner and to the same extent as they would have been protected had the policy or policies not contained a deductible or self-insured retention.

g) Contractual Liability

The coverage provided shall apply to the obligations assumed by the Contractor under the indemnity provisions of this contract.

h) Failure to Maintain Coverage

Contractor agrees to suspend and cease all operations hereunder during such period of time as the required insurance coverage is not in effect and evidence of insurance has not been furnished to the City. The City shall have the right to withhold any payment due Contractor until Contractor has fully complied with the insurance provisions of this Contract. In addition, the City may either immediately terminate this Agreement or, if insurance is available at a reasonable cost, City may take out the necessary insurance and pay, at Contractor's expense, the premium thereon.

In the event that the Contractor's operations are suspended for failure to maintain required insurance coverage, the Contractor shall not be entitled to an extension of time for completion of the Work because of production lost during suspension.

i) Acceptability of Insurers

Each such policy shall be from a company or companies with a current A.M. Best's rating of no less than A:VII and authorized to do business in the State of California, or otherwise allowed to place insurance through surplus line brokers under applicable provisions of the California Insurance Code or any federal law. Any other rating must be approved in writing in accordance with the City.

j) Claims Made Policies

If coverage is written on a claims-made basis, the retroactive date on such insurance and all subsequent insurance shall coincide or precede the effective date of the initial Contractor's Contract with the City and continuous coverage shall be maintained or an extended reporting period shall be exercised for a period of at least three (3) years from termination or expiration of this Contract.

Upon expiration or termination of coverage of required insurance, Contractor shall procure and submit to City evidence of "tail" coverage or an extended reporting coverage period endorsement for the period of at least three (3) years from the time that all work under this contract is completed.

k) Insurance for Subcontractors

Contractor shall be responsible for causing Subcontractors to purchase the same types and limits of insurance in compliance with the terms of this Contract/Agreement, including adding the City as an Additional Insured to the Subcontractor's policies.

10. Indemnification:

- a) Defense, Indemnity and Hold Harmless. Contractor shall defend, indemnify and hold harmless the City, its present and former officers, directors, employees, agents, volunteers, mayor, staff, boards, committee and representatives, as broadly interpreted (collectively, the "Indemnified Parties"), of and from all claims, suits, demands, obligations, losses damages, sums or any other matters, threatened or presently asserted, including but not limited to all legal fees, costs of defense and litigation expenses (including legal fees, expert fees and any other costs or fees, including those of adverse parties imposed on or sought against the Indemnified Parties), arising directly or indirectly out of any liability or claim of loss or liability for personal injury, bodily injury to persons, contractual liability, errors or omissions, breach, failure to perform, damage to or loss of property, or any other loss, damage, injury or other claim of any kind or nature arising out of the work to be performed by Contractor herein, caused by or arising out of the negligent acts or omissions, or intentional misconduct or other actions, omissions or conduct of Contractor, including its subcontractors, employees, agents and other persons or entities performing work for Contractor.
- b) Contractual Indemnity. To the fullest extent permitted under California law, Contractor shall contractually indemnify, defend and hold harmless the Indemnified Parties from and against any liability (including liability for claims, suits, actions, arbitration proceedings, administrative proceedings, regulatory proceedings, losses, expenses, amounts for good faith settlement, or costs of any kind, whether actual, alleged or threatened, including attorney's fees and costs, court costs, interest, defense costs, and expert witness fees and costs), arising out of or related to, in whole or in part, the performance of this Agreement by Contractor or by any individual or entity for which Consultant is legally liable, including but not limited to Contractor's officers, agents, independent contractors, subcontractors or affiliated or related entities and/or its or their employees, agents and representatives, including all negligent acts or omissions, or intentional misconduct or other actions, omissions to act or conduct of Contractor, including its subcontractors, employees, agents and other persons or entities performing work for Contractor. Indemnification shall include any claim that Contractor or

Contractor's employees or agents, are or may be considered and treated to be employees of the City or are entitled to any employee benefits from City, including but not limited to those available under Public Employees Retirement Law. The obligation to indemnify, defend and hold harmless the Indemnified Parties shall apply to all liability as defined above regardless of whether the Indemnified Parties were or are alleged to have been negligent, except that it shall not apply to claims arising from the sole negligence or willful intentional misconduct of the Indemnified Parties. Contractor's obligation to defend the Indemnified Parties is not contingent upon there being an acknowledgement of or determination of the merit of any claims, liability, demands, causes of action, suits, losses, expenses, errors, omissions and/or costs.

- c) Subcontractors and Indemnification. Contractor agrees to and shall obtain executed indemnity agreements in favor of the Indemnified Parties with provisions identical to those set forth from each and every Subcontractor, Sub consultant or other person or entity involved by, for, with, or on behalf of Contractor in the performance of any aspect of this Agreement. In the event Contractor fails to obtain such indemnity obligations, Contractor shall be fully responsible for each and every Subcontractor, Subconsultant or other person or entity in terms of defense, indemnity and hold harmless obligations in favor of the Indemnified Parties. This obligation to indemnify and defend the Indemnified Parties is binding on the successors, assigns or heirs of Contractor and shall survive the full performance or termination of this Agreement. These indemnification provisions are independent of and shall not in any way be limited or superseded by the insurance requirements and insurance-related provisions and all damages, fines, or penalties or loss of theft to the property of the City arising out of or related in any way to the negligent acts or omissions or intentional misconduct or other Contractor conduct or activities and/or conduct or activities of Contractor's officers agents independent contractors, subcontractors or affiliated or related entities and/or its or their employees, agents and representatives, whether such actions, omissions to act, negligence or intentional conduct is or was authorized by this Agreement or not. City assumes no responsibility whatsoever for any property placed on the premises of City. Contractor further agrees to waive all rights of subrogation against the Indemnified Parties.
- d) City Lost or Damaged Property Theft. Contractor further agrees to pay or cause to be paid for the indemnified parties' benefit for any of this agreement.
- e) Non-Waiver and Non-Exhaustion of City's Further Rights and Remedies. No aspect of this provision shall in any way limit or effect the rights of the Indemnified Parties against the Contractor under the terms of this Agreement or otherwise. The indemnification provisions shall apply regardless of whether this Agreement is executed after Contractor begins the work and shall extend to claims arising after this Agreement is performed or terminated, including a dispute as to the termination of Contractor. The indemnity obligations of Contractor shall continue until it is determined by final judgment that the claim against the City and any Indemnified Parties is determined by final judgment and after exhaustion of any rights of appeal.
- f) Limitations on Scope of Indemnity. Notwithstanding the foregoing, Contractor shall not be responsible for indemnification for claims or losses caused solely by the negligence or intentional wrongdoing of Indemnified Parties. Further, the indemnity provided shall be interpreted as broadly as permitted under California law and as to agreements between parties, and shall if required be reformed to be consistent with those laws to protect and save this provision for the protection of the Indemnified Parties.

11. Assignment: No assignment of this Agreement or of any part or obligation of performance hereunder shall be made, either in whole or in part, by CONTRACTOR without the prior written consent of CITY.
12. Independent Contractor: The parties hereto agree that CONTRACTOR and its employees, officers, and agents are independent contractors under this Agreement and shall not be construed for any purpose to be employees of CITY.
13. Compliance With Laws: CONTRACTOR shall comply with all applicable laws in performing its obligations under this Agreement.
14. Confidentiality: Information and materials obtained by the CONTRACTOR from CITY during the performance of this Agreement shall be treated as strictly confidential and shall not be used by the CONTRACTOR for any purpose other than the performance of this Agreement.
15. Discrimination: The CONTRACTOR agrees that no person shall be excluded from employment in the performance of this Agreement on grounds of race, creed, color, sex, age, marital status, or place of national origin. In this connection, the CONTRACTOR agrees to comply with all County, State and Federal laws relating to equal employment opportunity rights.
16. Government Law: This Agreement shall be governed by and construed in accordance with the laws of the State of California.
17. Attorneys' Fees: In the event any legal proceeding is instituted to enforce any term or provision of this Agreement, the prevailing party in said legal proceeding shall be entitled to recover reasonable attorneys' fees and costs from the opposing party in an amount determined by the Court to be reasonable.
18. Entire Agreement: This Agreement supersedes any and all other agreements, either oral or in writing, between the parties with respect to the subject matter herein. Each party to this Agreement acknowledges that no representation by any party, which is not embodied herein, nor any other agreement, statement, or promise not contained in this Agreement shall be valid or binding. Any modification of this Agreement shall be effective only as it is in writing, signed by all parties.
19. Contents of Request for Proposals: Contractor is bound by the contents of City's Request for Proposal, Exhibit "A" hereto and incorporated herein by this reference, and the contents of the proposal submitted by Contractor, Exhibit "B" hereto. In the event of conflict, the requirements of City's Request for Proposals and this Agreement shall take precedence over those contained in the Contractor's proposal.

IN WITNESS WHEREOF, the parties hereto execute this Agreement as of the day and year first set forth above.

CONTRACTOR:

CITY:
City of Loma Linda, A Municipal Corporation

By: _____
Typed/Printed Name:

By: _____
Typed/Printed Name:

Title: _____

Title: _____

ATTEST:

Lynette Arreola, City Clerk

APPROVED AS TO FORM:

Diane Robbins, City Attorney

EXHIBIT A & B



TRI COUNTY PUMP COMPANY

WATERWELL AND PUMP SERVICE

241 SOUTH ARROWHEAD - SAN BERNARDINO, CA 92408
PHONE 909-888-7706 - FAX 909-888-3653
LICENSE # 744742

May 31, 2023

City of Loma Linda
25541 Barton Rd.
Loma Linda, CA 92354

Estimate Number: 053123-1EB

Attention: Mr. Russ Handy

Subject: Richardson Well #3 Motor Winding

Visual inspection, testing and measurements of the subject motor have revealed the following. The top angular contact thrust bearings are worn out, heavily pitted and damaged. Motor windings are extremely dirty and megger readings are dead ground. The wires in the windings show signs of insulation deterioration (bare copper).

Estimated Materials

1 - Lot; Rewind Material; Housing Sleeve & Klaxons	\$5,750.00
1 - Electrical Connection Kit	\$350.00
1 - Lot; Turbine Motor Oil	\$240.00

Estimated Materials	\$6,340.00
Sales Tax 7.75%	\$491.35
Total Estimate	\$6,831.35

Please note these materials are in addition to the work authorized by PO #01230801.

This estimate is valid for thirty (30) days from the above date, and subject to review thereafter.

We appreciate this opportunity to be of service and look forward to working with you. Should any additional information be required please do not hesitate to contact us.

Sincerely,

Eric Bradbury



TRI COUNTY PUMP COMPANY

WATERWELL AND PUMP SERVICE

241 SOUTH ARROWHEAD - SAN BERNARDINO, CA 92408
PHONE 909-888-7706 - FAX 909-888-3653
LICENSE # 744742

May 31, 2023

City of Loma Linda
25541 Barton Rd.
Loma Linda, CA 92354

Estimate Number: 053123-2EB

Attention: Mr. Russ Handy

Subject: Richardson Well #3 - Additional Shop Labor and Reinstallation

Estimated Field Labor

Travel to and from site; install motor, adjust, startup and test run. \$1,420.00

Estimated Shop Labor

Rewind stator windings with class H inverter duty insulation; VPI;
double dip and bake new stator windings; install new overload
protection kluxons; bore, sleeve and machine lower bearing housing;
machine face drive coupling; clean prime and paint. \$4,115.00

Estimated Labor \$5,535.00

Total Estimate \$5,535.00

Please note this labor is in addition to the work authorized by PO #01230801. Prevailing wage rates have been applied.

This estimate is valid for thirty (30) days from the above date, and subject to review thereafter.

We appreciate this opportunity to be of service and look forward to working with you. Should any additional information be required please do not hesitate to contact us.

Sincerely,

Eric Bradbury

CITY COUNCIL AGENDA PACKET

AGENDA ITEM NO 14



City of Loma Linda Official Report

Phillip Dupper, Mayor
Ronald Dailey, Mayor pro tempore
John Lenart, Councilman
Bhavin Jindal, Councilman
Rhodes Rigsby, Councilman

COUNCIL AGENDA: June 27, 2023

TO: City Council

FROM: T. Jarb Thaipejr, City Manager/Public Works Director

SUBJECT: Extension of Annual Service Contracts for Fiscal Year 2023-24

Approved/Continued/Denied
By City Council
Date _____

RECOMMENDATION

It is recommended that City Council approve one-year contract extensions from July 1, 2023 to June 30, 2024 to: 1) Golden West Landscape – Landscape Maintenance Service at all Landscape Maintenance Districts (LMD), Barton Road Median, Mission Road Median and Barton Rd. Parkway; 2) Kellermeyer Bergensons Services, LLC – Janitorial Services for all city buildings; 3) Adopt-A-Highway – Maintenance of hardscape at the On- and Off-ramps at 1-10 Fwy at Mt. View Ave.; 4) Willdan Financial Services – District Administrative Services for the Landscape Maintenance Districts (LMD) and Street Light Districts (SLD) assessment areas; 5) Facilities Protection Systems, Inc. – Fire Protection System Monitoring and Preventative Maintenance for all city buildings; and 6) West Coast Arborist – Tree trimming services city wide; 7) Lloyd Pest Control – Rodent Abatement at City Hall and all city parks; 8) Loma Linda Heat & Air – HVAC Maintenance Service for all city office buildings; 9) St. Francis Electric – Traffic Signal Maintenance citywide and 10) SCA (Sweeping Corp of America) – Street Sweeping Contract.

BACKGROUND

All the service contracts renewals are for maintenance of city buildings, public facilities and infrastructure. The City of Loma Linda has maintained a professional working relationship with each contractor and have been very satisfied with services provided. They have provided commendable service.

ANALYSIS:

The City of Loma Linda recommends renewing all contracts for one year for Fiscal Year 2023-24, as specified. Requests for service rate increases have been according to the appropriate CPI adjustments per the service agreements and are acceptable to the City.

FINANCIAL IMPACT:

Funding for these services is as follows:

1. Golden West Landscape:

- a. \$255,700: 0013200-51830 and 1715200-51830 (Maint. Services for LMD, Barton Rd. & Mission Rd. Medians, and Barton Rd. Parkway)
- b. \$41,000: 0013200-51300 and 1715200-51300 (Miscellaneous repairs)

2. Kellermeyer Bergensons Services, LLC:
 - a. \$92,400: 0013030, 0013200, 0013400, 0014200, 0014400, 0015500, 4053500, 4657000, -51830 (Janitorial Services for City buildings)
 - b. \$18,000: 0013400-51830 (Community Room rental cleaning – pass thru cost)
3. Adopt-a-Highway:
 - a. \$13,200 - 0013200-51830 (Cleaning and weeding hardscape at I-10 Fwy Mt. View Ave. ramps)
4. Willdan Financial Services:
 - a. \$10,500 - 1715200-51820 (District Administrative services for the LMD areas.)
 - b. \$9,600 - 1725100-51820 (District Administrative services for the SLD areas.)
5. Facilities Protection Systems:
 - a. \$29,150 – 0012110-51310, 0013200, 0013400, 0014200, 0014400, 0015500, 4053500, 4657000, 4657010, 4657020, 4657030, and 4405900, -51830.
6. West Coast Arborist:
 - a. \$120,000 – 013200-51300 Streets
 - b. \$6,000 – Civic Center
 - c. \$30,000 – 0014200-51300 Parks
7. Lloyd Pest Control:
 - a. \$18,900 - 0014200-51830 and 0013400-51830 (City Parks & City Hall)
8. Loma Linda Heat & Air:
 - a. \$16,800: 0012110, 0013030, 0013200, 0013400, 0014200, 0014400, 0015500, 4053500, 4657010, 4405900 -51830 (City buildings)
9. St. Frances Electric:
 - a. \$22,860 - 0013030 and 1725100-51830 (City Traffic Signals)
 - b. \$40,000 – 0013030 and 1725100-51300 (City Traffic Signal Misc. Repairs)
10. SCA (Sweeping Corp of America):
 - a. \$75,400 – 0013200 and 1105365-51830 Street Sweeping Contract

CITY COUNCIL AGENDA PACKET

AGENDA ITEM NO 15



City of Loma Linda Official Report

Phillip Dupper, Mayor
Ronald Dailey, Mayor pro tempore
John Lenart, Councilman
Bhavin Jindal, Councilman
Rhodes Rigsby, Councilman

COUNCIL AGENDA: June 27, 2023

TO: City Council

FROM: T. Jarb Thaipejr, City Manager/Public Works Director *T.J.T.*

SUBJECT: Approve Supplemental Appropriation for FY 2023/24 in the amount of \$12,500 from Water Enterprise Fund Balance and Authorize Purchase of a Mobile Laptop Computer with Specialized Software for Water Meter System Support, upon the approval of the FY 2023/24 Budget.

Approved/Continued/Denied
By City Council
Date _____

RECOMMENDATION:

It is recommended that the City Council approve a supplemental appropriation for Fiscal Year 2023/24, in the amount of \$12,500.00 from Water Enterprise Fund Balance then approve the purchase a mobile laptop computer with specialized software from HydroPro Solutions, Inc. of Ontario, CA, upon the approval of the FY 2023/24 Budget.

BACKGROUND:

City staff is constantly monitoring infrastructure for signs of aging or opportunities for improvement. The current mobile laptop for water meter support has reached its end of life. This purchase will allow for the timely transfer of data from the old machine to the new one.

ANALYSIS:

The City competitively bid the conversion of the water meter system to 4G. HydroPro, Inc. provided the products and support. They were requested to provide a cost to update the hardware and software systems to maintain integrity and customer service. The cost is in-line with similar systems and the vendor works well with staff. No contingency is being requested as this is a product purchase.

FINANCIAL IMPACT:

Appropriate \$12,500 from Water Enterprise Fund Balance for FY 2023/24 into Account No. 4657030-58220 (Water Meters, Equipment Capital Account).

THANK YOU FOR YOUR BUSINESS!

CITY COUNCIL AGENDA PACKET

AGENDA ITEM NO 16



City of Loma Linda Official Report

Phill Dupper, Mayor
Ron Dailey, Mayor pro tempore
Rhodes Rigsby, Councilman
John Lenart, Councilman
Bhavin Jindal, Councilman

MEETING DATE: June 27, 2023

TO: City Council

VIA: T. Jarb Thaipejr, City Manager

FROM: Lynette Arreola, City Clerk

SUBJECT: Council Bill #O-2023-01 - (Second Reading and Roll Call Vote) - Zone Change (ZC No. P21-074) to change the current pre-zone of four General Commercial zoned lots to Low-Density Residential (R-1, 0 to 4 du/ac) lots within the 141-acre annexation area for the Canyon Ranch annexation and subdivision project

Approved/Continued/Denied
By City Council
Date _____

RECOMMENDATION:

It is recommended that the City Council waive reading of Council Bill #O-2023-01 in its entirety, direct the Clerk to read by title only, and adopt on roll call vote.

BACKGROUND:

At the May 9, 2023 City Council meeting, Council approved the Canyon Ranch annexation and residential subdivision project by a 5-0 vote. The 141-acre project site consists of 51 parcels and is generally located east of the Union Pacific Railroad, west of Nevada Street, north and immediately south of Beaumont Avenue, and south of Barton Road. The Canyon Ranch project included an Annexation application, two Tentative Tract Maps, a Variance, a General Plan Amendment (GPA), and a Zone Change (ZC) application. The GPA changed the existing land use designation of four parcels within the annexation area from Commercial to Low-Density Residential. The ZC application changed the pre-zone of the same four parcels from General Commercial (C-2) to Low-Density Residential (R-1, 0 to 4 du/ac).

All approvals were immediate with the exception of the ZC, which required two hearings. That evening, City Council conducted the Public Hearing for the Zone Change, introduced Council Bill #O-2023-01 and approved it by a 5-0 vote. Council set the second reading for June 13, 2023; however due to lack of quorum, the June 13 meeting was canceled and the item was scheduled to June 27, 2023.

The proposed GPA and ZC would be compatible with the existing residential development areas surrounding the proposed project, and would, therefore, not result in any land use incompatibility issues. Under the designation of Low-Density Residential, the proposed development would be consistent with the City's General Plan.

ENVIRONMENTAL IMPACT:

The project could be mitigated to a level of insignificance and a Mitigated Negative Declaration was prepared that complied with the California Environmental Quality Act (CEQA).

FISCAL IMPACT:

Changes to the zoning map has no fiscal impact to the City.

Attachment:
Council Bill #O-2023-01

ORDINANCE NO.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY LOMA LINDA AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF LOMA LINDA MODIFYING THE ZONING DESIGNATION OF FOUR PARCELS FROM GENERAL COMMERCIAL (C-2) TO LOW DENSITY RESIDENTIAL (R-1) AT AN APPROXIMATE 10.96 ACRE SITE IDENTIFIED BY ASSESSOR PARCEL NUMBERS 0293-081-09, -11, -12 and -19 (ZONE CHANGE NO. P21-074)

WHEREAS, the Project Proponent, Highpointe Communities, filed an application for a Zone Change, Zone Change No. P21-074, requesting to change the zoning district of an approximately 10.96 acre site identified as APN's 0293-081-09, -11, -12 and -19 from General Commercial Zone (C-2) to Low Density Residential Zone (R-1); and

WHEREAS, the Project Proponent also filed an application to amend the General Plan Land Use Map from Commercial to Low Density Residential Land Use; and

WHEREAS, the Project Proponent also filed an application for a Tentative Tract Map to develop the site with single-family homes, an allowed use in the R-1 zone; and

WHEREAS, staff has performed the necessary investigations, prepared a written report with conditions, and recommended all requests be approved; and

WHEREAS, the Planning Commission held a duly noticed public hearing on March 1, 2023 and considered testimony and materials in the staff report, and recommended that the City Council approve the proposed project; and

WHEREAS, City Council held a duly noticed public hearing on April 11, 2023 and considered testimony; however, the proposed request was continued to the May 9, 2023, meeting due to additional review of the Fire, Water, Access Plan by the Fire Department; and

WHEREAS, City Council on May 9, 2023, considered testimony and materials in the staff report, and upon deliberation, concluded that the proposed request meets the applicable approval criteria; and

WHEREAS, the City Council reviewed and considered the environmental documentation for the project prior to taking action on the applications and determined the project could be mitigated to a level of insignificance and a Mitigated Negative Declaration was prepared that complied with the California Environmental Quality Act (CEQA); and

WHEREAS, all legal prerequisites for the adoption of this ordinance have occurred;

NOW, THEREFORE, BE IT RESOVLED by the City Council of the City of Loma Linda, ordain as follows:

Section 1. The above recitals are all true and correct.

Section 2. Adoption of Ordinance. The City Council has adopted an Official Zoning Map establishing zoning districts for the City of Loma Linda.

Section 3. Purpose and Intent. It is the purpose of this Ordinance to adopt a revised Zoning Map. Changes to a zoning map are considered legislative acts. State law requires that zoning be consistent with the General Plan Land Use Designations.

Section 4. Findings.

- A. Pursuant to Government Code Section 65863, the proposed amendment will provide consistency with the adopted general plan, including the Housing Element, in that the general plan is being amended concurrently to be consistent with this project, as well as with the Land Use Map.
- B. The proposed zone change from General Commercial (C-2) to Low Density Residential (R-1) is consistent with General Plan Amendment No. P21-073 and with the General Plan objectives, policies and programs.
- C. The subject site is physically suitable for development, with street access, provision of utilities, and compatibility with adjoining land uses on properties affected by the proposed zone changes.
- D. The proposed Zone Change will not result in a significant adverse effect on the environment or be detrimental to the surrounding community, and instead, serve the public health, safety, and general welfare of the City and provide the economic and social advantages resulting from an orderly planned use of land resources.

Section 5. Amendment of Zoning Designations. The Official Zoning Map of the City of Loma Linda is hereby amended to change the zone of the described property, attached hereto as Exhibit A.

Section 6. Validity. If any section, subsection, subdivision, paragraph, sentence, clause or phrase of this Ordinance or any part thereof is for any reason held to be unlawful, such decision shall not affect the validity of the remaining portion of this Ordinance or any part thereof. The City Council hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause or phrase thereof, irrespective of the fact that any one or more section, subsection, subdivision, paragraph, sentence, clause or phrase be declared unlawful.

Section 7. Posting. Prior to the expiration of fifteen (15) days from its passage, the City Clerk shall cause this Ordinance to be posted pursuant to law in three (3) public places designated for such purpose by the City Council.

Section 8. Effective Date. This ordinance shall become effective thirty (30) days after the date of its adoption.

This Ordinance was introduced at the regular meeting of the City Council of the City of Loma Linda, California, held on the 9th day of May 2023 and was adopted on the 27th day of June 2023 by the following vote to wit:

AYES:

NOES:

ABSTAIN:

ABSENT:

Phillip Dupper, Mayor

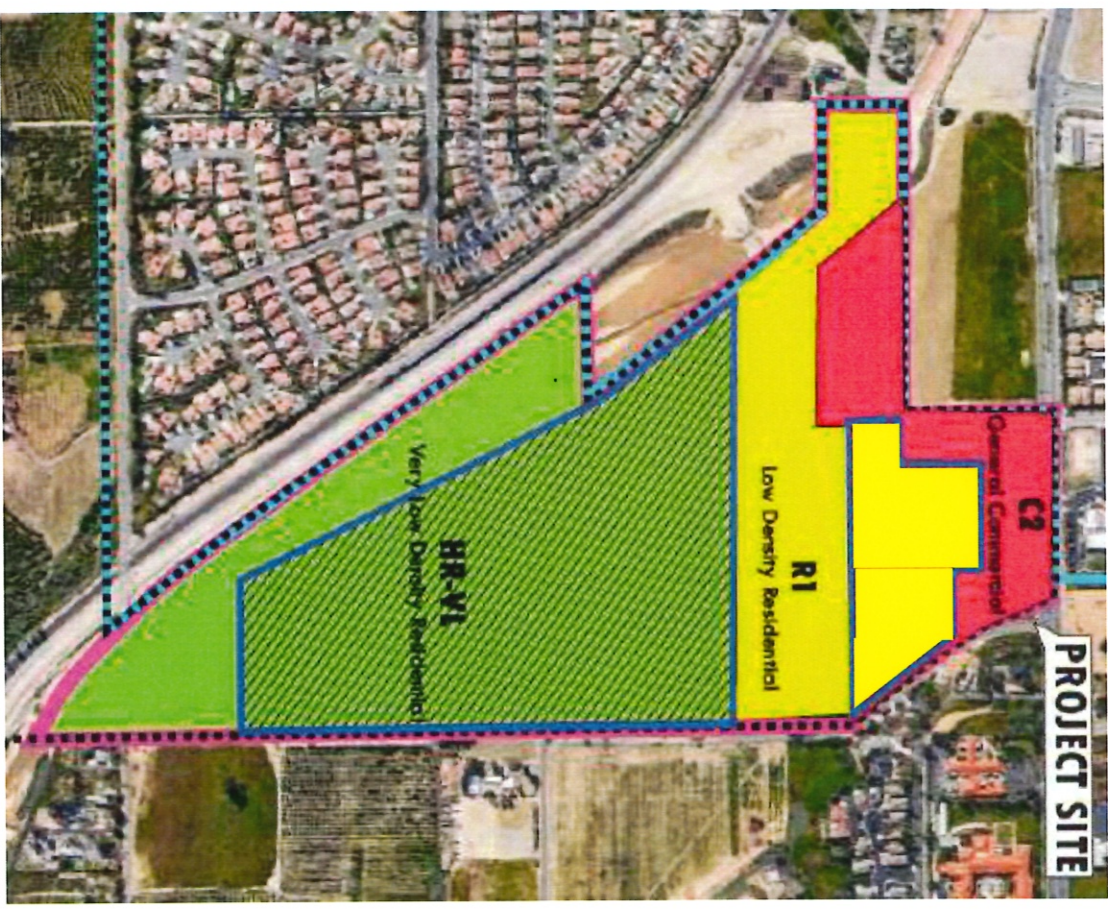
ATTEST:

Lynette Arreola, City Clerk

EXHIBIT A
ZONE CHANGE - ZONING MAP AMENDMENT



Existing Zoning District – General Commercial



Proposed Zoning District – Low Density Residential (R-1)

CITY COUNCIL AGENDA PACKET

AGENDA ITEM NO 17



City of Loma Linda Official Report

Phillip Dupper, Mayor
Ronald Dailey, Mayor pro tempore
John Lenart, Councilman
Bhavin Jindal, Councilman
Rhodes Rigsby, Councilman

COUNCIL AGENDA: June 27, 2023

TO: City Council

FROM: T. Jarb Thaipejr, City Manager

SUBJECT: Council Bill #R-2023-27 - a Resolution declaring that, pursuant to California Government Code § 54221, the real property owned by the City identified as APN 0284-202-47-0000 (Parcel A of Lot Line Adjustment 12-02) located on the south side of Allen Way, west of Mountain View Avenue (near Hulda Crooks Park) is designated as surplus land and not necessary for the City's use at this time, finding that such declaration is exempt from environmental review under the California Environmental Quality Act (CEQA), and taking related actions.

Approved/Continued/Denied
By City Council
Date _____

RECOMMENDATIONS

1. Adopt Council Bill #R-2023-27, a Resolution declaring that, pursuant to California Government Code § 54221, the real property owned by the City identified as APN 0284-202-47-0000 (Parcel A of Lot Line Adjustment 12-02) located on the south side of Allen Way, west of Mountain View Avenue (near Hulda Crooks Park) is designated as surplus land and not necessary for the City's use at this time, finding that such declaration is exempt from environmental review under the California Environmental Quality Act, and taking related actions; and
2. Direct the City Clerk to file a CEQA Notice of Exemption with the San Bernardino County Clerk of the Board of Supervisors.

BACKGROUND

The matter concerns that certain real property owned by the City of Loma Linda (the "City") identified as APN 0284-202-47-0000 (Parcel A of Lot Line Adjustment 12-02) consisting of approximately 1.318 acres (approximately 57,412 square feet) located on the south side of Allen Way, west of Mountain View Avenue (near Hulda Crooks Park), as more particularly described in Exhibit "A" and depicted in Exhibit "B" to this Resolution (the "Property").

During 1995, the City purchased 60 acres of land, which included a grove house known as the Allen Break Estate. During 2010 City Council declared a portion of the estate surplus property and authorized disposal. The remaining parcel, approximately 1.4 acres, is a gently sloping

orange grove next to Allen Way and encompasses the end of a splinter fault from the San Jacinto fault zone. At that time, it was determined to be impractical to extend the improved park into the Property due to the topography and location and, therefore, the Property has not been used for public park purposes. Additionally, a lot line adjustment was recorded during 2021 to allow for the construction of a garage, reducing the parcel in question to 1.318 acres, now known as Parcel A of Lot Line Adjustment 12-02.

Pursuant to the California Surplus Land Act, Government Code (the “GC”) §§ 54220-54234 (the “Act”), as amended by AB 1486 (Chapter 664, Statutes of 2019; “AB 1486”) and Guidelines promulgated thereunder by the California Department of Housing and Community Development (the “HCD”) dated as of April 2021 (the “Guidelines”), in order for the Property to be disposed of, such land must first be made available under a process set forth in the Act and expounded upon by the Guidelines; that process requires that a notice be given calling for written notices of interest after the affected public entity has designated such land as surplus by the taking of a formal action at a public meeting of such public agency.

The Act, as expounded upon by the Guidelines, provides that prior to disposition, such land shall be declared either surplus land or exempt surplus land before the affected public entity may take action to dispose of it consistent with the affected public entity’s policies or procedures. Pursuant to the Act, land is necessary for the affected public entity’s use if the land is being used, or is planned to be used pursuant to a written plan adopted by the affected public entity, for that entity’s work or operations.

GC § 54222, requires the City, if it declares land to be surplus and not necessary for the City’s use, to provide written notice thereof to certain local public agencies and housing sponsors (the “Designated Parties”); the form of such notification is included as Exhibit “B” to the attached Resolution (the “Notification Process”). The Notification Process provides the Designated Parties a 60-day opportunity to request to negotiate for the disposition of the Property consistent with parameters for such negotiations provided by the Act. The Notification Process is not a request for proposals, does not bind the City to any disposition of the Property and does not supersede the applicable provisions of the Loma Linda Municipal Code. The Act does not impose any mandates or timeframes with respect to the disposition of real property.

Failure to follow the procedure described in the Act and expounded upon by the Guidelines for providing a notice of availability of surplus land and related actions, may subject the City to financial and other penalties and measures and may frustrate the ability of the City to further its achievement of its development goals. In addition to the foregoing, the HCD has certain oversight authority over negotiations with Designated Parties, if any, for the purpose of confirming that such negotiations were conducted within the parameters described in the Act. Under the Act, if housing units are developed on the Property, at least 15% of the units must be restricted for use as affordable housing.

Consistent with the foregoing, adoption of the attached Resolution will confirm that the Property is surplus and not necessary for the City’s use at this time and authorize the initiation of the Notification Process to the Designated Parties consistent with the Act and the Guidelines.

Pursuant to § 15060 (c) (3) of the California Environmental Quality Act (the “CEQA”) Guidelines (i.e., California Code of Regulations, Title 14, Division 6, Chapter 3, §§ 15000-15387), approval of this Resolution is exempt from CEQA because the actions described herein will not result in a direct or indirect physical change in the environment and the actions described herein are not a “Project”, as defined within § 15378 of the CEQA Guidelines.

FINANCIAL IMPACT

Other than modest administrative costs associated with administering the SLA process, the recommended action does not have any financial impacts.

Attachment:

Resolution with:

1. Exhibit A (Property Description); and
2. Exhibit B (Notice of Availability of Surplus Land).

RESOLUTION NO.**A RESOLUTION OF THE LOMA LINDA CITY COUNCIL OF THE CITY OF LOMA LINDA, CALIFORNIA, DECLARING THAT, PURSUANT TO GOVERNMENT CODE SECTION 54221, REAL PROPERTY OWNED BY THE CITY OF LOMA LINDA IDENTIFIED AS APN 0284-202-47-0000 (PARCEL A OF LOT LINE ADJUSTMENT 12-02) IS SURPLUS LAND AND NOT NECESSARY FOR THE CITY'S USE, FINDING THAT SUCH DECLARATION IS EXEMPT FROM ENVIRONMENTAL REVIEW UNDER THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA), AND APPROVING CERTAIN RELATED ACTIONS**

WHEREAS, this Resolution concerns that certain real property owned by the City of Loma Linda (the "City") identified as APN 0284-202-47-0000 (Parcel A of Lot Line Adjustment 12-02) consisting of approximately 1.318 acres (approximately 57,412 square feet) located on the south side of Allen Way, west of Mountain View Avenue (near Hulda Crooks Park), as more particularly described in Exhibit "A" and depicted in Exhibit "B" to this Resolution (the "Property"); and

WHEREAS, during 1995, the City purchased 60 acres of land, which included a grove house known as the Allen Break Estate. During 2010 City Council declared a portion of the estate surplus property and authorized disposal. The remaining parcel, approximately 1.4 acres, is a gently sloping orange grove next to Allen Way and encompasses the end of a splinter fault from the San Jacinto fault zone. At that time, it was determined to be impractical to extend Hulda Crooks Park into the Property due to the topography and location, and, therefore, the Property has not been used for public park purposes. Additionally, a lot line adjustment was recorded during 2021 to allow for the construction of a garage, reducing the parcel in question to 1.318 acres, now known as Parcel A of Lot Line Adjustment 12-02; and

WHEREAS, pursuant to the California Surplus Land Act, Government Code (the "GC") §§ 54220-54234 (the "Act"), as amended by AB 1486 (Chapter 664, Statutes of 2019; "AB 1486") and Guidelines promulgated thereunder by the California Department of Housing and Community Development (the "HCD") dated as of April 2021 (the "Guidelines"), in order for the Property to be disposed of, such land must first be made available under a process set forth in the Act and expounded upon by the Guidelines; that process requires that a notice be given calling for written notices of interest after the affected public entity has designated such land as surplus by the taking of a formal action at a public meeting of such public agency; and

WHEREAS, the Act, as expounded upon by the Guidelines, provides that prior to disposition, such land shall be declared either surplus land or exempt surplus land before the affected public entity may take action to dispose of it consistent with the affected public entity's policies or procedures; and

WHEREAS, pursuant to the Act, land is necessary for the affected public entity's use if the

land is being used, or is planned to be used pursuant to a written plan adopted by the affected public entity, for that entity's work or operations; and

WHEREAS, GC § 54222, requires the City, if it declares land to be surplus and not necessary for the City's use, to provide written notice thereof to certain local public agencies and housing sponsors (the "Designated Parties"); the form of such notification is included as Exhibit "B" to this Resolution (the "Notification Process"); and

WHEREAS, the Notification Process provides the Designated Parties a 60-day opportunity to request to negotiate for the disposition of the Property consistent with parameters for such negotiations provided by the Act; and

WHEREAS, the Notification Process is not a request for proposals, does not bind the City to any disposition of the Property and does not supersede the applicable provisions of the Loma Linda Municipal Code; and

WHEREAS, the Act does not impose any mandates or timeframes with respect to the disposition of real property; and

WHEREAS, failure to follow the procedure described in the Act and expounded upon by the Guidelines for providing a notice of availability of surplus land and related actions, may subject the City to financial and other penalties and measures and may frustrate the ability of the City to further its achievement of its development goals; and

WHEREAS, in addition to the foregoing, the HCD has certain oversight authority over negotiations with Designated Parties, if any, for the purpose of confirming that such negotiations were conducted within the parameters described in the Act; and

WHEREAS, under the Act, if housing units are developed on the Property, at least 15% of the units must be restricted for use as affordable housing; and

WHEREAS, consistent with the foregoing, adoption of this Resolution will confirm that the Property is surplus and not necessary for the City's use at this time and authorize the initiation of the Notification Process to the Designated Parties pursuant to the Act and the Guidelines; and

WHEREAS, pursuant to § 15060 (c) (3) of the California Environmental Quality Act (the "CEQA") Guidelines (i.e., California Code of Regulations, Title 14, Division 6, Chapter 3, §§ 15000-15387), approval of this Resolution is exempt from CEQA because the actions described herein will not result in a direct or indirect physical change in the environment and the actions described herein are not a "Project", as defined within § 15378 of the CEQA Guidelines; and

WHEREAS, all the prerequisites with respect to the approval of this Resolution have been met.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Loma Linda, as follows:

- Section 1.** The foregoing recitals are true and correct and are a substantive part of this Resolution.
- Section 2.** The City Council hereby declares that the Property is surplus land and not necessary for the City's use at this time and authorizes the initiation of the Notification Process as prescribed by the Act and as further expounded upon by the Guidelines.
- Section 3.** The City Manager, or designee, is hereby authorized to do all things that are necessary or proper to effectuate the purposes of this Resolution, and any such actions previously taken are hereby ratified and confirmed. Such actions include negotiating in good faith in accordance with the requirements of the Act and the Guidelines with any of the Designated Parties that submit a written notice of interest as to the disposition of the Property in compliance with the Act.
- Section 4.** This Resolution has been reviewed with respect to the applicability of the CEQA (Public Resources Code § 21000 *et seq.*). City staff has determined that the designation of the Property as surplus does not have the potential for creating a significant effect on the environment and is therefore exempt from further review under CEQA pursuant to State CEQA Guidelines § 15060(c)(3) because it is not a project as defined by the CEQA Guidelines § 15378. Adoption of the Resolution does not have the potential for resulting in either a direct or indirect physical change in the environment. If and when the Property is sold or leased and that new owner or lessee proposes a use for the Property that requires a discretionary permit and CEQA review, that future use and project will be analyzed at the appropriate time in accordance with CEQA.
- Section 5.** Pursuant to the foregoing, the City Clerk is directed to file a Notice of Exemption pursuant to CEQA Guidelines § 15062.
- Section 6.** This Resolution shall take effect upon the date of its adoption.

PASSED AND ADOPTED, at a meeting of the City Council of the City of Loma Linda held on June 27, 2023.

AYES:	COUNCIL MEMBERS:
NOES:	COUNCIL MEMBERS:
ABSTAIN:	COUNCIL MEMBERS:
ABSENT:	COUNCIL MEMBERS:

Phillip Dupper, Mayor

ATTEST:

Lynette Arreola, City Clerk

CERTIFICATION:

I, Lynette Arreola, City Clerk for the City of Loma Linda, do hereby certify that the foregoing Resolution No. _____ was duly adopted by the City Council of the City of Loma Linda, at a meeting thereof held on June 27, 2023, by the following vote:

Lynette Arreola, City Clerk

PROPERTY DESCRIPTION

The real property in the City of Loma Linda, County of San Bernardino, State of California, described as follows:

APN: 0284-202-47-0000 (Parcel A of Lot Line Adjustment 12-02)



CITY OF LOMA LINDA

25541 Barton Road, Loma Linda, California 92354-3160
Telephone (909) 799-2800

NOTICE OF AVAILABILITY OF SURPLUS LAND (Via Email)

Date: June 28, 2023

TO: Interested Local Agencies and Housing Sponsors

RE: Notice of Availability of Surplus Land in the City of Loma Linda
Pursuant to California Government Code § 54220, *et seq.*

Pursuant to the provisions of California Government Code § 54220, *et seq.*, the City of Loma Linda ("City") hereby notifies interested local agencies and housing sponsors ("Designated Parties") of the availability for lease or purchase of the following surplus City-owned land ("Property"):

Property Address:	None: Approximately 1.318 acres (approximately 57,412 SF) of vacant land located on the south side of Allen Way, west of Mountain View Avenue (near Hulda Crooks Park)
Assessor's Parcel No.:	APN 0284-202-47-0000 (Parcel A of Lot Line Adjustment 12-02)
Zoning:	Single Residence (R1)
General Plan Designation:	Low Density Residential (0 to 4 du/ac)
Current Use:	Vacant

Copies of the aerial image and assessor map showing and depicting the Property are attached. The Property is vacant and is accessible from Allen Way. In addition, the Designated Parties are also notified that a portion of the San Jacinto Fault (USGS Designation No. 125a) underlies the Property. As a consequence, any development proposed for the Property will require a geotechnical investigation, which shall include an evaluation of all of the following potential geologic and seismic hazards: i) slope instability; ii) liquefaction; iii) total and differential settlement; and iv) surface displacement due to faulting or seismically induced lateral spreading or lateral flow. Depending on the occupancy category of a proposed development, a corresponding seismic design category shall be

determined for a proposed development that may constrain potential Property uses.

A Designated Party desiring to purchase or lease the Property for any of the purposes authorized by Government Code § 54222, must file a written notice of interest with the representative designated below by the Designated Parties within **60 days** from the date of this Notice of Availability as confirmed by the date set forth below (since the 60th day falls on a weekend, the submission date has been extended to the following Monday). Designated Parties proposing to submit a notice of interest are advised to review the requirements set forth in the Surplus Land Act (Government Code §§ 54220-54234).

Please send written notices of interest via e-mail to:

Lynette Arreola, City Clerk
25541 Barton Road
Loma Linda, California 92354
Larreola@lomalinda-ca.gov

Sonia Fabela, Finance Director/Treasurer
25541 Barton Road
Loma Linda, California 92354
Sfabela@lomalinda-ca.gov

Lorena Matarrita, Community Development Director
25541 Barton Road
Loma Linda, California 92354
Lmatarrita@lomalinda-ca.gov

With copies to:

Steven H. Dukett, Development Consultant to the City
2305 Chicago Avenue
Riverside, California 92507
Sdukett@TKEengineering.com

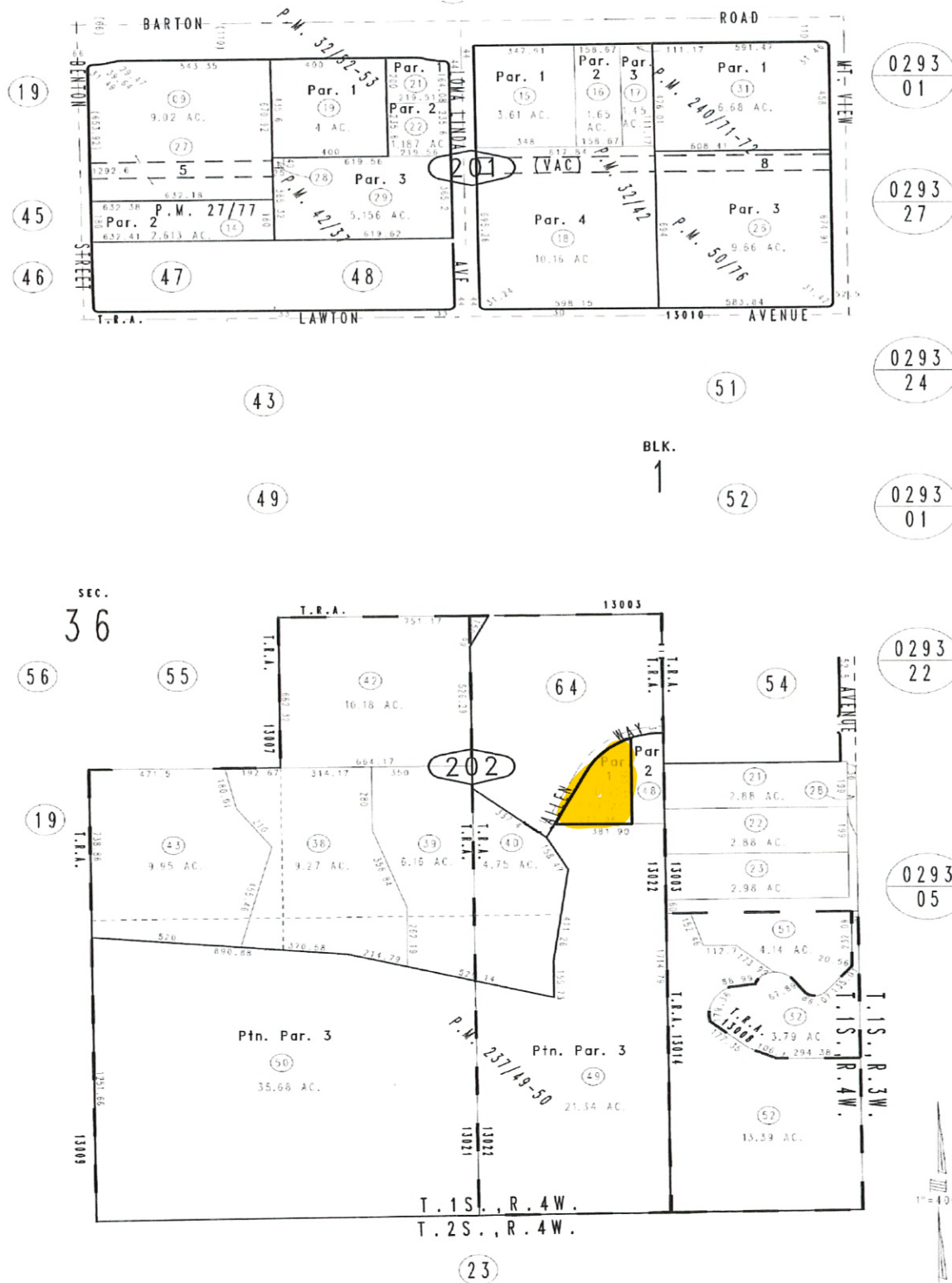
For further information, please contact Mr. Steven H. Dukett, Managing Director of Development Services, TKE Engineering, Inc. (development consultant to City), at (909) 967-8205 or sdukett@TKEengineering.com.

Consistent with the foregoing, the final day to submit a written notice of interest to either lease or purchase the Property is **Monday, August 28, 2023 by 5:00 PM.**

Attachments (Aerial Image and Assessor Map)

AERIAL IMAGE OF THE PROPERTY





CITY COUNCIL AGENDA PACKET

AGENDA ITEM NO 18a - 18j

CITY COUNCIL AGENDA
ITEM NO 18A

PROPOSED FISCAL YEAR 2023-24
BUDGET

This document is saved separately
on the website

Loma Linda Budget Committee Budget Analysis FY 2023-2024

The Budget Committee offers the following observations and recommendations on the proposed budget

Opening Observations

- As always, the Budget Committee would like to recognize the City Manager, staff, and employees of Loma Linda in working together to realize this year's budget. The Budget Committee continues to appreciate the working relationships between employees and management. As always, the City functions because of all of you; without you, the city would stop working for the citizens of Loma Linda.
- The Budget Committee has increased reservations for future City budgets. Although this year's proposed budget is balanced, there are notable decreases in revenue and future increases in recurring expenses. The major decrease in revenue is from the loss of contributions from the US Congress for Covid-19 Economic Relief. The major increase in recurring expense arises from inflation, possible recession, tight labor market and increase housing costs. But for this year, the Budget Committee recognizes Loma Linda as a qualified 'well-run city'.
- As more technology is integrated into Loma Linda's work force, the Budget Committee has increased concerns for Information Technology (IT) resources. Due to the complexity of additional applications and integration within Loma Linda's network and connections to the web with interactions with the public, IT function has had to expand. At this time, the Budget Committee, feels that more resources are probably needed in this area.
- The Budget Committee recognizes that the city has maintained a very lean workforce since the Great Recession and that further cuts would endanger the City's ability to fulfill its duties. With the additional services from State Regulation in allowing Accessory Dwelling Units (ADU), the additional services from continuing housing developments, and additional IT responsibilities, it only is a matter of time that additional staff and expertise will be needed. Traditionally, property taxes have not paid for all the services that are provided and current revenue is just covering current services. The Budget Committee has concerns for matching revenue and expenses in the future as additional personnel and or additional services will be needed.
- The Budget Committee recognizes the saving that is being realized through the decision to prior years' buy-down of the unfunded liabilities. This has and will continue to pay dividends in the future, even though, there is not a line item in this year's budget indicating these savings.
- We would like to remind the City Council that the budget process should not only be viewed in a yearly short-term view, but also in a multi-year process, for a long-term view. The long-term view allows the Council to affect programs that will likely survive their tenure on the Council.
- The Budget Committee wishes to thank the City Manager and staff for creating the proposed budget and accompanying documentation for us to review.

CC Item 18b

Recommendations

- As with prior years, with increasing urgency, the Budget Committee believes that if offsetting revenue is not found, citizens of Loma Linda are at risk of losing their current level of city services.
 - The Committee recommends that revenue generation should be a higher priority. The City has tried to increase revenue through a variety of methods, such as the Business Development Personnel, Paramedic Subscription Program, Connected Communities, Traffic Cameras, Hotels, tax rebate arrangements, cell towers etc. Some contributed more than others in generating revenue. However, these along with current streams of income from service fees, fines, charges and taxes, and city assets and investments currently will not be sufficient for the future.
 - The committee further recommends a whole city approach to increasing revenue with all potential revenue streams (service fees, fines, charges and taxes, and city assets and investments). For example:
 - Future development and redevelopment can be envisioned to create an area that has increased synergy other than just the individual business and entities that are located there. One approach could be identifying potential development areas of the city, potential fees, fines, charges, and potential private partners to develop a working plan. This should also review any existing impediments that the City has that have inhibited any new or revised revenue streams, such as drive thru restriction or reasonable restrictions to alcohol.
 - A holistic approach would include how the combined designed development would benefit the City and its citizens.
- The Budget Committee recognizes the complexities in today's ever increasing computer integration in the City's workflow. With new web applications that bring together City personnel, citizens, and expanded capabilities, there are increased threats that are continuing to develop.
 - The Committee recommends an evaluation of the City's resources to combat these threats by personnel, software, or hardware. We believe this would include demonstrable policies and procedures that regularly perform disaster recovery and live threat identification
- The Budget Committee continues to have some concerns for the underfunded pension contribution costs for the CALPERS Miscellaneous and CALPERS Safety accounts. Though Loma Linda

Loma Linda Budget Committee Budget Analysis FY 2023-2024

has bought down the liability, the current balance is not large enough to be of great concern. However, the Budget Committee believes that the gains from investments by CALPERS may soon be reversed in future market volatility.

- We recommend no current buy down contributions for this year.
- As a continuance from last year, the Committee has concerns for a long term “running lean” philosophy. This philosophy embraces concepts, including job redistribution to fewer employees, and job piling where whole job positions are absorbed by an individual. Even though this has served the City adequately since the Great Recession there are potential negative aspects which could include:
 - Oversight deterioration
 - “Brain Drain” liability from key employees
 - Employee fatigue and potential employee dissatisfaction
 - The Committee recommends that the City Council request the City Manager to design a practical build out of positions and what additional expenses would be needed to fill those positions, including the City manager position.
- The Budget should not be balanced using cash reserves at this time. The Budget Committee believes that the ‘Rainy Day Fund’ should not be tapped for normal reoccurring City operations. Unfortunately due to the lack of estimated surplus, this budget cycle does not indicate any additions to these reserves.
- Public safety and other vital City services should continue to be maintained at current levels. The Budget Committee continues to recommend no reduction in services or staffing.
- Allocating for maintenance of all City assets should be continued. The Budget Committee believes that maintenance is a vital part in keeping a city healthy.
- The Budget Committee appreciates the Vehicle Replacement Fund and replacement worksheet. Due to the lack of projected surplus, there is no recommendation to contribute to the Vehicle Replacement Fund for this year, even though, this action puts savings for future vehicle replacement further behind.
- Finally, the Budget Committee wishes to commend the Staff/City Manager/Council who have worked to ensure that Loma Linda is in a better position than most California cities.

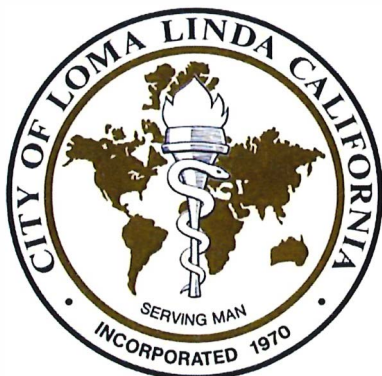
CITY OF LOMA LINDA

FY 2023-2024 / 2027-2028

“Serving...Protecting...Caring”



Art in Public Places at Anderson Street



CAPITAL IMPROVEMENT PROGRAM



CITY OF LOMA LINDA

25541 Barton Road, Loma Linda, California 92354-3160 • (909) 799-2800 • (909) 799-2890

Sister Cities: Manipal, Karnataka, India – Libertador San Martin, Argentina • www.lomalinda-ca.gov

June 27, 2023

Honorable Mayor and City Council,

I am pleased to submit for your consideration a new Capital Improvement Program (CIP) for Fiscal Years 2023/2024 through 2027/2028.

The five-year CIP is a plan to construct proposed capital improvement projects along with their estimated costs and funding sources. These improvements provide the quality service and improvements expected by the residents and businesses of the City of Loma Linda. The program prepared in fiscal year increments (see Summary of Expenditures section), is reviewed and updated by the City Council annually. This is to confirm or reorganize projects reflecting current priorities and capital improvements to be included in the coming year's budget.

Thank you for your consideration of this important document.

T. Jarb Thaipejr, P.E.
City Manager/ Public Works Director/ City Engineer

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General Buildings	16-17
Parks	18-19
Sewer	20-21
Storm Drain	22-23
Streets and Street Lights	24-26
Water	27-29

Introduction

Capital improvement programming incorporates planning on a short-range and mid-range basis. It links and coordinates long-range general plans with growth, development and the annual budgetary process. The Capital Improvement Program (CIP) formulates a plan, on a priority basis, to comply with State law within the confines of the financial capabilities of the City. It is necessary to carefully analyze the manner in which funds are programmed for improvements. Fiscal analysis, aimed at maximizing local resources, is a significant element of the program. In this way, the City attempts to achieve the goals and objectives of the citizens through the City Council.

In planning a Capital Improvement Program, it is necessary to analyze the impact of individual projects on the operating budget. All capital projects entail some operation and maintenance costs that will have to be carried as an on-going expense. In this analysis, the continuing operational costs must be considered against the public benefit as well as operational savings resulting from the replacement of substandard or outdated facilities.

The CIP is a planning document and does not appropriate any funds:

The projects approved during the CIP process for the upcoming fiscal year are incorporated into the proposed yearly budget. The City Council approves appropriations for those projects through adoption of the annual budget. The remaining four years reflect staff's recommended priorities and are reviewed and revised annually by the City Council.

CIP Organization:

The CIP is divided into seven major categories as follows:

Fleet:

Fleet projects include the replacement of automotive equipment as well as new vehicles. Funding for these projects come from various accounts.

General Buildings:

General Buildings projects include remodeling and replacing existing facilities and/or constructing new facilities. Funding for projects come from the City General Fund, Federal Funds e.g. Community Development Block Grants (CDBG) and State funds.

POTENTIAL SOURCES OF FUNDING

The City's General Fund is limited and cannot be relied upon to finance all Capital Improvement Projects. A number of other sources are utilized to complete the high priority items. These include:

1. Community Development Block Grant Funds (CDBG)
2. County Funds
3. Donations
4. Congestion Management and Air Quality Program (CMAQ)
5. Fire Equipment Capital Fund
6. Fire Facilities Fund
7. Half-Cent Sales Tax - Arterial Funds (MSART)
8. Half-Cent Sales Tax - Local Funds (Measure I)
9. Hazard Elimination Safety Program (HES)
10. Highway Bridge Rehabilitation & Replacement (HBRR) Funds
11. Senate Bill 1 (SB1)
12. Land and Water Conservation Fund
13. Landscape Maintenance District
14. Lease Purchase Financing
15. Park Development Fee Fund
16. Revenue Bonds
17. Safe Route to School Fund (SR2S)
18. Section 130 Federal-Aid Grade Crossing Funds
19. Sewer Capital Fund
20. Sewer Enterprise Construction Fund
21. State Gasoline Tax
22. State Infrastructure Bank Loan
23. Storm Drain Capital Fund
24. Street Light Assessment District
25. The Transportation Equity Act for the 21st Century (TEA21)
26. Traffic Systems Fee Fund
27. Transportation Demand Act Fund (TDA)
28. Underground Utilities -PUC Rule No. 20, 20A, 20B
29. Urban Park and Recreation Recovery Act
30. Water Capital Fund
31. Water Enterprise Fund

The above sources of funding have limitations that must be recognized:

1. Community Development Block Grant Funds (CDBG)

The primary objective of this program is to develop viable urban communities, provide affordable housing, a suitable living environment and expand the economic opportunities of low and moderate income persons. This may be achieved through the elimination of slums, blight and detrimental living conditions; conservation and expansion of housing stock; improved public services and land use.

11. **Senate Bill 1 (SB 1)**

On April 28, 2017 the Governor signed Senate Bill 1 to address basic road maintenance, rehabilitation and critical safety needs on State and Local road systems. This effort will be funded by increases in fuel taxes and vehicle registration fees. The first step to access these funds is to provide the State with an approved project list including annual Capital Improvement budgeting.

12. **Land and Water Conservation Fund**

The purpose of this State fund is to acquire and/or develop facilities to satisfy basic outdoor park and recreational needs, with an emphasis on region-wide requirements. Projects must appear in the Parks and Recreation Element of the local General Plan and must conform to the State outdoor recreational plan. The basis for funding is a 50-50 match.

13. **Landscape Maintenance District**

Special assessment districts were formed to identify and assess a property's proportionate share of the cost for construction and maintenance of the City's streetscape. In order for a property to be assessed, it must receive an identifiable benefit from installation of the improvements.

14. **Lease Purchase Financing**

This method is sometimes referred to as the "pay-as-you-use" method. It allows for the expenditure to be made up front and then payments (plus interest) made as the capital improvement is used. This financing method can be used for a new telephone or computer system.

15. **Park Development Fund**

This fund was created to assist with the development of the City park system and for the construction and reconstruction of recreational facilities. These funds may be used for the acquisition of land, construction and furnishing of buildings, installation of equipment, etc.

16. **Revenue Bonds**

Bonds whose debt service payments are financed by charges placed exclusively on users. These charges are termed user charges and may include service charges, tolls, special taxes, admission fees, leases and rents. Revenue bonds are similar to bonds issued by private enterprises.

17. **Safe Route to School Fund (SR2S)**

This funding was established as part of AB 1475 in October 1999. The City will compete with other agencies for this funding.

26. **Traffic Systems Fee Fund**

Fees collected from trip generating developments to finance traffic related projects or increase system capacity.

27. **Transportation Development Act Fund (TDA)**

The State Transportation Development Act provides that two percent (2%) of Local Transportation Funds (LTF) shall be made available to counties and cities for the exclusive use of pedestrians and bicycles

28. **Underground Utility District - PUC Rule No. 20, 20A and 20B**

Rule No. 20 of the Public Utilities Commission requires energy providers to set aside a certain percentage of their revenues to underground facilities as designated by the City. About \$60,000 per year is set aside by Southern California Edison to underground their facilities. Utility companies, such as telephone and cable television, have to finance the cost of placing their facilities underground. Districts are formed by Council action and do carry costs to those within the districts not covered by these funds.

29. **Urban Park and Recreation Recovery Act**

This Act seeks to restore facilities which have fallen into disrepair; to encourage innovation in recreation programming; to stimulate and support local recreation system maintenance and recovery and to improve the management and delivery of recreational services for urban residents. Funding under this Act is 70% Federal with a 30% local match.

30. **Water Capital Fund**

New developments are required to pay a fee based upon area for construction and improvement of water system.

31. **Water Enterprise Fund**

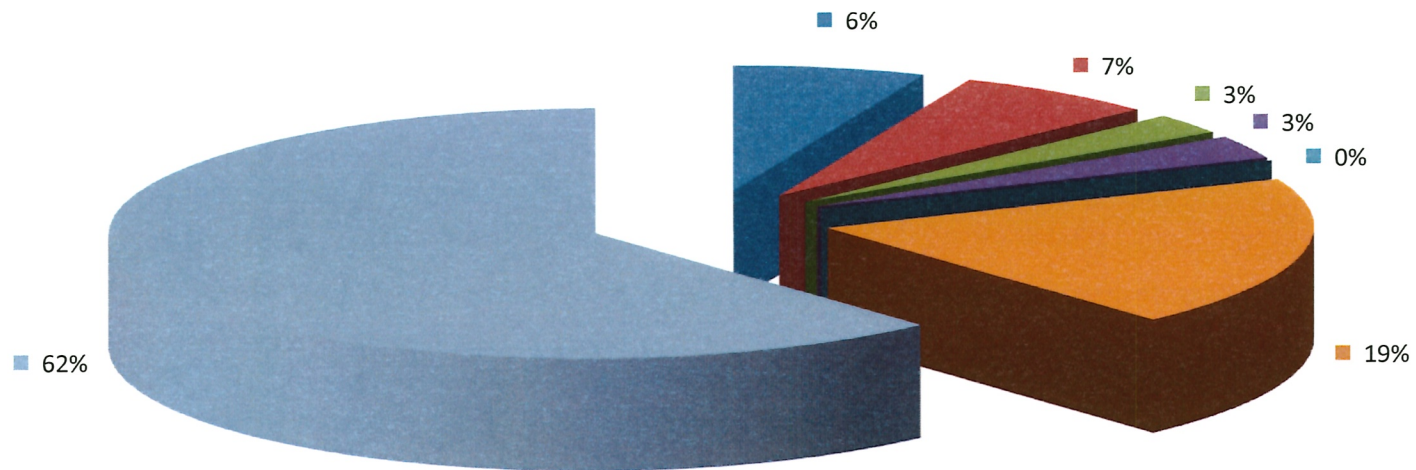
Monies are collected from water usage fees. These funds are used for replacement and maintenance of the City's water system.

**CITY OF LOMA LINDA
PUBLIC WORKS DEPARTMENT**

FIVE-YEARS CAPITAL IMPROVEMENT PROGRAM SUMMARY

	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	TOTALS
FLEET	\$ 535,000	\$ 1,950,000	\$ 115,000	\$ 50,000	\$ -	\$ 2,650,000
GENERAL BUILDINGS	\$ 566,500	\$ 565,000	\$ 2,060,000	\$ 50,000	\$ -	\$ 3,241,500
PARKS	\$ 220,000	\$ 230,000	\$ 100,000	\$ 100,000	\$ 90,000	\$ 740,000
SEWER	\$ 250,000	\$ 450,000	\$ -	\$ -	\$ -	\$ 700,000
STORM DRAINS	\$ -	\$ 100,000	\$ 8,500,000	\$ 600,000	\$ 1,500,000	\$ 10,700,000
STREETS/STREET LIGHTS	\$ 1,630,000	\$ 1,430,000	\$ 1,430,000	\$ 1,430,000	\$ 2,830,000	\$ 8,750,000
WATER	\$ 5,140,000	\$ 605,000	\$ 505,000	\$ -	\$ -	\$ 6,250,000
TOTALS	\$ 8,341,500	\$ 5,330,000	\$ 12,710,000	\$ 2,230,000	\$ 4,420,000	\$ 33,031,500

EXPENDITURES BY PERCENTAGE FY 2023-2024

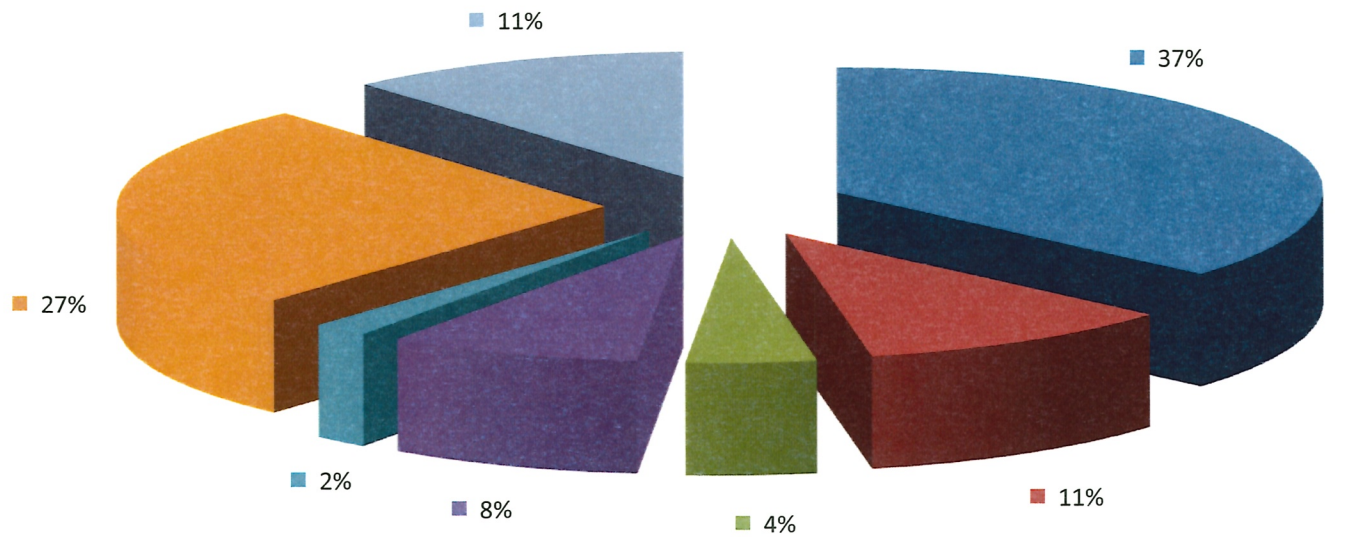


■ Fleet = \$535,000
■ Sewer = \$250,000
■ Water = \$5,140,000

■ General Buildings = \$566,500
■ Storm Drains = \$0

■ Parks = \$220,000
■ Streets / Street Lights = \$1,630,000

EXPENDITURES BY PERCENTAGE FY 2024-2025



Fleet = \$1,950,000

General Buildings = \$565,000

Parks = \$230,000

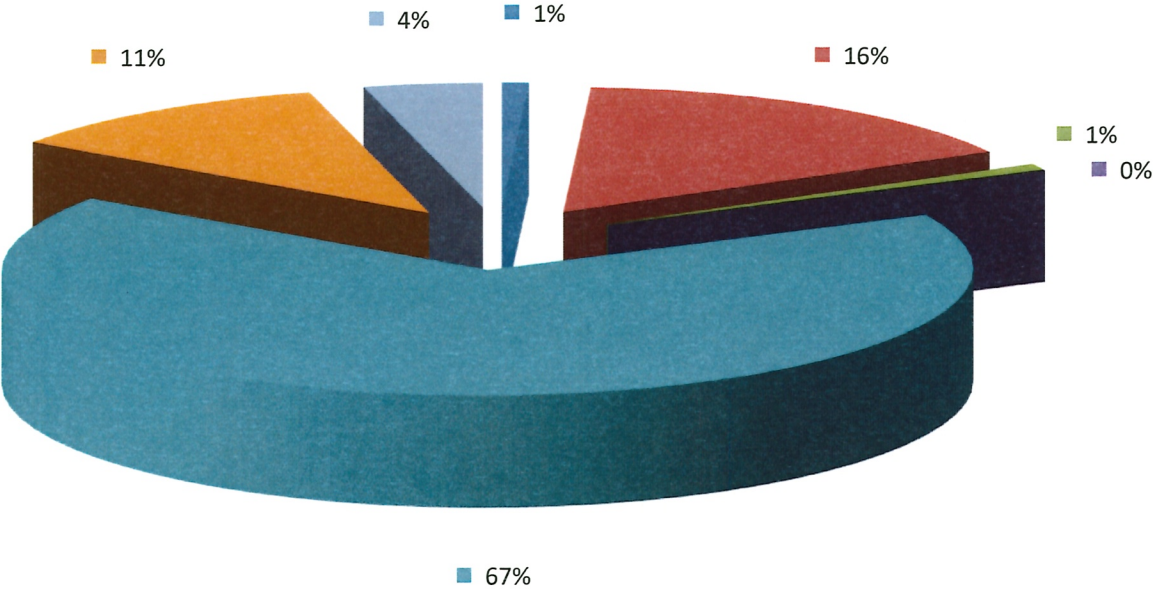
Sewer = \$450,000

Storm Drains = \$100,000

Streets / Street Lights = \$1,430,000

Water = \$605,000

**EXPENDITURES BY PERCENTAGE
FY 2025-2026**



Fleet = \$115,000

General Buildings = \$2,060,000

Parks = \$100,000

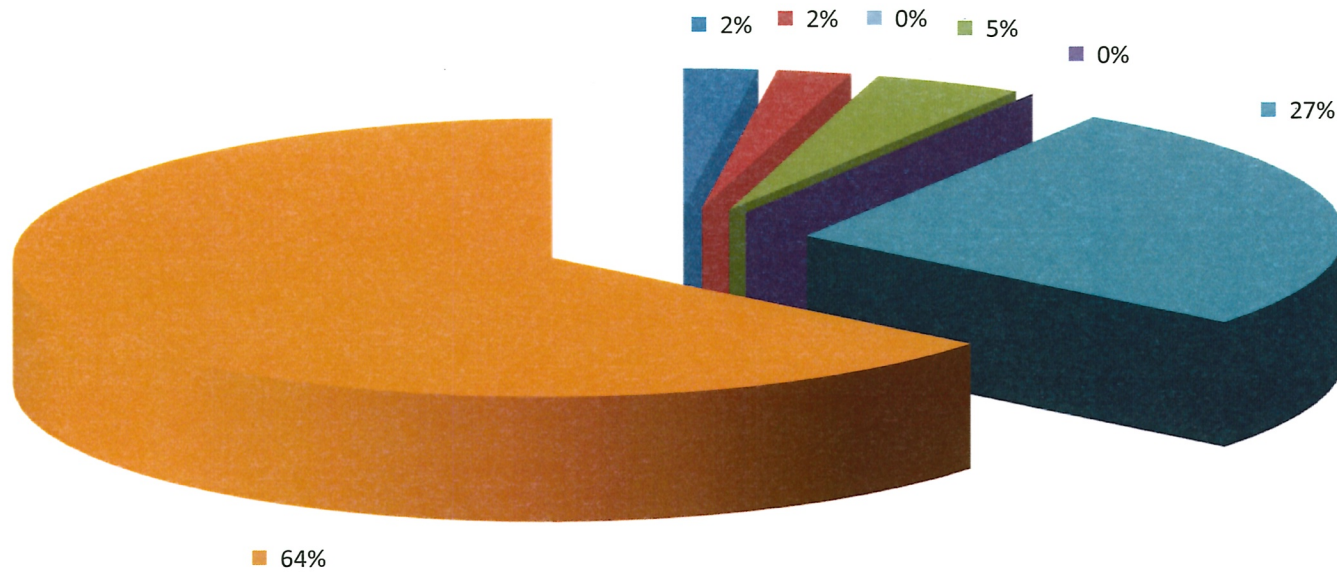
Sewer = \$0

Storm Drains = \$8,600,000

Streets / Street Lights = \$1,430,000

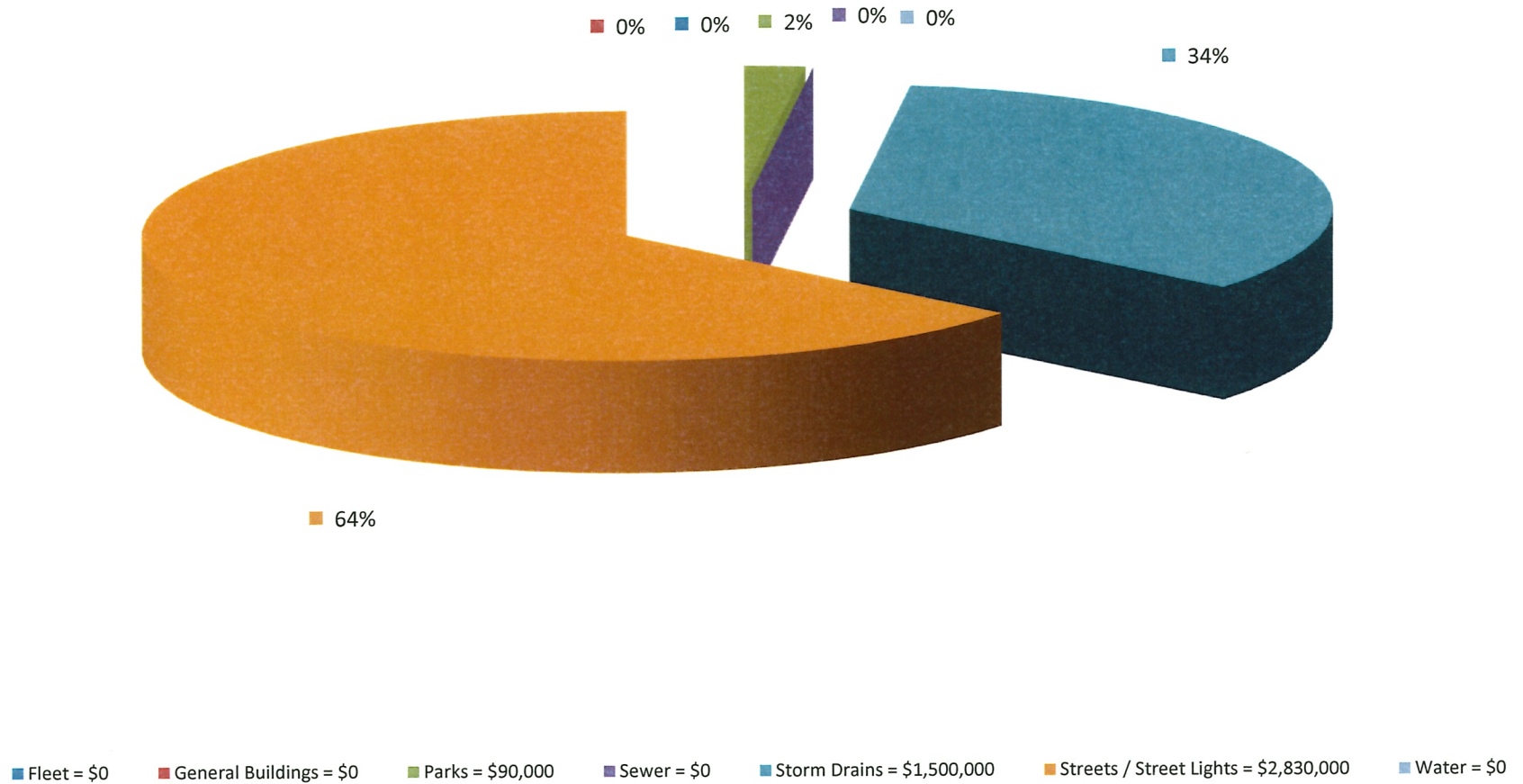
Water = \$505,000

EXPENDITURES BY PERCENTAGE FY 2026-2027



■ Fleet = \$50,000
 ■ General Buildings = \$50,000
 ■ Parks = \$100,000
 ■ Sewer = \$0
 ■ Storm Drains = \$600,000
 ■ Streets / Street Lights = \$1,430,000
 ■ Water = \$0

EXPENDITURES BY PERCENTAGE FY 2027-2028



City of Loma Linda
Capital Improvement Program
FLEET
Project Summary

PROJECT	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	TOTAL
1. Street, Water division - Loader	\$300,000					\$300,000
2. Street, Water division - Replace Flate bed truck with lift gate	\$180,000					\$180,000
3. Engineering, Water, Sewer division - Ford Explorer	\$55,000					\$55,000
4. Utility division - Replace Caterpillar PL 2WS		\$300,000				\$300,000
5. Park division - Replace 2001 F350 dump truck, (PK804)		\$250,000				\$250,000
6. Street division - Replace 2003 Backhoe loader		\$300,000				\$300,000
7. Street division - Replace 1998 John Deere Tractor		\$250,000				\$250,000
8. Street division - Replace 2008 F550 Asphalt dump truck(ST727)		\$400,000				\$400,000
9. Street division - Replace 2000 Water truck (JU 783)		\$450,000				\$450,000
10. Engineering division - Replace 2008 Ford Ranger			\$50,000			\$50,000
11. Utility division - Replace 2008 F150 truck (DI 012)			\$65,000			\$65,000
12. Admin. Division - Replace 2010 Honda Insight (PC 520)				\$50,000		\$50,000
TOTAL	\$535,000	\$1,950,000	\$115,000	\$50,000	\$0	\$2,650,000

City of Loma Linda
Capital Improvement Program
FLEET
Project Descriptions

Project	Description	Potential Funding	Cost
2023 - 2024			
1 Street and Water Division	Loader	General Fund \$150,000 fund \$150,000	Water \$300,000
2 Street and Water Division	Flate bed truck with lift gate	General Fund \$90,000 fund \$90,000	Water \$180,000
3 Engineering, Water, Sewer divisions	Ford Explorer	General Fund \$18,700 fund \$18,150 Fund \$18,150	Water \$55,000 Sewer
Total			\$535,000
2024 - 2025			
4 Utility Division	Replace Caterpillar PL 2WS - Model 420D	Water Funds	\$300,000
5 Park Division	Replace 2001 F350 dump trucks, (PK 804)	General Fund	\$250,000
6 Street Division	Replace 2003 Backhoe loader	General Fund	\$300,000
7 Street Division	Replace 1998 John Deere Tractor	General Fund	\$250,000
8 Street Division	Replace 2008 F550 Asphalt dump truck, (ST 727)	General Fund	\$400,000
9 Street Division	Replace 2000 Water truck (JU 783)	General Fund	\$450,000
Total			\$1,950,000
2025 - 2026			
10 Engineering	Replace 2008 Ford Ranger	General Fund	\$50,000
11 Utility Division	Replace 2008 F150 truck (DI 012)	Water Funds	\$65,000
Total			\$115,000
2026 - 2027			
12 Admin. Division	Replace 2010 Honda	General Fund	\$50,000
2027 - 2028			
None			

City of Loma Linda
Capital Improvement Program
GENERAL BUILDINGS
Project Summary

PROJECT	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	TOTAL
1. City Yard, New Building	\$240,000	\$500,000	\$2,000,000	\$0	\$0	\$2,740,000
2. City Yard, Facility Improvement	\$19,500	\$0	\$0	\$0	\$0	\$19,500
3. City Hall, Replace LED lighting	\$5,000	\$5,000	\$0	\$0	\$0	\$10,000
4. City Hall, Replace sound and video system	\$150,000	\$0	\$0	\$0	\$0	\$150,000
5. City Hall, Facility Improvement	\$117,000	\$50,000	\$50,000	\$10,000	\$0	\$227,000
6. Library - Facility Improvement	\$35,000	\$10,000	\$10,000	\$25,000	\$0	\$80,000
7. City Hall, ADA Modifications	\$0	\$0	\$0	\$15,000	\$0	15,000
TOTAL	\$566,500	\$565,000	\$2,060,000	\$50,000	\$0	\$3,241,500

City of Loma Linda
Capital Improvement Program
GENERAL BUILDINGS
Project Descriptions

Project	Description	Potential Funding	Cost
2023 - 2024			
1 City Yard	New Building	General Facilitly Fund	\$240,000
2 City Yard	Facility Improvement	General Fund	\$19,500
3 City Hall	Replace LED lighting	General Fund	\$5,000
4 City Hall	Replace sound and video system	General Fund	\$150,000
5 City Hall	Facility Improvement	General Fund	\$117,000
6 Library	Facility Improvement	General Fund	\$35,000
Total			\$566,500
2024 - 2025			
1 City Yard	New Building	General Facilitly Fund	\$500,000
3 City Hall	Replace LED lighting	General Fund	\$5,000
5 City Hall	Facility Improvement	General Fund	\$50,000
6 Library	Facility Improvement	General Fund	\$10,000
Total			\$565,000
2025 - 2026			
1 City Yard	New Building	General Facilitly Fund	\$2,000,000
5 City Hall	Facility Improvement	General Fund	\$50,000
6 Library	Facility Improvement	General Fund	\$10,000
Total			\$2,060,000
2026 - 2027			
5 City Hall	Facility Improvement	General Fund	\$10,000
6 Library	Facility Improvement	General Fund	\$25,000
7 City Hall	ADA Modifications	General Fund	\$15,000
Total			\$50,000
2027 - 2028			
None			\$0

City of Loma Linda
Capital Improvement Program
PARKS
Project Summary

PROJECT	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	TOTAL
1. Various locations - Tree planting	\$20,000	\$20,000	\$40,000	\$40,000	\$40,000	\$160,000
2. Various locations - Install security lighting and cameras	\$0	\$20,000	\$10,000	\$0	\$0	\$30,000
3. Various locaitions - Art in public place	\$50,000	\$50,000	\$10,000	\$10,000	\$0	\$120,000
4. Heritage Park, and various parks - Improvement	\$150,000	\$100,000	\$0	\$0	\$0	\$250,000
5. Various locations -Site Improvements	\$0	\$40,000	\$40,000	\$50,000	\$50,000	\$180,000
TOTAL	\$220,000	\$230,000	\$100,000	\$100,000	\$90,000	\$740,000

City of Loma Linda
Capital Improvement Program
PARKS
Project Descriptions

Project	Description	Potential Funding	Cost
2023 - 2024			
1 Various Locations	Tree Planting	Park Development Fund	\$20,000
2 Various Locations	Art in public place	Art in public place Fund	\$50,000
3 Heritage Park	Park Improvement	Park Development Fund	\$150,000
Total			\$220,000
2024 - 2025			
1 Various Locations	Tree Planting	Park Development Fund	\$20,000
2 Various Locations	Install security lighting and cameras	Park Development Fund	\$20,000
3 Various Locations	Art in public place	Art in public place Fund	\$50,000
4 Heritage Park	Park Improvement	Park Development Fund	\$100,000
5 Various Locations	Site Improvements	Park Development Fund	\$40,000
Total			\$230,000
2025 - 2026			
1 Various Locations	Tree Planting	Park Development Fund	\$40,000
2 Various Locations	Install security lighting and cameras	Park Development Fund	\$10,000
3 Various Locations	Art in public place	Art in public place	\$10,000
5 Various Locations	Site Improvements	Park Development Fund	\$40,000
Total			\$100,000
2026 - 2027			
1 Various Locations	Tree Planting	Park Development Fund	\$40,000
3 Various Locations	Art in public place	Art in public place	\$10,000
5 Various Parks	Site Improvements	Park Development Fund	\$50,000
Total			\$100,000
2027 - 2028			
1 Various Locations	Tree Planting	Park Development Fund	\$40,000
5 Various Locations	Site Improvements	Park Development Fund	\$50,000
Total			\$90,000

City of Loma Linda
Capital Improvement Program
SEWER
 Project Summary

PROJECT	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	TOTAL
1. Install sewer pump station at the end of Juanita St.	\$250,000	\$0	\$0	\$0	\$0	\$250,000
2. Campus St. - Jack and bore steel pipe casing at UPRR	\$0	\$200,000	\$0	\$0	\$0	\$200,000
3. Lilac St. - Pipe bursting from 8" to 12" sewerline	\$0	\$250,000	\$0	\$0	\$0	\$250,000
TOTAL	\$250,000	\$450,000	\$0	\$0	\$0	\$700,000

City of Loma Linda
Capital Improvement Program
SEWER
Project Descriptions

Project	Description	Potential Funding	Cost
2023 - 2024			
1 <i>Juanita St.</i>	Install sewer pump Station	Sewer Capital Funds	\$250,000
Total			\$250,000
2024 - 2025			
2 <i>Campus St.</i>	Jack and bore steel pipe casing under the railroad track for future sewer pipe	Sewer Capital Funds	\$200,000
3 <i>Lilac St.</i>	Pipe Bursting from 8" to 12" Sewerline	Sewer Capital Fund	\$250,000
Total			\$450,000
2025 - 2026			
None			\$0
2026 - 2027			
None			\$0

City of Loma Linda
Capital Improvement Program
STORM DRAINS
Project Summary

PROJECT	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	TOTAL
1. Daisy and Iris Ave. - Install 24" storm drain pipe	\$0	\$100,000	\$0	\$0	\$0	\$100,000
2. Barton Road - New Jersey St. to California St.	\$0	\$0	\$8,000,000	\$0	\$0	\$8,000,000
3. Benton St. - Extend existing S.D. pipe from Barton to Lawton	\$0	\$0	\$500,000	\$0	\$0	\$500,000
4. Replace dirt channel between Benton St. and Anderson St.	\$0	\$0	\$0	\$600,000	\$0	\$600,000
5. New Jersey St. - Orange Ave. to Citrus Ave.	\$0	\$0	\$0	\$0	\$1,000,000	\$1,000,000
6. Van Leuvan St. Storm Drain- Railroad to Orange Grove St.	\$0	\$0	\$0	\$0	\$500,000	\$500,000
TOTAL	\$0	\$100,000	\$8,500,000	\$600,000	\$1,500,000	\$10,700,000

City of Loma Linda
Capital Improvement Program
STORM DRAIN
Project Descriptions

Project	Description	Potential Funding	Cost
2023- 2024			
None			\$0
Total			\$0
2024 - 2025			
1 Daisy and Iris Ave.	Install 24" storm drain pipe	Storm Drain Capital Fund	\$100,000
Total			\$100,000
2025 - 2026			
2 Barton Road	Install Storm Drain from New Jersey St. to California St.	Storm Drain Capital Fund	\$8,000,000
3 Benton St.	Extend existing storm drain pipe from Barton Rd. to Lawton Ave.	Storm Drain Capital Fund	\$500,000
Total			\$8,500,000
2026 - 2027			
4 North Side of Drayson Center	Benton St. to Anderson St. Replace Dirt Channel	Storm Drain Capital Fund	\$600,000
Total			\$600,000
2027 - 2028			
5 New Jersey St.	Orange Ave to Citrus Ave	Storm Drain Capital Fund	\$1,000,000
6 Van Leuvan St.	Install Storm Drain from Railroad to Orange Grove St.	Storm Drain Capital Fund	\$500,000
Total			\$1,500,000

City of Loma Linda
Capital Improvement Program
STREETS/ STREET LIGHTS
Project Summary

PROJECT	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	TOTAL
1. ADA ramps / Sidewalk replacement at various locations	\$290,000	\$50,000	\$50,000	\$50,000	\$50,000	\$490,000
2. Pavement rehab. By grind and overlay method	\$1,170,000	\$1,200,000	\$1,200,000	\$1,200,000	\$1,200,000	\$5,970,000
3. Pavement rehabilitation by Slurry Seal method	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$750,000
4. Solar street light at various locations	\$20,000	\$0	\$0	\$0	\$0	\$20,000
5. Striping at various locations	\$0	\$30,000	\$30,000	\$30,000	\$30,000	\$120,000
6. Van Leuven St. extension from Orange Grove St. to Caroline St.	\$0	\$0	\$0	\$0	\$1,400,000	\$1,400,000
TOTAL	\$1,630,000	\$1,430,000	\$1,430,000	\$1,430,000	\$2,830,000	\$8,750,000

City of Loma Linda
Capital Improvement Program
STREETS/STREET LIGHTS
Project Descriptions

Project	Description	Potential Funding	Cost
2023 - 2024			
1 Various Locations	Replace ADA ramps and sidewalk	CDBG \$240,000, Measure I \$50,000	\$290,000
2 Various Locations	Pavement rehabilitation by Grind and overlay method.	RMRA \$627,000, Measure I \$543,000	\$1,170,000
3 Various Locations	Pavement rehabilitation by slurry seal method	Bond Proceed \$100,000 Measure I \$50,000	\$150,000
4 Various Locations	Solar street light	General Fund	\$20,000
Total			\$1,630,000
2024 - 2025			
1 Various Locations	Replace ADA ramps and sidewalk	Mearsure I	\$50,000
2 Various Locations	Pavement rehabilitation by Grind and overlay method.	RMRA \$600,000, Measure I \$600,000	\$1,200,000
3 Various Locations	Pavement rehabilitation by slurry seal method	Bond Proceed \$100,000 Measure I \$50,000	\$150,000
5 Striping at Various Locations	Striping	Mearsure I	\$30,000
Total			\$1,430,000
2025 - 2026			
1 Various Locations	Replace ADA ramps and sidewalk	Measure I	\$50,000
2 Various Locations	Pavement rehabilitation by Grind and overlay method.	RMRA \$600,000, Measure I \$600,000	\$1,200,000
3 Various Locations	Pavement rehabilitation by slurry seal method	Bond Proceed \$100,000 Measure I \$50,000	\$150,000
5 Striping at Various Locations	Striping	Mearsure I	\$30,000
Total			\$1,430,000
2026 - 2027			
1 Various Locations	Replace ADA ramps and sidewalk	Measure I	\$50,000
2 Various Locations	Pavement rehabilitation by Grind and overlay method.	RMRA \$600,000, Measure I \$600,000	\$1,200,000
3 Various Locations	Pavement rehabilitation by slurry seal method	Bond Proceed \$100,000 Measure I \$50,000	\$150,000

* To Be Determined

City of Loma Linda
Capital Improvement Program
STREETS/STREET LIGHTS
Project Descriptions

Project	Description	Potential Funding	Cost
5 Striping at Various Locations	Striping	Mearsure I	\$30,000
Total			\$1,430,000
2027 - 2028			
1 Various Locations	Replace ADA ramps and sidewalk	Measure I	\$50,000
2 Various Locations	Pavement rehabilitation by Grind and overlay method.	RMRA \$600,000, Measure I \$600,000	\$1,200,000
3 Various Locations	Pavement rehabilitation by slurry seal method	Bond Proceed \$100,000 Measure I \$50,000	\$150,000
5 Striping at Various Locations	Striping	Mearsure I	\$30,000
6 Van Leuven St.	Extension from Orange Grove St. to Caroline St	TBD	\$1,400,000
Total			\$2,830,000

City of Loma Linda
Capital Improvement Program
WATER
Project Summary

PROJECT	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	TOTAL
1. Replace water meter	\$10,000	\$5,000	\$5,000	\$0	\$0	\$20,000
2. Campus St. - Replace water line from University St. to Shepardson St.	\$150,000	\$0	\$0	\$0	\$0	\$150,000
3. South Hill - Install 1.6 MG reservoir for pressure zone 2A	\$4,500,000	\$0	\$0	\$0	\$0	\$4,500,000
4. Mt. View well No. 3 - Rehabilitation	\$180,000	\$0	\$0	\$0	\$0	\$180,000
5. Mt. View Ave. - Install new PRV	\$100,000					\$100,000
6. Install new 12" waterline at Beaumont Ave. and New Jersey St.	\$200,000	\$0	\$0	\$0	\$0	\$200,000
7. Poplar St - Replace 6" with 8" waterline, Shepardson Dr. to Prospect Ave., Van Leuven St. to Channel, Park Ave. to Redlands Blvd.	\$0	\$600,000	\$0	\$0	\$0	\$600,000
8. Prospect Ave.- Replace 6" with 8" waterline , Poplar St. to Benton, Benton St. from Prospect Ave. to Barton Rd.	\$0	\$0	\$500,000	\$0	\$0	\$500,000
TOTAL	\$5,140,000	\$605,000	\$505,000	\$0	\$0	\$6,250,000

City of Loma Linda
Capital Improvement Program
WATER
Project Descriptions

Project	Description	Potential Funding	Cost
2023 - 2024			
1 Various Locations	Replace water meters	Water Acquisition Fund	\$10,000
2 Campus street	Replace water line from University Ave.to Shepardson St.	Water Enterprise Fund	\$150,000
3 South hills	Install 1.6 MG reservoir for presure zone 2A	Water Acquisition Fund	\$4,500,000
4 Mt. View well No 3	Rehabilitation	Water Enterprise Fund	\$180,000
5 Mt. View Ave.	Install new presure regulating valve	Water Enterprise Fund	\$100,000
6 Beaumont Ave.	Install new 12" waterline and New Jersey St.	Water Acquisition Fund	\$200,000
Total			\$5,140,000
2024 - 2025			
1 Various Locations	Replace water meters	Water Enterprise Fund	\$5,000
7 Poplar St.	Replace waterline, Shepardson Dr. to Prospect Ave., Van Leuven St. to Channel and Park Ave. to Redlands Blvd.	Water Enterprise \$300,000 Water Acquisition Fund \$300,000	\$600,000
Total			\$605,000
2025 - 2026			
1 Various Locations	Replace water meters	Water Enterprise Fund	\$5,000
	Replace waterline, Poplar St. to Benton St., Benton St., from Prospect Ave. to Barton Rd.	Water Enterprise \$250,000 Water Acquisition Fund \$250,000	\$500,000
8 Prospect Ave.			
Total			\$505,000

City of Loma Linda
 Capital Improvement Program
WATER
 Project Descriptions

Project	Description	Potential Funding	Cost
2026 - 2027			
	None		
Total			\$0
2027 - 2028			
	None		
Total			\$0



City of Loma Linda Official Report

CC Item 18d

Phill Dupper, Mayor
Ronald Dailey, Mayor pro tempore
Rhodes Rigsby, Councilman
John Lenart, Councilman
Bhavin Jindal, Councilman

CITY COUNCIL AGENDA: June 27, 2023

TO: City Council

FROM: Sonia Fabela, Finance Director/City Treasurer *SF*

VIA: T. Jarb Thaipejr, City Manager

SUBJECT: Council Bill #R-2023-23 - Adopting an Amended City Appropriations Limit for Fiscal Year 2023-2024 in accordance with the provisions of Division 9 of Title 1 of the California Government Code

Approved/Continued/Denied

By City Council

Date _____

RECOMMENDATION

It is recommended that the City Council adopt Council Bill #R-2023-23 to amend the City Appropriations (GANN limit) Limit for fiscal year 2023-2024.

BACKGROUND

In November of 1979, voters approved Proposition 4, an initiative that added Article XIII B to the California Constitution. This constitutional amendment, also known as the *Gann initiative*, placed limits on the growth of expenditures for publicly funded programs. Division 9 of Title 1, beginning with Section 7900 of the Government Code, was then added to laws to establish the process for calculating state and local government appropriations limits and appropriations subject to limitation under Article XIII B of the California Constitution. These constitutional and statutory sections explain and define the appropriations limit and appropriations subject to limitation as they apply to state and local government and require that each entity of government formally "adopt" its appropriations limit for a given fiscal year. The amount is adjusted each year for inflation and population changes indicated on a letter certified by the California Department of Finance (DOF) by June 1st of each year.

ANALYSIS

The May 2023 California DOF letter containing the "Price Factor and Population Information" was posted on their website. Each local jurisdiction can use their local percentage change in population factor or the County population change for January 1, 2023, whichever is greater, in conjunction with a change in cost of living - price factor (per capita personal income change) to calculate their fiscal year 2023-2024 appropriations limit. The California per capita cost of living change is calculated based on historical data and changed by 4.44%. The State DOF estimates the City of Loma Linda's population to have changed by -0.03% and the San Bernardino County's population changed by 0.12%. As the change in San Bernardino County population is greater than the population change in the City of Loma Linda, it is recommended to be used as the population factor for the fiscal year 2023-2024 appropriations limit calculation.

These changes yielded a \$2,747,580 increase to the appropriations limit, which will be revised to \$62,931,199, for fiscal year 2023-2024. The difference between the revised appropriations limit of \$62,931,199 and the proceeds of taxes subject to the appropriations limit of \$12,507,945 as set forth in the Fiscal Year 2023-2024 Proposed Budget is \$50,423,254. Therefore, the City is \$50,423,254 under its appropriation or "Gann" limit.

FINANCIAL IMPACT

An increase of \$2,747,580 to the appropriations limit.

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA, CALIFORNIA ADOPTING AN AMENDED CITY APPROPRIATIONS LIMIT FOR FISCAL YEAR 2023-2024 IN ACCORDANCE WITH THE PROVISIONS OF DIVISION 9 OF TITLE 1 OF THE CALIFORNIA GOVERNMENT CODE.

WHEREAS, Article XIII B of the Constitution of the State of California as proposed by the Initiative Measure approved by the people at the special statewide election held on November 6, 1979 and amended in June 1990 by the people of the State of California (Proposition 111), provides that the total annual appropriations subject to limitations of each local government shall not exceed the appropriations limit of such entity for the prior year adjusted for changes in the cost of living and population except as otherwise specifically provided for in said Article; and

WHEREAS, the State Legislature added Division 9 (commencing with Section 7900) to Title 1 of the Government Code of the State of California to implement Article XIII B of the California Constitution; and

WHEREAS, Section 7910 of the Government Code provides that each year the governing body of each local jurisdiction shall, by resolution, establish its appropriations limit for the following fiscal year pursuant to Article XIII B at a regularly scheduled meeting or a noticed special meeting and that fifteen days prior to such meeting, documentation used in the determination of the appropriations limit shall be available to the public; and

WHEREAS, Proposition 111 as approved by the voters of the State of California, requires a recorded vote of the City Council regarding which of the annual adjustment factors have been selected each year; and

WHEREAS, Section 7902(a) of the Government Code sets forth the method for determining the appropriations limit for each local jurisdiction for the 2023-2024 Fiscal Year; and

WHEREAS, the City Council of the City of Loma Linda wishes to revise the appropriations limit for fiscal year 2023-2024 for the City of Loma Linda, California;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Loma Linda, California, as follows:

SECTION 1. That it is hereby found and determined that the documentation used in the determination of the appropriations limit for the City of Loma Linda for Fiscal Year 2023-2024 was available to the public in the Finance Department of said City at least fifteen days prior to this date.

SECTION 2. That the growth in California per capita income and the County of San Bernardino's population change have been selected for Fiscal Year 2023-2024.

SECTION 3. That the City of Loma Linda reserves the right to change or revise any growth factors associated with the calculation of the Proposition 111 limit if such changes or revisions would result in a more advantageous appropriations limit including non-residential assessed valuation data not currently available.

SECTION 4. That the appropriations limit for the City of Loma Linda as amended in accordance with Section 7902(a) of the California Government Code is \$62,931,199, as set forth in "Exhibit A" included herewith.

PASSED, APPROVED AND ADOPTED this 27th day of June, 2023 by the following vote:

Ayes:

Noes:

Absent:

Abstain:

ATTEST:

Phillip Dupper, Mayor

Lynette Arreola, City Clerk

EXHIBIT “A”
GANN APPROPRIATIONS LIMIT - FISCAL YEAR 2023-2024

Article XIII B of the California State Constitution, commonly referred to as the Gann Initiative or Gann Appropriations Limit, was adopted by California voters in 1979 and placed limits on the amount of proceeds of taxes that state and local governmental agencies can appropriate and spend each year.

The limit is different for each agency and changes each year. Each year’s limit is based on the amount of tax proceeds that were authorized to be spent in the base Fiscal Year 1978-79 in each agency, modified for changes in inflation and population in each subsequent year. Inflationary adjustments are, by law, based on increases in the California per capita income or the increase in non-residential assessed valuation due to new construction. Population adjustments are based on city population growth or county population growth. The annual adjustment factors used in making this calculation are the cost of living adjustment - CPI based on the percentage change in California per capita income and the population adjustment based on the annual population change for the County of San Bernardino.

As established by the following calculations, the City of Loma Linda’s appropriations limit for Fiscal Year 2023-2024 is \$62,931,199. The difference between the appropriations limit of \$62,931,199 and the proceeds of taxes subject to the appropriations limit of \$12,507,945 as set forth in the Fiscal Year 2023-2024 Proposed Budget is \$50,423,254. Therefore, the City is \$50,423,254 under its appropriation or “Gann” limit.

Fiscal Year 2022-2023 Appropriation Limit		\$60,183,619
A.	Cost of living adjustment (based on change in CA per capita income)	1.0444
B.	Population adjustment (based on the County’s population change)	1.0012
	Aggregate Change Factor (A x B)	<u>1.0456533</u>
	Increase in appropriation limit	<u>\$ 2,747,580</u>
	Fiscal Year 2023-2024 Appropriation Limit	<u>\$62,931,199</u>

Dear Fiscal Officer:

Subject: Price Factor and Population Information

Appropriations Limit

California Revenue and Taxation Code section 2227 requires the Department of Finance (Finance) to transmit an estimate of the percentage change in population to local governments. Each local jurisdiction must use their percentage change in population factor for January 1, 2023, in conjunction with a change in the cost of living, or price factor, to calculate their appropriations limit for fiscal year 2023-24. Attachment A provides the change in California's per capita personal income and an example for utilizing the price factor and population percentage change factor to calculate the 2023-24 appropriations limit. Attachment B provides the city and unincorporated county population percentage change. Attachment C provides the population percentage change for counties and their summed incorporated areas. The population percentage change data excludes federal and state institutionalized populations and military populations.

Population Percent Change for Special Districts

Some special districts must establish an annual appropriations limit. California Revenue and Taxation Code section 2228 provides additional information regarding the appropriations limit. Article XIII B, section 9(C) of the California Constitution exempts certain special districts from the appropriations limit calculation mandate. The code section and the California Constitution can be accessed at the following website: <http://leginfo.legislature.ca.gov/faces/codes.xhtml>.

Special districts required by law to calculate their appropriations limit must present the calculation as part of their annual audit. Any questions special districts have on this requirement should be directed to their county, district legal counsel, or the law itself. No state agency reviews the local appropriations limits.

Population Certification

The population certification program applies only to cities and counties. California Revenue and Taxation Code section 11005.6 mandates Finance to automatically certify any population estimate that exceeds the current certified population with the State Controller's Office. **Finance will certify the higher estimate to the State Controller by June 1, 2023.**

Please Note: The prior year's city population estimates may be revised. The per capita personal income change is based on historical data.

If you have any questions regarding this data, please contact the Demographic Research Unit at (916) 323-4086.

JOE SPEPHENSHAW
Director
By:

Erika Li
Chief Deputy Director

Attachment

- A. **Price Factor:** Article XIII B specifies that local jurisdictions select their cost of living factor to compute their appropriation limit by a vote of their governing body. The cost of living factor provided here is per capita personal income. If the percentage change in per capita personal income is selected, the percentage change to be used in setting the fiscal year 2023-24 appropriation limit is:

Per Capita Personal Income	
Fiscal Year (FY)	Percentage change over prior year
2023-24	4.44

- B. Following is an example using sample population change and the change in California per capita personal income as growth factors in computing a 2023-24 appropriation limit.

2023-24:

Per Capita Cost of Living Change = 4.44 percent
Population Change = -0.35 percent

Per Capita Cost of Living converted to a ratio: $\frac{4.44 + 100}{100} = 1.0444$

Population converted to a ratio: $\frac{-0.35 + 100}{100} = 0.9965$

Calculation of factor for FY 2023-24: $1.0444 \times 0.9965 = 1.0407$

Fiscal Year 2023-24

Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2022 to January 1, 2023 and Total Population, January 1, 2023

County City	<u>Percent Change</u>	<u>--- Population Minus Exclusions ---</u>		<u>Total Population</u>
	2022-2023	1-1-22	1-1-23	1-1-2023
San Bernardino				
Adelanto	0.65	36,420	36,656	36,656
Apple Valley	-0.37	75,277	74,996	74,996
Barstow	-1.96	24,768	24,283	24,918
Big Bear Lake	-0.43	4,935	4,914	4,914
Chino	0.69	88,564	89,171	93,137
Chino Hills	-0.70	77,601	77,058	77,058
Colton	-0.67	53,513	53,154	53,154
Fontana	0.58	212,616	213,851	213,851
Grand Terrace	-0.73	12,908	12,814	12,814
Hesperia	0.19	99,855	100,041	100,041
Highland	-0.53	56,283	55,984	55,984
Loma Linda	-0.03	25,198	25,191	25,228
Montclair	-0.51	37,688	37,494	37,494
Needles	-0.77	4,793	4,756	4,756
Ontario	1.14	178,682	180,717	180,717
Rancho Cucamonga	-0.31	174,090	173,545	173,545
Redlands	-0.40	72,259	71,972	71,972
Rialto	-0.41	103,406	102,985	102,985
San Bernardino	1.25	219,218	221,949	223,230
Twentynine Palms	-0.94	15,687	15,539	25,929
Upland	-0.50	78,771	78,376	78,376
Victorville	0.90	132,189	133,384	137,193
Yucaipa	-0.46	54,242	53,991	53,991
Yucca Valley	-0.35	21,712	21,635	21,635
Unincorporated	-0.45	290,306	289,011	297,482
County Total	0.12	2,150,981	2,153,467	2,182,056

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

Section 1434

INVESTMENT POLICY

PURPOSE

This statement is intended to provide guidelines for the prudent investment of the City's temporary idle cash, and outline the policies for maximizing the efficiency of the City's cash management system. The ultimate goal is to enhance the economic status of the City while protecting its pooled cash.

OBJECTIVE

The City's cash management system is designed to accurately monitor and forecast expenditures and revenues, to achieve a reasonable rate of return on public funds investments, while minimizing the potential for capital losses due to market changes or issuer defaults

The three main objectives used to determine placement of investments are safety, liquidity and yield, in accordance with Section 53600.5 of the California Government Code.

- **Safety** is the primary objective of the City's investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio by limiting investment to the safest types of securities, and take steps to reduce market value interest rate risks.
- **Liquidity** in the investment portfolio shall be maintained to meet all operating requirements that may be reasonably anticipated. Portfolios will be structured so that securities mature concurrent with cash needs to meet anticipated demands.
- **Yield** (the average annual return on an investment based on the interest rate, price, and length of time to maturity) is the City's third objective. The portfolio shall be designed with the objective of attaining a market rate of return by taking into account the investment risk constraints and liquidity needs of the City. Core investments will be limited to relatively low risk securities in anticipation of earning a reasonable return relative to the risk being assumed.

DELEGATION OF AUTHORITY

Authority to manage the investment portfolio is granted to the City Treasurer for a one-year period, subject to review. Delegation by the City Council may be renewed pursuant to this section each year. Responsibilities under this authority shall be carried out according to procedures and internal controls consistent with this plan.

PRUDENCE

The standard to be used by investment officials shall be the "prudent person" standard and shall be applied in the context of managing an overall portfolio with judgment and care, under circumstances then prevailing. The investment officer acting in accordance with written procedures and this investment policy and exercising due diligence in investment management shall be relieved of personal responsibility for an individual security's credit risk or market value changes, provided deviation from expectations are reported in a timely fashion.

Investment officers and employees involved in the investment process shall refrain from personal business activity that could conflict with the proper execution and management of the investment program, or that could impair their ability to make impartial decisions.

INVESTMENT INSTRUMENTS

Individual placement of investments with financial institutions shall be made under the guidelines provided herein and in accordance with Section 53601 et. Seq. of the California Government Code and the

performance of such placements shall be continually monitored to ensure the best interest of the City of Loma Linda.

The City of Loma Linda may make investments in the following instruments:

- **Local Agency Investment Fund (LAIF):** A money market fund that allows local agencies to pool their investment resources. Current policies of LAIF set minimum and maximum amounts of monies that may be invested as well as maximum numbers of transactions that are allowed per month.
- **Certificate of Deposit:** Time Certificates of Deposit will be made only in accounts insured pursuant to Federal laws. For deposits in excess of the insured maximum of \$100,000, approved collateral shall be required in accordance with California Government Code Section 53652. Purchase of Time Certificates of Deposit, are restricted to a maximum of (0%-25%) of the City's surplus funds and a maximum maturity of one year.
- **Securities of the U.S. Government or its Agencies:** Federal Agency or United States government-sponsored enterprise obligations, participations, or other instruments, including those issued by or fully guaranteed as to principal and interest by federal agencies or United States government-sponsored enterprises.
- **Treasury Bills and Notes:** U.S. Treasury Bills, Notes, Bonds or Certificates or Indebtedness, or those for which the full faith and credit of the United States is pledged for the payment of principal and interest.

DIVERSIFICATION AND MATURITY

In order to prevent unreasonable and avoidable risk, the investment portfolio shall be diversified among security types, issuers and maturities. The investment policy further limits the percentage of holdings with any one issuer, except for investment in U.S. Treasury Securities, Federal Agency Securities, and LAIF.

Investment policy maturity limitations are set at (five years) without City Council approval.

REPORTING AND CREDIT RATE CHANGES

A monthly report of investment transactions shall be submitted by the Finance Director on a monthly basis. The report shall include all investments and monies held by the City and/or under the management of any outside party. The report shall also include a list of security transactions, type of investments, issuer, date of maturity, par and dollar amount invested, current market value and current credit rating on all securities.

The Finance Director shall notify the City Manager and City Council in the event a security, subject to a rating change and held by the City, falls below the minimum credit rating specified in this Policy. The course of action followed will be decided on a case-by-case basis, considering such factors as the reason for the rate drop, prognosis for recovery or further rate drops, and the market price of the security.

SAFEKEEPING

All cash and securities in the City of Loma Linda's portfolio, shall be held in safekeeping in the name of the City by a third party bank trust department, acting as agent under the terms of a custody agreement executed by the bank and the City.

All securities will be received and delivered using standard delivery versus payment (DVP) procedures. The City's safekeeping agent will only release payment for a security after the security has been properly delivered.



City of Loma Linda Official Report

CC Item 18f

Phill Dupper, Mayor
Ronald Dailey, Mayor pro tempore
Rhodes Rigsby, Councilman
John Lenart, Councilman
Bhavin Jindal, Councilman

CITY COUNCIL AGENDA: June 27, 2023

TO: City Council

FROM: Sonia Fabela, Finance Director/City Treasurer *SF*

VIA: T. Jarb Thaipejr, City Manager

SUBJECT: Approve FY 2023-2024 COPS Grant Allocation

Approved/Continued/Denied
By City Council
Date _____

RECOMMENDATION

That the Mayor and Council approve the City's expenditure plan for FY 2023-2024 Supplemental Law Enforcement Services Funds (also known as the "COPS - Citizen Option for Public Safety - Grant") as discussed below and included in the Proposed FY 2023-2024 City Budget.

BACKGROUND

Although the funds and expenditures have been included as part of the FY 2023-2024 Proposed City Budget, the County's Law Enforcement Oversight Committee (the entity responsible for administering the funds for the State) requires that the Council approve the expenditure plan for the COPS grant as a separate item from the City budget.

The estimated use of COPS funding by the City for FY 2023-2024 is \$185,500. As the City has done in previous years, the COPS funds will be used to pay for the Sheriff's Service Specialist (SSS) position. Additionally, the grant will be used to pay for activities and supplies overseen by the SSS position such as the Kidzwatch program, the annual Explorer's Law Enforcement Competition, and the Red Ribbon "Say NO to drugs" campaign. The grant also pays for the uniforms, installation event for the Citizens Patrol, and annual fee for the 17 License Plate Reader cameras at various locations.

ENVIRONMENTAL

None.

FINANCIAL IMPACT

As required by State regulations related to the grant, COPS grant revenue is budgeted and accounted for in a fund separate than the General Fund. Grant funds are then used to reimburse the General Fund for approved expenses incurred as discussed above. Pages from the proposed FY 2023-2024 City Budget reflecting this expenditure plan are attached.

**CITY OF LOMA LINDA
COPS GRANT FUND
BUDGET SUMMARY 2023-2024**

	ACTUAL 2021-2022	ADOPTED 2022-2023	PROPOSED 2023-2024
EXPENDITURES			
PERSONNEL	\$ -	\$ -	\$ -
M & O	106,663	162,700	185,500
CAPITAL	-	-	-
TOTAL	<u>\$ 106,663</u>	<u>\$ 162,700</u>	<u>\$ 185,500</u>
SOURCE OF FUNDS			
INTERGOVERNMENTAL	\$ 104,848	\$ 157,400	\$ 185,500
USE OF MONEY & PROPERTY	1,805	6,000	10,100
FUND BALANCE	10	(700)	(10,100)
TOTAL	<u>\$ 106,663</u>	<u>\$ 162,700</u>	<u>\$ 185,500</u>

DEPARTMENTAL GOALS

For Fiscal Year 2023-2024, the goals for the COPS Grant Fund are:

1. To assist the General Fund with the costs associated with the Sheriff's Service Specialist position.
2. To assist the General Fund with the costs to run the Kidzwatch program at three schools within the City limits.
3. To assist the General Fund with the contribution to fund part of the cost of the Explorer's Law Enforcement Competitions.
4. To assist the General Fund with the costs to promote the "Say NO to drugs" Campaign during Red Ribbon week at two public schools within City Limits.
5. To assist the General Fund with the uniform costs, installation event for the Citizens on Patrol, and annual fees for the 17 Flock license plate readers.

PROGRAM DESCRIPTION

Legislation enactment of Assembly Bill No. 3229, Citizen's Option for Public Safety (COPS). Cities are provided funds to supplement existing services in the area of front-line law enforcement, including anti-gang and community crime prevention programs.

**CITY OF LOMA LINDA
PROPOSED EXPENDITURES
FISCAL YEAR 2023-2024**

		ACTUAL 2022	ADJUSTED 2023	PROPOSED 2024	CHANGE
5430	C.O.P.S.				
52	MAINT & OPERATIONS				
51610	UNIFORMS	-	400	400	-
51670	SMALL EQUIPMENT & TOOLS	2,261	-	-	-
51830	CONTRACTUAL AGREEMENTS	-	48,500	42,500	(6,000)
51870	MATERIALS & OTHER SERVICES	500	4,400	4,400	-
51890	TRANSFERS OUT	103,902	109,400	138,200	28,800
52	MAINT & OPERATIONS Total	106,663	162,700	185,500	22,800
Grand Total		\$106,663	\$162,700	\$185,500	\$22,800

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024**

GRANT FUNDS

C.O.P.S.

1355430

TITLE/ACCOUNT NUMBER		AMOUNT
52 - MAINT & OPERATIONS		
51610 - UNIFORMS		
Uniforms for citizen's patrol		400
51610 - UNIFORMS	Total	400
51830 - CONTRACTUAL AGREEMENTS		
Annual license fee for 17 License Plate Readers (\$2,500 ea)		42,500
51830 - CONTRACTUAL AGREEMENTS	Total	42,500
51870 - MATERIALS & OTHER SERVICES		
Explorer's (ages 14-20) Law Enforcement Competitions		1,500
Kidzwatch program activities and supplies for three schools		2,000
Red Ribbon - Say NO to Drugs campaign supplies for two schools		400
Volunteer Citizen on Patrol installation dinner		500
51870 - MATERIALS & OTHER SERVICES	Total	4,400
51890 - TRANSFERS OUT		
COPS funding to supplement 1.4 Sheriff Service Specialist positions costs to the General Fund		138,200
51890 - TRANSFERS OUT	Total	138,200
52 - MAINT & OPERATIONS Total		185,500
Grand Total		\$ 185,500

THE INFORMATION IN THIS BOX IS NOT A PART OF THE CONTRACT AND IS FOR COUNTY USE ONLY

**Contract Number****94-523 A-34****SAP Number**

N/A

Sheriff/Coroner/Public Administrator

Department Contract Representative	Kelly Welty, Chief Deputy Director of Sheriff's Administration
Telephone Number	(909) 387-0640
Contractor	City of Loma Linda
Contractor Representative	T. Jarb Thaipejr, City Manager
Telephone Number	(909) 799-2800
Contract Term	07/01/2023 through 06/30/2024
Original Contract Amount	\$6,891,412
Amendment Amount	-----
Total Contract Amount	\$6,891,412
Cost Center	4413171000

IT IS HEREBY AGREED AS FOLLOWS:

AMENDMENT No. 34

Effective July 1, 2023, Contract No. 94-523 to provide law enforcement service to the City of Loma Linda is hereby amended by replacing Schedule A referred to in Section II. CONSIDERATION, with the Schedule A attached hereto and incorporated by reference.

Except as amended, all other terms and conditions of this contract remain as stated therein.

[With the exception of signatures, this page is intentionally left blank].

SAN BERNARDINO COUNTY

►

Dawn Rowe, Chair, Board of Supervisors

Dated: _____

SIGNED AND CERTIFIED THAT A COPY OF THIS
DOCUMENT HAS BEEN DELIVERED TO THE
CHAIRMAN OF THE BOARD

Lynna Monell
Clerk of the Board of Supervisors
San Bernardino County

By _____
Deputy

City of Loma Linda

(Print or type name of corporation, company, contractor, etc.)

By ►

(Authorized signature - sign in blue ink)

Name T. Jarb Thaipejr

(Print or type name of person signing contract)

Title City Manager

(Print or Type)

Dated: _____

Address 25541 Barton Road

Loma Linda, CA 95354-3125

FOR COUNTY USE ONLY

Approved as to Legal Form

►

Richard D. Luczak, Deputy County Counsel

Date _____

Reviewed for Contract Compliance

►

Date _____

Reviewed/Approved by Department

►

Kelly Welty, Chief Deputy Director of Sheriff's
Administration

Date _____

SCHEDULE A
Law Enforcement Services Contract
City of Loma Linda
2023-24

CHANGE: ADD 0.40 Sheriff's Service Specialist
DELETE 0.40 Motor Pool Service Assistant

<u>LEVEL OF SERVICE</u>		FY 2023-24	
			<u>COST</u>
0.59	- Lieutenant	\$	233,418 ¹
2.52	- Sergeant	\$	853,382 ¹
0.56	- Detective/Corporal	\$	159,449 ¹
15.07	- Deputy Sheriff Tier 2	\$	3,568,651 ¹
2.00	- Deputy Sheriff (non-relief)	\$	473,610 ¹
1.40	- Sheriff's Service Specialist	\$	122,717 ¹
3.53	- Office Specialist	\$	285,345 ¹
7.00	- Marked Unit	\$	135,206 ²
0.50	- Unmarked Unit	\$	4,583 ²
0.50	- Command Staff Vehicle	\$	5,394 ²
1.00	- Pickup truck	\$	8,469 ²
1.00	- Citizen Patrol Truck	\$	6,357 ²
	Dispatch Services	\$	328,777 ¹
	Dispatch Services - City Code Enforcement / Animal Control	\$	12,588 ¹
22.00	- HTs (Amortization, Access & Maintenance)	\$	30,734
17.00	- Taser Replacement (Amortized over 5-years)	\$	5,712
	Administrative Support	\$	28,644
	Office Automation	\$	68,446
	Vehicle Insurance	\$	11,638
	Personnel Liability & Bonding	\$	406,847
	Workers' Comp Experience Modification	\$	37,044
	County Administrative Cost	\$	104,401
Cost for FY2023-24		\$	6,891,412 ^{1, 3, 4}

Monthly Payment Schedule

1 st payment due July 15, 2023:	\$574,288
2 nd through 12 th payments due the 5 th of each month:	\$574,284

¹ Personnel costs include salary and benefits and are subject to change by Board of Supervisors' action. Changes in salary and benefit costs will be billed to the City on a quarterly invoice.

² Vehicle costs do not include fuel and maintenance. The City is responsible for fuel, repair and maintenance of all contract vehicles, including collision damage. All fuel, repair and maintenance costs incurred by the County will be billed to the City on a quarterly invoice.

³ No replacement cost is included for grant funded or donated vehicles.

⁴ Services and supplies will be billed to the City on a quarterly invoice.

SCHEDULE A
Law Enforcement Services Contract
City of Loma Linda
2023-24

Additional Costs Billed Quarterly:

The City will be billed on a quarterly basis for the following items:

- Increase to salaries and benefits resulting from Board of Supervisors-approved changes to Memorandums of Understanding with the County's various employee organizations.
- Actual overtime cost.
- Actual on-call cost (on call pay for safety employees for 2023-24 is \$195 per week).
- Actual cost of vehicle fuel, repair and maintenance, including the cost of collision repair.
- Actual costs of services and supplies.

LEVEL OF SERVICE SUMMARY

SAFETY:

Lieutenant	-	0.59
Sergeant	-	2.52
Detective/Corporal	-	0.56
Deputy Sheriff	-	15.07
Deputy Sheriff - Traffic Car	-	2.00
		<hr/>
		20.74

GENERAL:

Sheriff's Service Specialist	-	1.40
Office Specialist	-	3.53
Dispatchers	-	2.71
		<hr/>
		7.64

VEHICLES:

Marked Patrol Units	-	7.00
Safety Unmarked Units	-	0.50
Command Staff Units	-	0.50
Pickup Trucks	-	1.00
Citizen Patrol	-	1.00
Donated Vehicles-Ins Only	-	2.00 *
		<hr/>
		12.00

DONATED VEHICLES LIST:

Yamaha UTV	-	1 *
Cargo Trailer	-	1 *
		<hr/>
		2 *

* (Included for insurance costs only)



City of Loma Linda Official Report

Phillip Dupper, Mayor
Ron Dailey, Mayor pro tempore
Rhodes Rigsby, Councilman
John Lenart, Councilman
Bhavin Jindal, Councilman

COUNCIL AGENDA: June 27, 2023

TO: City Council

FROM: Dan Harker, Fire Chief

VIA: T. Jarb Thaipejr, City Manager

SUBJECT: Council Bill # R-2023-24 Approving the Wildland Fire Protection Contract #3CA06327 between the California Department of Forestry and Fire Protection (CAL FIRE) and the City for Fiscal Year 2023-24 in the amount of \$91,739.72 and authorize the mayor or Mayor pro tempore to sign the contract pursuant to Government Code 40601

Approved/Continued/Denied

By City Council

Date _____

RECOMMENDATION

It is recommended that the City Council adopt Council Bill # R-2023-24 approving the Wildland Fire Protection Contract with the California Department of Forestry and Fire Protection (CAL FIRE) for Fiscal Year 2023-2024

BACKGROUND

The City of Loma Linda contracts annually with the California Department of Forestry and Fire Protection (CAL FIRE) for wildland fire protection in the Local Responsibility Area (LRA) in the southern part of the City.

ANALYSIS

The City of Loma Linda has the responsibility for protection of life, property and wildland areas comprising approximately 2247 acres of land in the southern part of the City often referred to as the "South Hills".

The State of California, who has responsibility for property adjacent to the City area, provides wildland fire protection through contract for defined areas. For the area under local responsibility, CAL FIRE will provide wildland fire protection at the same level of service it provides to the adjacent State Responsibility Area (SRA). These services expand the services provided by the Loma Linda Fire Department.

FINANCIAL IMPACT

The amount for this agreement is \$91,739.72. This amount has been budgeted for Fiscal Year 2023-2024.

ATTACHMENTS

A. CALFIRE Contract no. #3CA06327

STATE OF CALIFORNIA
COOPERATIVE FIRE PROGRAMS
LOCAL RESPONSIBILITY AREA WILDLAND PROTECTION
REIMBURSEMENT AGREEMENT
LG-W REV 1/2023

AGREEMENT NUMBER 3CA06327

REGISTRATION NUMBER:

1. This Agreement is entered into between the State Agency and the Local Agency named below:

STATE AGENCY'S NAME

California Department of Forestry and Fire Protection – (CAL FIRE)

LOCAL AGENCY'S NAME

City of Loma Linda

2. The term of this Agreement is: July 1, 2023 through June 30, 2024

3. The maximum amount of this Agreement is: \$ 91,739.72
Ninety One Thousand, Seven Hundred Thirty Nine Dollars, and
Seventy Two Cents

4. The parties agree to comply with the terms and conditions of the following exhibits which are by this reference made a part of the Agreement.

Exhibit A – Scope of Work – Includes page 2 (contact page) in count for Exhibit A	2 pages
Exhibit B – Budget Detail and Payment Provisions	2 pages
Exhibit C* – General Terms and Conditions; DGS GTC Version: 04/2017	0 pages
Exhibit D – Special Terms and Conditions (Attached hereto as part of this Agreement)	1 pages
Exhibit E – Additional Provisions	5 pages

Items shown with an Asterisk (), are hereby incorporated by reference and made part of this Agreement as if attached hereto.
General Terms and Conditions can be viewed at: <http://www.dgs.ca.gov/ols>

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

LOCAL AGENCY

LOCAL AGENCY'S NAME

City of Loma Linda

BY (Authorized Signature)



DATE SIGNED(Do not type)

PRINTED NAME AND TITLE OF PERSON SIGNING

ADDRESS

25541 Barton Rd. Loma Linda, CA 92354

STATE OF CALIFORNIA

AGENCY NAME

California Department of Forestry and Fire Protection

BY (Authorized Signature)



DATE SIGNED(Do not type)

PRINTED NAME AND TITLE OF PERSON SIGNING

Matthew Sully, Assistant Deputy Director, Cooperative Fire

ADDRESS P.O. Box 944246, Sacramento, CA 94244-2460

California Department of General
Services Use Only

EXHIBIT A

COOPERATIVE FIRE PROGRAMS

AGREEMENT FOR PROTECTION OF WILDLANDS WITHIN LOCAL AGENCY RESPONSIBILITY AREA

1. The project representatives during the term of this Agreement will be:

CAL FIRE Unit Chief:		Local Agency:	City of Loma Linda
Name:	Shane Littlefield	Name:	Dan Harker
Phone:	(909) 881-6900	Phone:	(909) 799-4404
Fax:	(909) 881-6969	Fax:	(909) 799-2891

All required correspondence shall be sent through U.S. Postal Service by certified mail and directed to:

CAL FIRE Unit Chief:	Shane Littlefield	Local Agency:	City of Loma Linda
Section/Unit:	San Bernardino	Section/Unit:	
Attention:	Patrick Aguada	Attention:	Dan Harker
Address:	3800 N. Sierra Way San Bernardino, CA 92405	Address:	25541 Barton Rd. Loma Linda, CA 92354
Phone:	(909) 881-6900	Phone:	(909) 799-4404
Fax:	(909) 881-6969	Fax:	(909) 799-2891

Send an additional copy of all correspondence to:

CAL FIRE
Cooperative Fire Services
P.O. Box 944246
Sacramento, CA 94244-2460

2. AUTHORIZATION

This Agreement is entered into this 1st day of July, 2023, by and between the State of California, hereinafter called STATE and City of Loma Linda, County of San Bernardino, State of California, hereinafter called Local Agency through its duly authorized officers. As used herein, Director shall mean Director of the California Department of Forestry and Fire Protection (CAL FIRE). Where the standard clauses for example in Exhibit C, use the word "Contractor" that word shall mean LOCAL AGENCY as LOCAL AGENCY is used in this Agreement.

Section 4142 of the Public Resources Code provides that the Director may enter into cooperative Agreements with local jurisdictions for the purpose of providing wildland fire protection.

3. SCOPE OF WORK

LOCAL AGENCY has the responsibility for protection of life, property, and wildland areas comprising 2247 acres of land as indicated on the map included under Exhibit E and desires to contract with the STATE to provide wildland fire protection to said area.

STATE has the ability to provide wildland fire protection for said area, of the type and degree, which it now provides on adjacent State Responsibility Areas.

4. SERVICES BY STATE

- A. STATE shall provide wildland fire protection for the areas defined in the above section.
- B. For those areas, which are adjacent to State Responsibility Area, STATE will provide wildland fire protection at the same level of service it now provides on adjacent State Responsibility Area.
- C. For those areas (islands), which are not adjacent to State Responsibility Area, the wildland fire protection provided by the STATE will be limited to those resources identified in the preplanned wildland response for the respective area. Any resources beyond those specified in the preplanned wildland response are assistance by hire and the financial responsibility of the LOCAL AGENCY.

5. ADMINISTRATION

- A. LOCAL AGENCY agrees that STATE may dispatch fire protection resources available under this Agreement to other areas of the state when needed at the sole discretion of STATE.
- B. STATE response will be subject to availability of resources.
- C. Incident Management within the contract area shall conform to current Incident Command System criteria for Unified Command.
- D. STATE and LOCAL AGENCY shall, through established dispatch procedures, immediately notify each other of any fire incident within the contract area.

6. MUTUAL AID

LOCAL AGENCY shall provide mutual aid response into the contract area for wildfires. Structural fire protection remains the jurisdictional and financial responsibility of LOCAL AGENCY.

7. ENTIRE AGREEMENT

This Agreement contains the whole Agreement between the parties. It cancels and supersedes any previous Agreement for the same or similar services.

EXHIBIT B

BUDGET DETAIL, INVOICING, PAYMENT AND RECONCILIATION

1. Invoicing and Payment:

- A. LOCAL AGENCY shall pay STATE for providing said protection at the rate of \$36.45 per acre, plus an 12.01% administrative charge for a total of \$91,739.72 upon presentation of an invoice by STATE. The rate per acre and administrative charge will be calculated by STATE prior to January 1, of each year and annually thereafter, for the succeeding fiscal year subject to approval by LOCAL AGENCY. This Agreement shall be amended each fiscal year to reflect new rates.
- B. STATE shall provide thirty (30) day written notice to LOCAL AGENCY of the cost per acre and the administrative charge to be assessed for each subsequent fiscal year during the term of this Agreement; LOCAL AGENCY shall have thirty (30) days to approve said rate; if written approval is not received by STATE within said period, STATE's obligations hereunder shall terminate; LOCAL AGENCY shall be liable for all amounts due up to and including the date of such termination.
- C. To minimize the need for reconciliation payment is expected in full after the LOCAL AGENCY receives the STATE invoice. Payments made by the LOCAL AGENCY will cover the protection rate per acre and the administrative charge for the protection services rendered by STATE and including any other costs as provided herein, giving credit for all payments made by LOCAL AGENCY and claiming the balance due to STATE, if any, or refunding to LOCAL AGENCY the amount of any overpayment.

2. Budget Contingency Clause

- A. If the LOCAL AGENCY's governing authority does not appropriate sufficient funds for the current year or any subsequent years covered under this Agreement, which results in an inability to pay the STATE for the services specified in this Agreement, the LOCAL AGENCY shall promptly notify the STATE and this Agreement will terminate pursuant to the notice periods required herein.
- B. If funding for any fiscal year is reduced or deleted by the LOCAL AGENCY for purposes of this program, the LOCAL AGENCY shall promptly notify the STATE, and the STATE shall have the option to either cancel this Agreement with no liability occurring to the STATE, or offer an agreement amendment to LOCAL AGENCY to reflect the reduced amount, pursuant to the notice terms herein
- C. If the STATE Budget Act does not appropriate sufficient funds to provide the services for the current year or any subsequent years covered under this Agreement, which results in an inability to provide the services specified in this Agreement to the LOCAL AGENCY, the STATE shall promptly notify the LOCAL AGENCY, and this Agreement will terminate pursuant to the notice periods required herein.

- D. If funding for any fiscal year is reduced or deleted by the STATE Budget Act for purposes of this program, the STATE shall promptly notify the LOCAL AGENCY, and the LOCAL AGENCY shall have the option to either cancel this Agreement with no liability occurring to the LOCAL AGENCY, or offer an agreement amendment to LOCAL AGENCY to reflect the reduced services, pursuant to the notice terms herein.
- E. Notwithstanding the foregoing provisions in paragraphs A and B above, the LOCAL AGENCY shall remain responsible for payment for all services actually rendered by the STATE under this Agreement regardless of LOCAL AGENCY funding being reduced, deleted or not otherwise appropriated for this program. The LOCAL AGENCY shall promptly notify the STATE in writing of any budgetary changes that would impact this Agreement.
- F. LOCAL AGENCY and STATE agree that this Budget Contingency Clause shall not relieve or excuse either party from its obligation(s) to provide timely notice as may be required elsewhere in this Agreement.

EXHIBIT D

SPECIAL TERMS AND CONDITIONS

1. Cancellation

Failure of either party to meet any of the terms and conditions of this Agreement, including non-payment of monies due hereunder, shall be cause for the termination of this Agreement; such termination shall become effective upon written receipt of 30 day notice of cancellation.

2. Audit

If the Agreement is over \$10,000, the parties shall, in accordance with Government Code Section 10532, be subject to examination and audit of the State Auditor General for a period of three (3) years after final payment under the Agreement. Examination and audit shall be confined to those matters connected with performance of the Agreement including, but not limited to, cost of administering the Agreement. The Contractor warrants by execution of this Agreement, that no person or selling agency has been employed or retained to solicit or secure this Agreement upon Agreement or understanding.

3. Operating Plan

Prior to April 1 of each year, STATE and LOCAL AGENCY shall establish a joint Operating Plan for the contract area, which shall be attached after Exhibit E. If LOCAL AGENCY received its structural fire protection from another local agency, the local agency providing the structural fire protection must be party to the Operating Plan.

4. Extension of Agreement

Unless there is written notice by LOCAL AGENCY to terminate this Agreement STATE shall extend this Agreement for a single one-year period from the original termination date. The cost of services provided by STATE during the extended period shall be based upon the rates published for the fiscal year in which the extended period falls had a new Agreement been entered into.

5. Modification

This Agreement may be amended at any time by written mutual consent of the parties hereto.

6. Indemnification

Each party, to the extent permitted by law, agrees to indemnify and hold harmless the other party, its officers, agents, and employees from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by the indemnifying party.

Contractor Name: City of Loma Linda

Contract No: **3CA06327**

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EXHIBIT E

ADDITIONAL PROVISIONS

Attachments

- ☒ Budget Plan
- ☒ Topographic Map
- ☒ Operating Plan
- ☐ Annual Report

LOCAL RESPONSIBILITY AREA (LRA) WILDLAND PROTECTION REIMBURSEMENT AGREEMENTProgram Cost Account (PCA #) 39001

THIS IS THE BUDGET PLAN FOR THE LOCAL RESPONSIBILITY AREA (LRA)
WILDLAND FIRE PROTECTION REIMBURSEMENT AGREEMENT BETWEEN THE
STATE OF CALIFORNIA, DEPARTMENT OF FORESTRY & FIRE PROTECTION (CAL FIRE)
AND THE CITY/TOWN OF Loma Linda A LOCAL AGENCY
FOR THE 2023/2024 FISCAL YEAR








AGREEMENT COST CALCULATIONS:Number of Acres 2247

General Fund Reimbursement	\$ 16.33	\$ 36,693.51
Unit Budget	\$ 20.12	\$ 45,209.64
<hr/>		
Sub-Total		\$ 81,903.15
Admin Rate	12.01%	\$ 9,836.57
<hr/>		
Total Protection Cost		\$ 91,739.72

Comments Section:

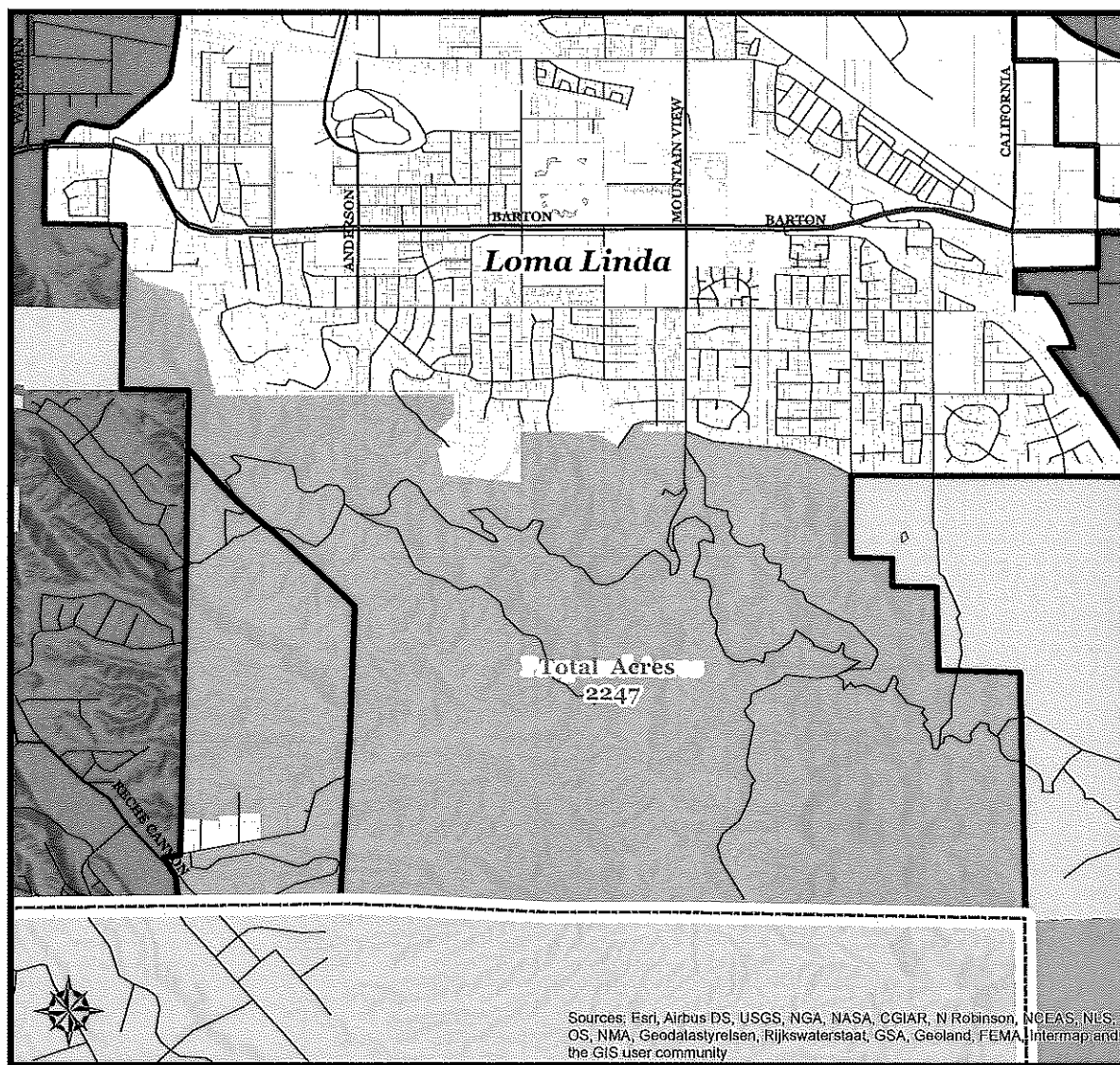
City of Loma Linda

WILDLAND CONTRACT

-  Water
-  Parcel
-  County Line
-  City of Loma Linda
-  Other Jurisdiction
-  Wildland Contract
-  State DPA



ATTACHMENT - A Elizabeth A. Smith
CAL FIRE San Bernardino Unit
Prepared on: July 27, 2021



DPA Version 21_2, Datum: NAD 83, Map Absolute Ratio: 1:31,413, Print Size: Letter

Sources: Esri, Airbus DS, USGS, NGA, NASA, CGIAR, N Robinson, NCEAS, NLS, OS, NMA, Geodastyrelsen, Rijkswaterstaat, GSA, Geoland, FEMA, Intermap and the GIS user community

LOMA LINDA WILDLAND CONTRACT AREA OPERATIONAL PLAN

Between

**CALIFORNIA DEPARTMENT OF FORESTRY and FIRE PROTECTION (CAL FIRE),
San Bernardino Unit,**

And

LOMA LINDA FIRE DEPARTMENT

Purpose

The purpose of this operating plan is to increase and/or enhance the fire ground operations within the California Department of Forestry and Fire Protection (CAL FIRE) San Bernardino Unit Loma Linda Wildland Contract area including mutual threat zones. This plan would allow responding agencies to pre-designate the Unified Ordering point, VHF Radio Frequencies, establishment of a Unified Command structure for wildland fires in the contract area.

Area involved:

1. See attached map, Loma Linda Wildland Contract area inclusive of mutual threat zones.

Proposal

The proposal of this plan is to:

1. Wildland fires within the contract area or mutual threat zone:
 - a. Regardless of which agency Company Officer is on scene of the incident first, the first arriving Company Officer shall;
 - i. Assume command,
 - ii. Establish jurisdiction,
 - iii. Determine threats with potential,
 - iv. Provide a report on conditions,
 - v. Formulate and effect a plan of action,
 - vi. Prioritize control objectives,
 1. Life, Property and Natural Resources,
 - vii. Request additional resources as appropriate,
 - viii. Establish the Unified Ordering Point.
2. The Unified Ordering Point shall be the California Department of Forestry and Fire Protection (CAL FIRE) San Bernardino Unit Emergency Command Center (BDCC).
3. Regardless of which agency Chief Officer is on scene of the incident first;
 - a. The first arriving Chief Officer will transition command from the initial attack incident commander.
 - b. Announce and assume command.
 - c. Establish an Incident Command Post.

4. Wildland fires will be managed via Unified Command structure affording all agencies with jurisdictional responsibility to establish a common set of objectives and strategies.
5. Common communications shall be established utilizing the Firescope Statewide channel plan with the following VHF frequencies.
 - a. Command
 - i. Common command frequency assigned by the BDCC
 - b. Tactical
 - i. Common tactical frequencies assigned by the BDCC
 - c. Air to Ground
 - i. Common air to ground frequencies assigned by the BDCC
 - d. Note: California Department of Forestry and Fire Protection (CAL FIRE) San Bernardino Unit Emergency Command Center (BDCC) will make every effort to assign VHF frequencies utilizing the pre-designated frequency chart below.

VHF FREQUENCIES			
BDU L1	151.4450	159.3900	BDU LOCAL 1
CDF C1	151.3550	159.3000	CDF COMMAND 1
CDF C2	151.2650	159.3300	CDF COMMAND 2
CDF C3	151.3400	159.3450	CDF COMMAND 3
CDF T5	151.2500	151.2500	CDF TAC 5
CDF T8	151.3700	151.3700	CDF TAC 8
CDF A/G	151.2200	151.2200	CDF AIR TO GND NET
VFIRE 25	154.2875	154.2875	VFIRE 25
VFIRE 26	154.3025	154.3025	VFIRE 26

6. Wildland fires in jurisdictions outside of the Loma Linda Wildland Contract area that are deemed an imminent threat:
 - a. Immediate notification will be made to BDCC. BDCC will in turn notify Loma Linda Fire Department via San Bernardino County Communications Center (XBOC).
7. For wildland fires originating in the Loma Linda Wildland Contract area or mutual threat zone, Cal Fire will dispatch resources based on the Low, Medium or High dispatch levels, as well as by the closest resource concept. Additional resources may be responded based upon initial reports.

RESPONSE LEVELS			
STATE RESOURCES	HIGH	MEDIUM	LOW
Engines	5	4	2
Dozers	1	1	-
Crews	2	2	-
Helicopter	1	1	-
Air Tanker	2	-	-
Air Attack	1	-	-
Battalion Chief	1	1	1

**BEFORE THE CITY COUNCIL OF THE
CITY OF LOMA LINDA
COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA**

IN THE MATTER OF:

RESOLUTION NO:

**APPROVING THE DEPARTMENT OF FORESTRY AND FIRE
FOR SERVICES FROM JUNLY 1, 2023, TO JUNE 30, 2024**

BE IT RESOLVED by the City Council of the City of Loma Linda that said Council does hereby approve the agreement with the California Department of Forestry and Fire Protection (CAL FIRE) dated June 27, 2023. This agreement provides Wildland Services during the State Fiscal Year 2023/24.

BE IT FURTHER RESOLVED that the Mayor of said Council be and hereby is authorized to sign and execute said agreement on behalf of the City of Loma Linda.

The foregoing Resolution was duly **PASSED** and **ADOPTED** by the City Council of the City of Loma Linda at a regular meeting thereof held on the 27th day of June 2023.

AYES:

NOES:

ABSTAIN:

ABSENT:

Phillip Dupper, Mayor

~~~~CERTIFICATION OF RESOLUTION~~~~

ATTEST:

I, Lynette Arreola, City Clerk of the City of Loma Linda, California, do hereby certify that this is a true and correct copy of the original

Resolution No. _____

WITNESS MY HAND OR THE SEAL OF THE CITY OF LOMA LINDA on this 27th day of June 2023.

Lynette Arreola
City of Loma Linda

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA, CALIFORNIA, ADOPTING THE FINAL BUDGET FOR THE CITY OF LOMA LINDA FOR THE FISCAL YEAR COMMENCING JULY 1, 2023 AND ENDING JUNE 30, 2024

THE CITY COUNCIL OF THE CITY OF LOMA LINDA DOES RESOLVE AS FOLLOWS:

SECTION 1. That the Budget for the City of Loma Linda for the fiscal year commencing July 1, 2023 and ending June 30, 2024, as prepared and submitted by the City Manager and as modified by the City Council, is hereby approved and adopted as the Budget of the City of Loma Linda for said fiscal year.

SECTION 2. That from the effective date of said Budget, the several amounts stated therein as proposed expenditures shall be and become appropriated for the several departments, offices, and agencies of the City with respective objects and purposes therein set forth subject to expenditure pursuant to the provisions of all applicable ordinances of the City and statutes of the State.

SECTION 3. That the authority granted for making expenditures from other than the General Fund shall be limited to the actual amount of money received from the source of funds indicated in the Budget for each department, section, or purpose, and no liability upon the General Fund is assumed nor can be imposed in excess of such amounts as may be provided therefor in this Budget from the General Fund. In the event the amounts of money received and credited to the special funds exceed the amount herein estimated, such excess receipts shall be considered deferred allocations in such special funds, contingent upon such receipt and no expenditure thereof made except with the approval of the City Council by resolution.

SECTION 4. That amounts appropriated to any account for any object or purpose may be transferred to a different account for the same general object or purpose within the same department

RESOLUTION NO.

PAGE 2

or activity upon recommendation of the department head and the Director of Finance and approval of the City Manager.

SECTION 5. That all requisitions, purchase orders, fund transfers, inter-departmental orders or other encumbrances upon any account or appropriate object of any department shall be clearly recorded against the amount available both as to the number of items and total amount thereof, in such a way that there shall never be an overencumbrance or an overexpenditure upon any such accounts or appropriated objects and so the full number of articles set forth enumerated in the Budget or subsequent appropriation can be purchased or acquired out of the amount appropriated therefore.

SECTION 6. That the City Clerk shall certify to the adoption of this resolution.

PASSED, APPROVED AND ADOPTED this 27th day of June 2023 by the following vote:

Ayes:
Noes:
Abstain:
Absent:

Phill Dupper, Mayor

ATTEST:

Lynette Arreola, City Clerk

RESOLUTION NO.

A RESOLUTION OF THE LOMA LINDA HOUSING AUTHORITY
ESTABLISHING A FINAL BUDGET FOR FISCAL YEAR 2023-
2024

WHEREAS, the Loma Linda Redevelopment Agency (the “Former Redevelopment Agency”) was eliminated pursuant to ABx1 26, Chapter 5, Statutes of 2011 (the “2011 Dissolution Measure”) which provided generally for the dissolution of all redevelopment agencies in the State of California; and

WHEREAS, the 2011 Dissolution Measure was challenged by litigation initiated during 2011, which litigation was decided by the California Supreme Court in a manner which upheld the 2011 Dissolution Measure; and

WHEREAS, the 2011 Dissolution Measure, as amended by AB 1484, Chapter 26, Statutes of 2012 (“AB 1484” and, together with the 2011 Dissolution Measure, the “Dissolution Act”) further implemented certain aspects of the dissolution of redevelopment agencies within California;

WHEREAS, pursuant to the 2011 Dissolution Measure, the City Council of the City of Loma Linda designated the Loma Linda Housing Authority (the “Authority”) to receive the housing assets of the Former Redevelopment Agency; and

WHEREAS, pursuant to the 2011 Dissolution Measure, the oversight board (“Oversight Board”) of the successor agency (“Successor Agency”) to the Former Redevelopment Agency approved the designation of housing properties and also approved and, following enactment of AB 1484, ratified the transfer of housing properties of the Former Redevelopment Agency to the Authority; and

WHEREAS, the budgeting process establishes the plan of expenditures and the priorities of the Authority relating to its housing assets and operations;

NOW, THEREFORE, BE IT RESOLVED that the budget for the Loma Linda Housing Authority for the fiscal year commencing July 1, 2023 and ending June 30, 2024, as prepared and submitted by the Authority Executive Director and as modified by the City Council sitting as the Loma Linda Housing Authority Board, is hereby accepted.

PASSED, APPROVED AND ADOPTED this 27th day of June 2023 by the following vote:

Ayes:

Noes:

Abstain:

Absent:

Phill Dupper, Chairman

ATTEST:

Lynette Arreola, Secretary